



## ADA CURB RAMP PROGRAM: FREQUENTLY ASKED QUESTIONS

The following frequently asked questions below are to aid potential Local sponsors. Please email Ryan McDaniel at [ADA@itd.idaho.gov](mailto:ADA@itd.idaho.gov) if you have other questions.

- **When does the local sponsor receive funding?**
  - The local sponsor will receive the funds once the cooperative agreement is fully executed and once signed, they have the notice to proceed. Then, a written request for 75% of the total funds can be submitted by the local sponsor to ITD. Finally, after completing ITD-0288 (inspection form) the remaining 25% will be released for the compliant ramp.
- **How does the local sponsor receive the funding?**
  - The local sponsor they will receive a check from ITD for the awarded amount (75% or 25%, respectively) after written request has been received.
- **Are these State Funds or Federal Funds?**
  - State Funds.
- **Are Davis-Bacon wages required for Contractors or if the work is completed by City forces?**
  - No. This is not a requirement of using State Funds.
- **Does the ADA Curb Ramp Program have to be bid or can a jurisdiction do some of the work with their own forces? If the jurisdiction can assist, can they use the award to pay for their services? What records does the jurisdiction need to keep?**
  - Yes, local sponsors can use their own forces. Keep a record of the time and resources utilized as well as all receipts and backup documentation.
- **If the construction bids come in higher than the available funds, can we build only those ramps that are within budget and put the others on hold for future funding?**
  - The local sponsor will be responsible for providing all funding necessary for the work over and above the funds they are awarded. In the event that there are ramps that aren't going to be completed, the local sponsor will be required to refund the State the amount paid under their agreement. Additionally, the completion rate will be taken into consideration during the application process. Estimates must be accurate as no additional monies are available after award.



- If the project is advertised for bid and bids come in lower than expected, can the local sponsor use the surplus available funds to construct additional curb ramps?
  - The local sponsor should notify ITD that funds remain and specify which additional curb ramps will be constructed with the surplus funds. It is helpful to submit alternative ramps for evaluation, in the case that an initially proposed ramp is found ineligible so the committee could move on to the next eligible ramp proposed.
- Is any additional permit(s) required for construction work?
  - Yes, due to the associated work being within the highway right of way a no-cost form ITD-2111, Right of Way Encroachment Application and Permit Other Encroachments, will require the Idaho Transportation Department approval prior to work starting.
- Who is responsible for the quality of the curb ramp construction work?
  - The responsibility for quality construction workmanship belongs to the local sponsor, [https://apps.itd.idaho.gov/apps/StandardDrawings/614-3\\_0615a.pdf](https://apps.itd.idaho.gov/apps/StandardDrawings/614-3_0615a.pdf). The Local sponsor is to use the most current version of ITD-0288 inspection form to verify and document that each ramp conforms to ADA compliance. At the Department's discretion, Department staff may perform a final site review and inspection for compliance with ADA.
- What if a ramp is constructed and is determined to be ADA non-compliant?
  - Any completed ramps that do not meet ADA requirements will require corrections at the local sponsor's expense. Keep in mind that environmental considerations outside the original scope of work are a primary cause of project failure, followed by geometric failure to comply with the ADA compliant engineering drawings published on the ITD website. Work performed outside the Period of Performance is the responsibility of the local sponsor.
- How are applications submitted?
  - Applications must be submitted via email to [ADA@itd.idaho.gov](mailto:ADA@itd.idaho.gov) with the subject line "ADA Curb Ramp Application". For the most part, the application should provide application submittal instructions.
- Who is the contact person?

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