|  |  |  |
| --- | --- | --- |
| C:\Users\jafrench\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\G5L1CM05\ITD_Brand_Black.png | **Outdoor Advertising Sign Application and Permit**  **Idaho Transportation Department** | ITD 1850 (Rev. 04-18)  itd.idaho.gov |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Complete all sections on this page, attach the $10.00 fee, site plan, a drawing of the sign and all required documents (see below). Submit to the Idaho Transportation Department District Office nearest the sign's location (shown on Page 2). | | | | | |
|  | | | | | |
| **Required Documents and Fees (Application will be returned if all of the following documents and fees are not included)** ITD reserves the right to request additional information | | | | | |
| Copy of building permit or other city or county written permission  Detailed site plan of the proposed display location  Evidence of property owner's consent or copy of the sign site lease | | | A plan detail of the proposed sign (configuration of the display)  Copy of the last deed of record  $10.00 Non-refundable fee | | |
|  | | | | | |
| **Sign Application is for** (choose one) | | | | | |
| Off-Premise Sign  Community Official Sign  Religious Notice  Directional  Other | | | | | |
| Applicant’s Name (type or print) | Applicant’s Signature | | | | Contact Phone Number |
|  |  | | | |  |
| Mailing Address (for permits, letters and announcements) | | City | | State | Zip Code |
|  | |  | |  |  |
| Applicant Represents One or More of the Following | | | | | |
| Sign Owner  Sign Company  Community  Church  Non-Profit Organization  Other | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sign Site Land Owner's Consent** – Complete this section or if a sign company, attach a copy of the lease | | | | |
| Sign Site Land Owner's Name (printed) | Sign Site Land Owner's Signature Granting Consent for Sign and Permission for ITD to Enter Property for Sign Inspection or Removal | | Sign Site Landowner's Phone No.(s) | |
|  |  | |  | |
| Sign Site Land Owner's Mailing Address | | City | State | Zip Code |
|  | |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sign Location, Sign Structure, Sign Face, Illumination Information** | | | | | | | | | | | |
| **Location** | Highway Number | | Nearest Milepost | | Nearest Cross Street(s) | | | | | | |
|  | |  | |  | | | | | | |
| Sign Site Address (street number and name) | | | | City | | | | | State | Zip Code |
|  | | | |  | | | | |  |  |
| Site Will Observe 20 Foot Structure Setback Requirement | | | | | | If No, Provide Deed Number (required) | | | | |
| Yes  No | | | | | |  | | | | |
| **Sign Face Description** | Sign Face Height | Sign Face Width | | Area in Square Feet  (max 1000 sq. ft.) | | Sign(s) Will be Illuminated | | | Type of illumination (describe fully, attach separate sheet if necessary) | | |
|  |  | |  | | Yes  No | | |  | | |
| Face(s)  Single-face  V-Type  Back-to-Back  Tri-vision (MMS)  Electronic Variable (LED or MMS) | | | | | | | | | | |
| **Sign Structure** | Height of Overall Structure (including Face) | | Distance From Bottom of Sign Face to Ground | | Sign is in Place - If Yes, Date Erected | | | Type of Sign Structure | | | |
|  | |  | | Yes  No | | | Monopole  Steel Beams  Wood  Other | | | |

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| --- | --- | --- |
| **Commercial Use** (Describe qualifying business activity on the sign site) | | |
| Describe Commercial Use (business on site) | Business Owner name | Telephone |
|  |  |  |

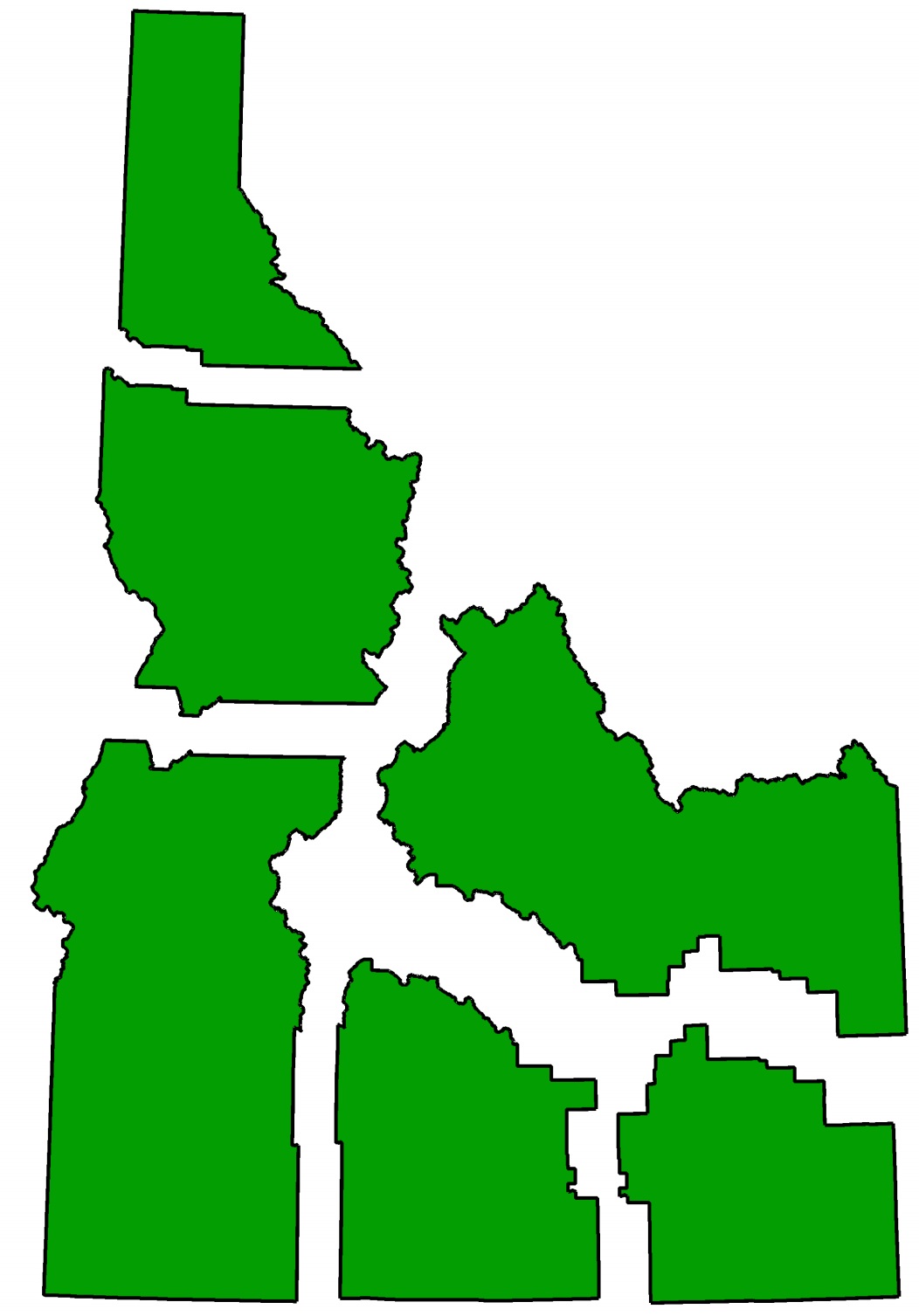
|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Zoning Authority Affidavit** (for authorized use only ) | | | | | | | |
| The sign site described above is zoned: | Commercial | | Industrial | Not Zoned | | | |
| County the Sign Will Be Located Within | | City the Sign Will Be Located Within | | | Impact Area the Sign Will Be Located Within | | |
|  | |  | | |  | | |
| I hereby certify that the sign site described above is zoned as specified above. | | | | | | | |
| Authorized Zoning Representative’s Name (printed) | | Authorized Representative’s Signature | | | | Telephone Number | Date |
|  | |  | | | |  |  |

**-- ITD Official Use Only --**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Fees Paid | Check Number | | Cash Amount | | | 2. District Receiving Payment | | | Date District Received | 3. Date Application Returned to Applicant | | |
| Check  Cash |  | |  | | |  | | |  |  | | |
| 4. Application/Sign Number | | 5. Sign Owner Number | | 6. Route | | | 7. Street Name | | | | 8. Milepost | |
|  | |  | |  | | |  | | | | .       L  R | |
| 9. Approve  Deny By District       Sign Agent | | | | | | | | | | | | |
| District Sign Agent’s Signature | | | | | Date | | | Headquarters Reviewer’s Signature | | | | Date |
|  | | | | |  | | |  | | | |  |

**Idaho Transportation Department**

**District Offices**



District 6 206 N Yellowstone

PO Box 97

Rigby ID 83442

(208) 745-7781

**5**

District 5 5151 South 5th

Pocatello ID 83201

(208) 239-3300

**4**

**2**

**1**

**6**

District 4 216 Date Street

Shoshone ID 83352

(208) 886-7800

District 3 8150 Chinden Blvd

PO Box 8028

Boise ID 83707

(208) 334-8300

**3**

District 2 2600 Frontage Rd

PO Box 837

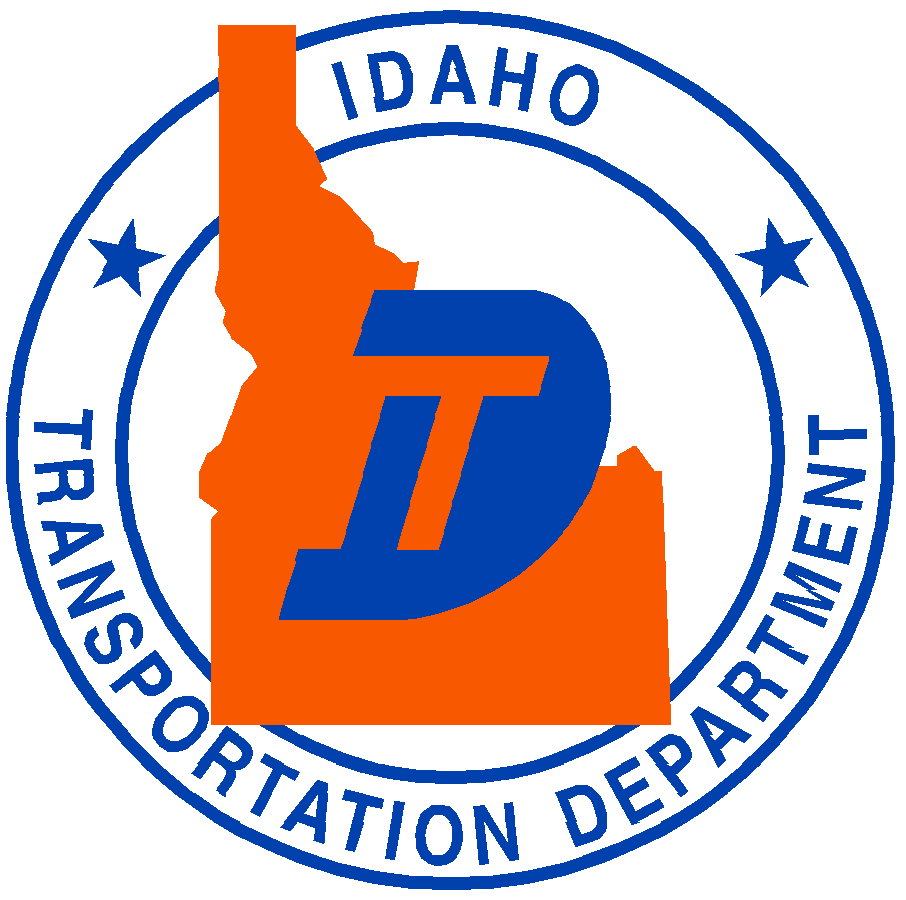
Lewiston ID 83501

(208) 799-5090

District 1 600 W. Prairie

Coeur d'Alene ID 83815

(208) 772-1200



**Idaho Transportation Department Headquarters**

PO Box 7129

3311 State St

Boise, ID 83707

(208) 334-8506