 **LHTAC Transfer of SWPPP Inspection Responsibility** ITD 2960 (Rev. 07-14)

 itd.idaho.gov

Use this form to transfer responsibility for SWPPP inspections from LHTAC’s onsite representative to the local project sponsor. Insert this completed and signed form as documentation of training into the SWPPP (ITD 2950) Appendix I along with all other project training information.

**Applicable Projects:** Local Highway Technical Assistance Council (LHTAC) projects with coverage under the Environmental Protection Agency’s (EPA) National Pollutant Discharge Elimination System (NPDES) Construction General Permit (CGP).

**Project Information**

|  |  |  |
| --- | --- | --- |
| Key Number | Project Name | Project Location |
|       |       |       |

**All of the following must be checked for the local sponsor to assume SWPPP inspection responsibility.**

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| --- | --- |
| [ ]  | Construction is complete and the site is stabilized per CGP section 2.2.1 and applicable sections of 2.2.2. |
| [ ]  | The Prime Contractor (Operator) has submitted an ITD 2961 to LHTAC requesting to file Notice of Termination of CGP coverage with the EPA. LHTAC has approved this request. |
| [ ]  | Final vegetative stabilization as described in CGP section 2.2.2 has not yet been achieved, but the site is temporarily stabilized to the extent necessary to prevent erosion of the seeded or planted site until vegetation is established per CGP section 2.2.2. |
| [ ]  | The local sponsor taking over inspections has the ability to mobilize man power and/or equipment to complete BMP maintenance requirements per CGP section 2.1.1.4. |
| [ ]  | Local sponsor has been present at two joint inspections per the procedures for ITD 2960. |
|  | Inspection numbers for the joint inspections completed are       and       |
| [ ]  | ITD 2802 inspections completed independently by the local sponsor shall be submitted to LHTAC for review and appropriate signatures and certification as a remaining CGP Operator. |

**CGP topics reviewed/discussed during joint SWPPP inspections**

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| --- | --- |
| [ ]  | BMP maintenance requirements per CGP section 2.1.1.4 |
| [ ]  | Site stabilization requirements per CGP section 2.2 |
| [ ]  | Inspection frequency requirements per CGP sections 4.1.2 through 4.1.4 |
| [ ]  | Inspection documentation requirements per CGP section 4.1.5 through 4.1.7, and the correlation between the content of the inspection form ITD 2802 and these requirements |
| [ ]  | Maintaining SWPPP maps or plan sheets as required by CGP section 7.2.6 |
| [ ]  | Documenting any required SWPPP modifications per CGP section 7.4 |
| [ ]  | Documenting and reporting of CGP violations per CGP 5.2.1.2, I.12, and I.14 using the form ITD 2790 |
| [ ]  | Notice of Termination (NOT) filing requirements per CGP section 8 |

**Local Sponsor**

|  |  |
| --- | --- |
| Local Sponsor Inspector’s Printed Name | Title |
|       |       |
| Local Sponsor Inspector’s Signature | Date |
|  |       |

**LHTAC Resident Engineer**

|  |  |
| --- | --- |
| LHTAC Resident Engineer’s Printed Name | Title |
|       |       |
| LHTAC Resident Engineer’s Signature | Date |
|  |       |