ITD Learning Hub

Visual Quick Guide
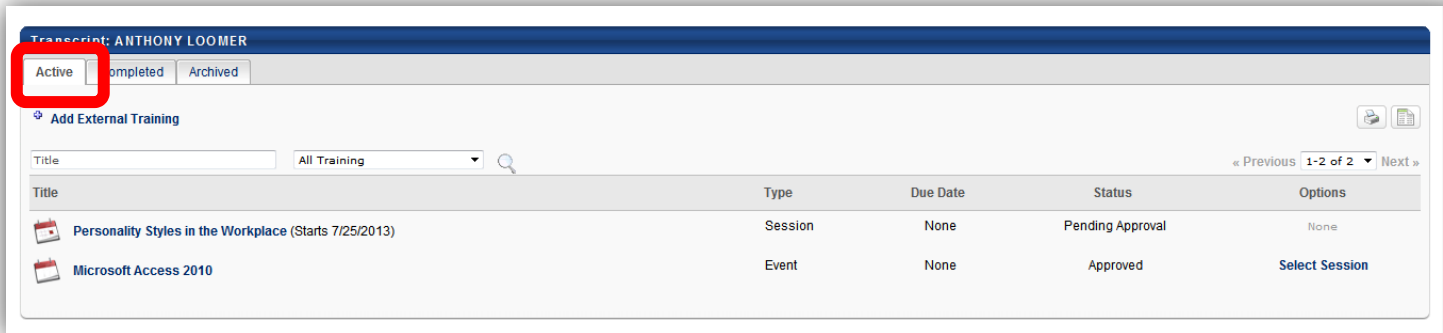
Online Learning

View Transcript

Resources & Help

Browse Catalog

ITD LEARNING HUB

Welcome Page

ITD Learning Hub

Search

My Account | Log Out | Help

Home   Learning

Welcome to your personalized learning center.

Online Learning

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Introduction to the ITD Learning Hub

ITD Learning Hub

My Upcoming Classroom Training

No Sessions Scheduled

Cornerstone
ON DEMAND *Empowering People*
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Welcome Page

#	Item	Function
1	Learning Hub Logo	Click on this image anytime to return to the Welcome Page.
2	Search	Click in the Search box and type all or part of the name of the training you are looking for. Press *Enter* or click on the magnifying glass to search.
2	My Account	Click this link to view your account preferences. You can change your status to Out-of-Office or change your password for accessing the Learning Hub from outside the ITD network.
2	Log Out	When accessing the Learning Hub from the ITD network, it is not necessary to Log Out. You can simply close the browser window. Your session is immediately terminated when you close the window.
3	View Transcript (see details below)	Click the View Transcript button on the Hub to access your Active and Completed transcripts.
4	Browse Catalog (see details below)	Click the Browse Catalog button on the Hub to search for training. Types of training include Instructor-led Training, Online Training, Tests, and other material related to learning.
5	Resources & Help (see details below)	Click this button to access online tutorials about using the Learning Hub, contact information for your local trainer, and a list of frequently asked questions.
6	Online Learning (see details below)	When we begin using the Learning Hub on August 1, this button will take you to several tutorials available for using the Learning Hub. In the future, online training on other topics will be available by clicking this button.
7	Introductory Video	This video gives a short introduction to the Learning Hub. We will also use this space to post videos about updates and new features in the Learning Hub as they become available.
8	Your Upcoming Classroom Training	This area displays any training sessions you are currently scheduled to attend, but have not yet completed. *NOTE: The trainers who schedule these sessions are responsible for marking them complete after you have attended a class. Please allow up to 48 hours after the end of the class for this information to be updated.*

View Transcript
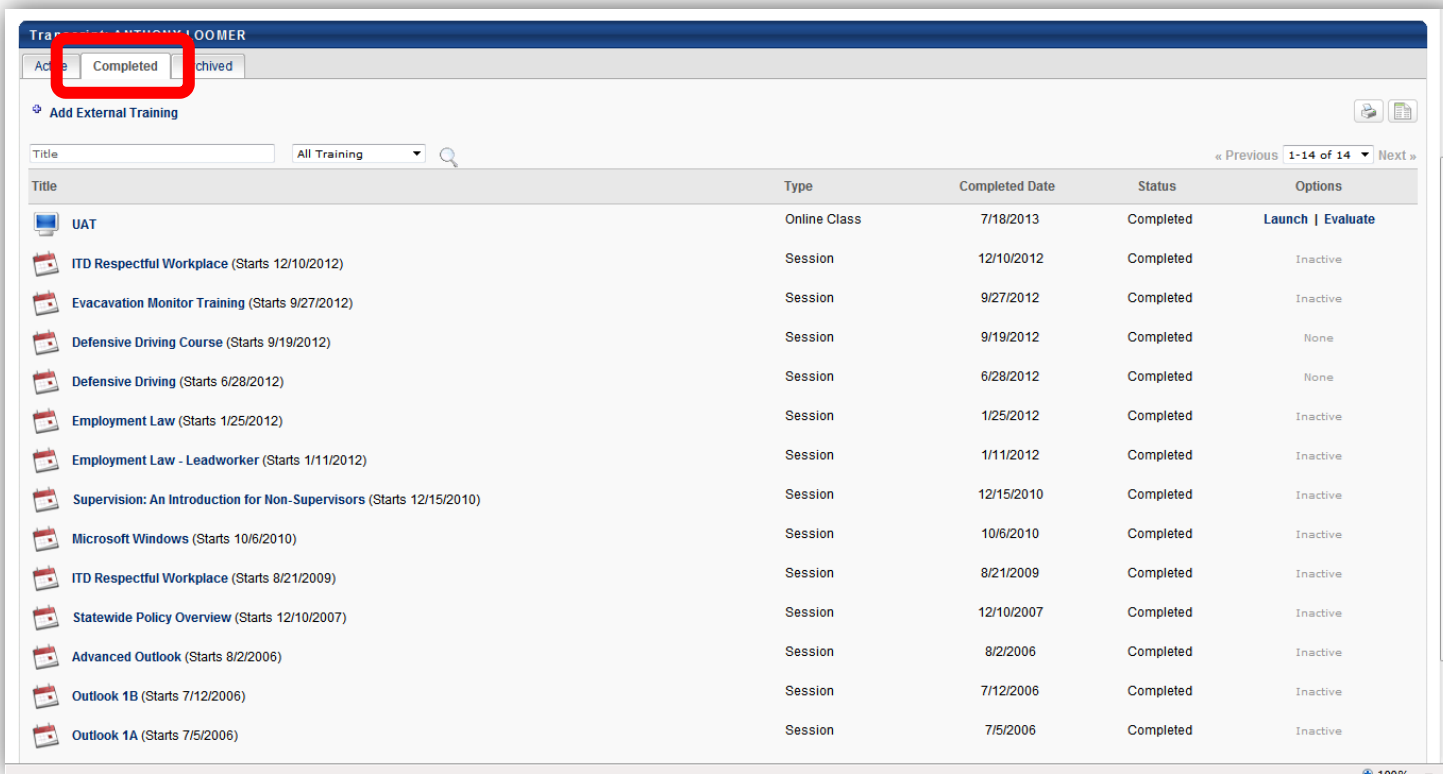
The **Active** transcript is where you can see all training that is scheduled, but not yet completed.

The **Completed** transcript is where you can see all the training you have completed.

We are not using the *Archived* transcript at this time.
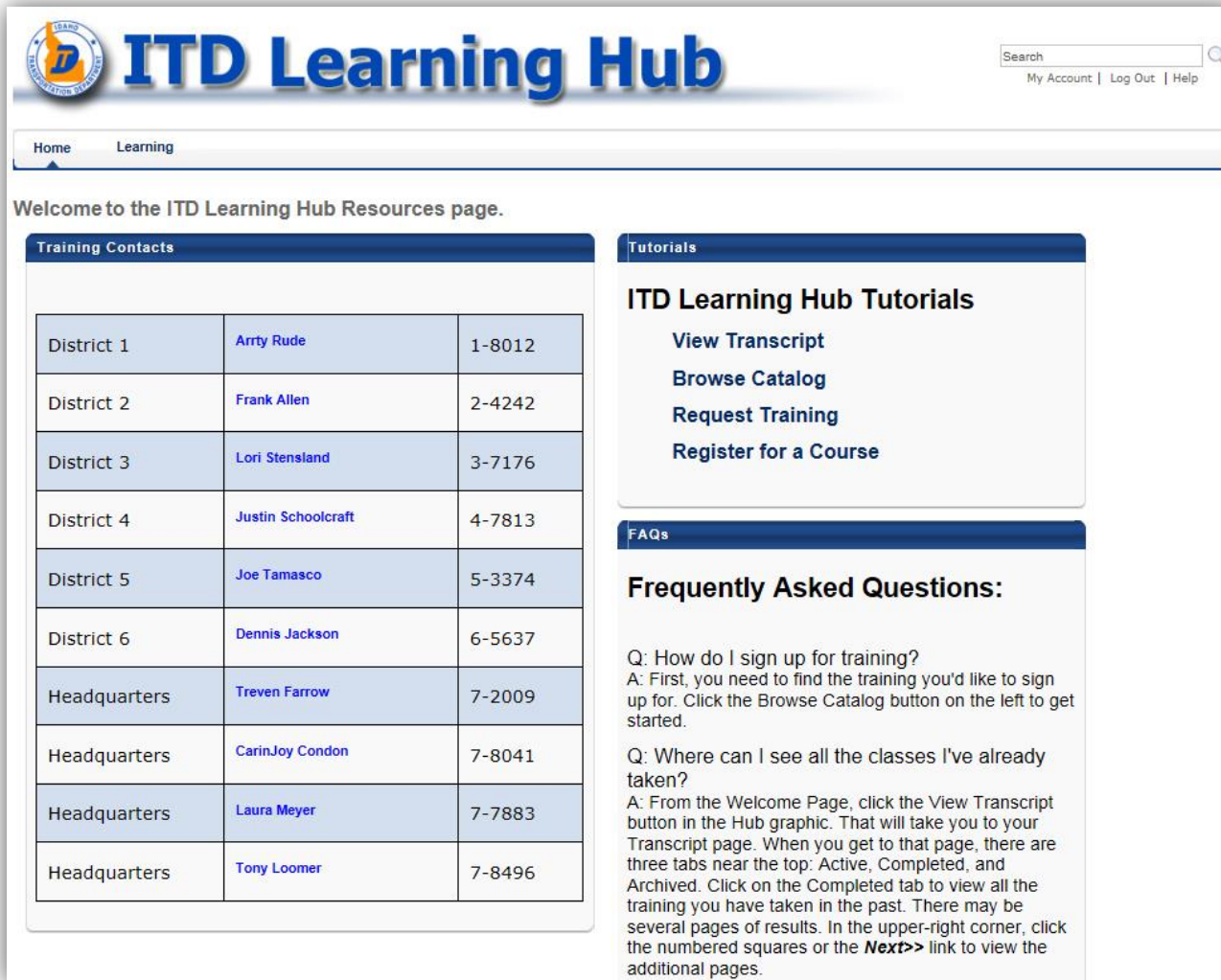
Browse Catalog

Browse Catalog

#	Item	Function
1	Learning Object types	In this program, all the different types of training, such as Instructor-led classes, Online Training, Tests, books and other materials, are referred to as Learning Objects. Each icon on this bar represents a different type of Learning Object. Leave all the objects checked to get the broadest search results. Uncheck specific objects, or click an icon to search for only that type of Learning Object, to return fewer items in your search.
2	Title	Type all or part of the name of a Learning Object; then click **Search** to find information about that course.
3	Description	Click in the Description box and type any keywords that may be associated with the class. Click **Search** to view the results.
4	Subject and Location	For both of these filters, click the buttons at the end of the textbox to select a subject or location. • In the Subject box, click on the name of any Subject to make that the search filter. Then click the **Search** button. • In the Location box, click the thin plus [+] sign to expand the Idaho Transportation Department location and see the nested locations below it. Then click the thick blue plus [+] sign to add your location.

Resources & Help

ITD Learning Hub

Search [   ] 🔍

My Account | Log Out | Help

Home   Learning
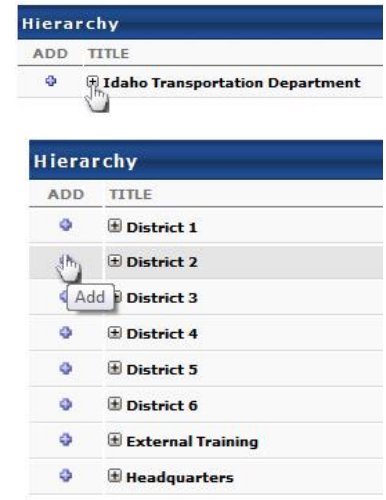
Welcome to the ITD Learning Hub Resources page.

Training Contacts

District 1	Arrty Rude	1-8012
District 2	Frank Allen	2-4242
District 3	Lori Stensland	3-7176
District 4	Justin Schoolcraft	4-7813
District 5	Joe Tamasco	5-3374
District 6	Dennis Jackson	6-5637
Headquarters	Treven Farrow	7-2009
Headquarters	CarinJoy Condon	7-8041
Headquarters	Laura Meyer	7-7883
Headquarters	Tony Loomer	7-8496

Tutorials

ITD Learning Hub Tutorials

- **View Transcript**
- **Browse Catalog**
- **Request Training**
- **Register for a Course**

FAQs

Frequently Asked Questions:

Q: How do I sign up for training?
A: First, you need to find the training you'd like to sign up for. Click the Browse Catalog button on the left to get started.

Q: Where can I see all the classes I've already taken?
A: From the Welcome Page, click the View Transcript button in the Hub graphic. That will take you to your Transcript page. When you get to that page, there are three tabs near the top: Active, Completed, and Archived. Click on the Completed tab to view all the training you have taken in the past. There may be several pages of results. In the upper-right corner, click the numbered squares or the **Next>>** link to view the additional pages.

The Resources & Help page is where you can find contact information for your local trainer. You can also view tutorials on how to use the Learning Hub and see answers to Frequently Asked Questions.

Online Learning

The Online Learning page lists current online training modules that can be launched directly from this page. These modules do not require registration or approval and can be viewed as many times as you would like.