

General Application Cycle

July 2017



YOUR *Safety* • • • ► YOUR *Mobility* • • • ► YOUR *Economic Opportunity*

Appropriations

- Congressional Appropriation
- FTA Federal Register Notice
- FTA Apportionment Tables
- ITD Allocation by Funding Source
 - 2 Year Funding Cycle (October 2019-September 2021)



5311 Rural Program

- Purpose:
 - To provide operating, planning, administrative and capital assistance to states and federally recognized Indian tribes to support public transportation in rural areas with populations less than 50,000 for the general public
 - Approximately \$5.8 Million annually for pass through subrecipients



Who Is Eligible To Apply

- Subrecipients:
 - State or local government authorities
 - Nonprofit organizations
 - Operators of public transportation or intercity bus service that receives funds indirectly through a recipient



Projects & Priorities

Projects

- Administration
- Operating
- Preventative Maintenance
- Capital

Priorities

1. Existing 5311 Services
2. Expansion of 5311 Services
3. New 5311 Services
4. Capital (Encouraged to Apply for 5339)



5311(f) Intercity

- **Intercity Feeder Services:**
 - Run with the congressional (every two year) funding cycle
- **Traditional Intercity Bus Services**
 - Run as a separate funding cycle through an RFP
 - January 2018



5310 Elderly & Disabled Program

- Independence
- Inclusion
- Access/Health



Who Is Eligible To Apply

- Subrecipients:
 - Traditional Projects:
 - State or local government authorities
 - Nonprofit organizations
 - Other Projects:
 - State or local government authorities
 - Nonprofit organizations
 - Operators of public transportation that receive grant funds indirectly through a recipient.



Projects & Priorities

Project Types:

- Traditional:
 - Capital Projects
- Other:
 - Exceed the ADA Minimum Requirements

Priorities:

1. Existing 5310 Services
2. Expansion of 5310 Services
3. New 5310 Operator
4. Capital (Encouraged to Apply for VIP)

*At least 55% of a recipient's 5310 allocation must be spent on "*Traditional*" 5310 projects.



5339 Bus and Bus Facility Program

- Project Type:
 - Capital Program
- Purpose:
 - To **replace, rehabilitate, and purchase buses and related** equipment and to construct bus-related facilities including technological changes or innovations to modify low or no emission vehicles or facilities.



Who Is Eligible To Apply

- Subrecipients:
 - **Public agencies or private non-profit** organizations engaged in public transportation, including those providing services open to a segment of the general public, as defined by age, disability, or low income.



Projects & Priorities

Projects

- Improve Safety & Mobility of transit infrastructure
- State of Good Repair

Priorities

1. Capital for Existing 5311 Service Operators
2. Capital for Expansion of 5311 Service Operators
3. Capital for New 5311 Service Operators



Vehicle Investment Program (VIP)

- Project Type:
 - Vehicle Rehabilitation
 - Vehicle Purchase
- Purpose:
 - To provide capital funding for demand response providers to replace, rehabilitate, and purchase buses to support the continuation and expansion of public transportation services.



Who Is Eligible To Apply

- Subrecipients:
 - Designated recipients and states that operate a **demand response** service or who allocate funding demand response bus operators. This includes private non-profits, state or local government authorities, operators of public transportation services, including private operators of public transportation services, and tribal governments.



Projects & Priorities

Projects

- **Improve Safety & Mobility of transit infrastructure**
- **State of Good Repair**

Priorities

1. **Capital for Existing 5310 Operators**
2. **Capital for Expansion of 5310 Operators**
3. **Capital for New 5310 Operators**



Application Sections

1. Demonstration of Need
2. Project Description
3. Project Planning
4. Project Benefit
5. Project Service/Evaluation
6. Project Budget





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Your Mobility.
Your Economic Opportunity.*

Section 1: Demonstration of Need

Demonstration of Need for Public Transportation

Funding : (3 page maximum, single sided) Applicants should demonstrate the need for the service/project in their local area.

- Include a description of any data analysis conducted.
- Discuss efforts, either qualitative or quantitative that were undertaken to determine need.





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Section 2: Project Description

Project Description: (4 page maximum, single sided)
Provide a concise project description, specifically detailing the proposed project for which funds are being requested and how the project addresses the scope and objectives of the program. If the project was previously funded by ITD, explain what was funded.

- Include detailed Scope of Work including but not limited to hours of service, counties and cities served (service area), mode, and populations served.
- Discuss rider origination and destination location.





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Section 3: Project Planning

Project Planning and Coordination: (3 page maximum, single sided) In this section, the applicant should describe how the proposed project was developed and demonstrate that there is a sound basis for the project and that it is ready to implement if funded.

- Describe how it meets the needs of the service area identified in detail, and describe the Project Development Process
- Describe coordination with local stakeholders on project development
- Provide detailed project timeline and milestones for project delivery
- Provide required NEPA worksheet if applying for a capital grant that will be “moving dirt”
- Staffing Levels and Organization Chart
- Labor Unions
- Coordination and inclusion with Minority and Low-Income Populations





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Section 4: Project Benefits

Project Benefits: (3 page maximum, single sided) In this section applicants should identify expected project benefits, including basic goals and objectives for the project. Applications should address how the project will:

- Improve efficiency or increase ridership;
- Improve safety;
- Improve mobility;
- Support local economic development and expand economic opportunity





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Section 5: Project Service/Evaluation

Project Service and Evaluation: (2 page maximum) In this section applicants should describe the methodology that will be used to measure and evaluate the project and determine the project's value to the community.

- Describe how the applicant intends to evaluate success of the project. Include in the description what data will be collected and relevant to the specific measures.
- Describe how community information and continuous input will be used to evaluate the project's value.
- Expecting the project under this grant to be successful, describe how the agency plans to sustain the service/project after the end of the grant period.



Project Budget

Fiscal year 2016 Project Budget Request

Subrecipient	
Agreement Term	October 1, 2016-September 30, 2017
Contact Name	
Address	
Phone Number	

FTA Grant	AN 80/20			OP 57.5/42.5			PM 92.66/7.34			CP 80/20		
	Total	Federal	Match	Total	Federal	Match	Total	Federal	Match	Total	Federal	Match
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Project Cost	Total Federal Request	Total Match Needed
\$ -	\$ -	\$ -

Scope of Work

Subrecipient Printed Name

Subrecipient Signature

Date



Submit to ITD

- Cover Sheet (Optional)
- Sections 1-5 (Required)
- Section 6 (Required Using Attachment A)
- Letters of Support (Optional but Recommended)

- Submit to Kim McGourty via
 - Email: kim.mcgourty@itd.Idaho.gov
 - Mail: 3311 W. State Street Boise ID 83703
 - Fax: 208-334-4424



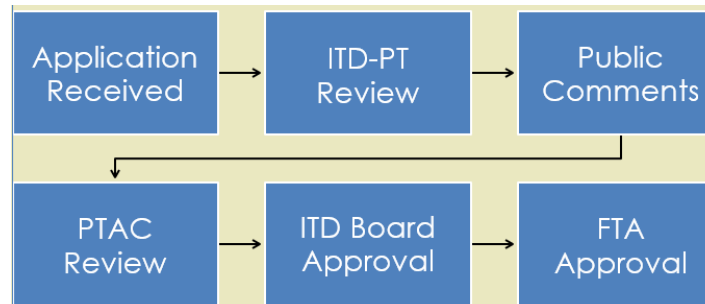
Application Scoring

- **What we look at:**
 - Project Scope
 - Amount Requested
 - FTA Program Goals
 - Project Priorities
 - Asset Condition per SGR Targets and TAM Plan
 - Project Completion Timeline
 - FTA/ITD Experience
 - Statewide Public Transportation Plan
 - ITD Strategic Mission



Timeline

- Application Release → Sept. 1-Oct. 31, 2017
- ITD Tech. Assist. → Nov. 1-Nov.30, 2017
- Public Comment → Dec. 1-Jan.30, 2018
- PTAC → Feb. 2018
- Idaho Transportation Board → March 2018



Spending Authority

- Federal Transit Administration (FTA)
 - October 1st – September 30th (Federal Fiscal Year)
- ITD-Public Transportation Office
 - October 1st – September 30th (Federal Fiscal Year)
- Idaho Government
 - July 1st – June 30th (State Fiscal Year)

Spending Authority = the amount approved by the State Legislature for each State Agency to spend during the State Fiscal Year.



FTA Submission

1. Program of Projects

1. NEPA & Certified Exemptions
2. Department of Labor
3. Master Agreement
4. Certifications & Assurances



FTA Submission Cont.

1. Funding Agreements

1. Scope of Work
2. Compliance w/ Rule & Regulations
3. Subrecipient Capacity
4. Federal Requirements
5. State Requirements
6. Termination Provisions
7. Noncompliance, Disputes, Remedies
8. Grant Requirements
9. Assignment of Work to Third Parties
10. Procurement Requirements
11. Lobbying
12. Budget Request



For Questions & Resources

Please contact:

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