 **Corrective Action Reporting Tables** ITD 2953 (Rev. 04-13)

 Idaho Transportation Department itd.idaho.gov

**24-Hour**

**Fill out this table to meet the initial (24 hour) reporting requirements of CGP Part 5.4.1**

Project Name Location

| **ITD 2802 Number Documenting Corrective Action (CA) Reporting Requirement** | **Corrective Action Report Number** | **Date and Time CA Condition Identified on the Project** | **How was CA Condition Identified?** | **Which Triggering Condition in CGP Part 5.2.1 was Identified on the Project** | **Describe the Nature of the Condition Identified** |
| --- | --- | --- | --- | --- | --- |
|  | 1 |  |  |  |  |
|  | 2 |  |  |  |  |
|  | 3 |  |  |  |  |
|  | 4 |  |  |  |  |
|  | 5 |  |  |  |  |
|  | 6 |  |  |  |  |
|  | 7 |  |  |  |  |
|  | 8 |  |  |  |  |
|  | 9 |  |  |  |  |
|  | 10 |  |  |  |  |
|  | 11 |  |  |  |  |
|  | 12 |  |  |  |  |
|  | 13 |  |  |  |  |
|  | 14 |  |  |  |  |

\*Note: Default print size is Legal. It can be modified to print on 11x17 sheets for additional size and space.

**7-Day**

**Fill out this table to meet the follow up (7 days) reporting requirements of CGP Part 5.4.2**

**Note:** Entries into this table correspond to, and are a result of, the initial entries made in the previous (24-Hour) table per CGP Part 5.4.1. For example, CA Report Number 1 in this table corresponds to CA Report Number 1 in the previous table, 2 to 2, etc.

Project Name Location

| **ITD 2802 Number Documenting Corrective Action (CA) Reporting Requirement** | **Corrective Action Report Number** | **Follow-up Actions Taken to Review Design, Installation, and Maintenance of Stormwater Controls** | **Date Follow-up Actions Taken** | **Summary of Stormwater Control Modifications Taken** | **Date Stormwater Control Modifications Completed Or Expected to be Completed** | **Were SWPPP modifications per CGP Part 7.4.1 required as a result of the CA condition identified?** |
| --- | --- | --- | --- | --- | --- | --- |
| Yes | No |
|  | 1 |  |  |  |  | [ ]  | [ ]  |
|  | 2 |  |  |  |  | [ ]  | [ ]  |
|  | 3 |  |  |  |  | [ ]  | [ ]  |
|  | 4 |  |  |  |  | [ ]  | [ ]  |
|  | 5 |  |  |  |  | [ ]  | [ ]  |
|  | 6 |  |  |  |  | [ ]  | [ ]  |
|  | 7 |  |  |  |  | [ ]  | [ ]  |
|  | 8 |  |  |  |  | [ ]  | [ ]  |
|  | 9 |  |  |  |  | [ ]  | [ ]  |
|  | 10 |  |  |  |  | [ ]  | [ ]  |
|  | 11 |  |  |  |  | [ ]  | [ ]  |
|  | 12 |  |  |  |  | [ ]  | [ ]  |
|  | 13 |  |  |  |  | [ ]  | [ ]  |
|  | 14 |  |  |  |  | [ ]  | [ ]  |

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