

SPECIAL PTAC MEETING
January 30, 2015
1:30 PM – 2:50 PM • Tele-Conference

Action Items:

Item	Responsible
D2 PTAC Recommendation to ITD February Board Meeting	Mark Bathrick
Mobility Management Task Force and PTAC consensus item to ITD February Board Meeting for approval	Mark Bathrick

Roll Call

Mark Bathrick

In Attendance:

PTAC: D3 -Maureen Gresham, D5 - Kathleen Lewis, D1 - George Eskridge, D-6 JoAnn Wolters,
ITD Board Member: Julie De Lorenzo

ITD: Mark Bathrick, Shauna Miller, Kelly Higgs

D1: None

D2: Jenny Ford-Smart Transit; Alisa Anderson-City of Moscow; Suzanne Seigneur - CTAI;
Carl Root-University of Idaho

D3: Terry Lindenberg TVT; Kelly Fairless and Rhonda – VRT; Adam Wheeler CTAI; Kristin
McGee- CTAI, Sherry Fernandez- CTAI

D4: Sarah Michael CTAI; Jason Miller - MRTA; Lynn Baird and Ken Harmon – Trans IV

D5: Dave Hunt PRT

D6: Alden Allen and Amanda Ely TRPTA, Denise Myler DCC

Absentee PTAC Member: D4 -John Hathaway

Minutes:

Welcome, Introductions and Overview

- Next PTAC Meeting: March 11, 2015 – ITD Headquarters.
- Per Idaho Statute PTAC is to meet three times per year.

D2 PTAC Recommendation

Mark Bathrick

Two PTAC District 2 Applicants: Alisa Anderson and Shannon Grow
New application process rolled out for District 1 and District 4.

PTAC is asked to make recommendations for the two nominations so that we can take
recommendations to the board.

Kathleen Lewis: Either applicant would do a wonderful job.

Maureen Gresham: Both are excellent candidates and suggest moving both forward.

George Eskridge: Can we move both forward, Mark?

Mark Bathrick: Yes, you can recommend both and they can be carried to the board.

JoAnn Wolters: I agree that both are highly qualified.

**Recommendation by Kathleen Lewis: To move both applicants forward to the Board
Seconded: Maureen Gresham
Unanimous approval.**

Mobility Management Task Force Update

Maureen Gresham/Mark Bathrick

D3 - Maureen Gresham: PTAC representative on Mobility Management Task Force. Task Force came to unanimous approval for the recommendations. The transparency that ITD provided created a level of trust which led to the unanimous decisions by the Task Force members. A lot of information was brought forth by ITD. There are details that are still being worked out and as the process moves forward these details will be addressed.

Maureen Gresham – Presented and read the definition that the Task Force concluded as the definition of mobility management will be:

Idaho mobility management coordinates and optimizes a full range of resources to promote the use and growth of public transportation

Summarization of the recommendations was given that the Task Force was asked to look at:

- Statewide vision for mobility management.
- Funding and project approval process
- Sustainable funding for mobility management – ITD is setting aside a sustainable amount that can be used for mobility management.
- Mobility Management rolls and functions. The key thing is to make sure people are aware of public transportation options.
- Performance Measures and accountability.

Application Process

Mark Bathrick

We will be moving to a two-year application cycle. Application will go out in March, agreements executed in October 2015 and close September 30, 2018.

This puts us in line with the Federal Fiscal year and looking to streamline the process.

Public Transportation- Restructure

Mark Bathrick

Mark presented the roll-out presentation on the restructure of the Public Transportation Department.

We will be looking for a consensus from the PTAC to move this presentation forward to the ITD Board.

Discussion:

D1 - George Eskridge: Congratulations to Mark and his staff for getting this on board in the right direction.

D6 - JoAnn Wolters: How far reaching will the people be able to go into the rural areas? Pulling back from funding and I understand. It will be interesting to see how this will affect it over.

I think this is a very good move to work with the Districts.

ITD-PT - Mark Bathrick – With the communication plan we will work closely with the awardees. We will now have district involvement, we have a commitment for greater engagement from the District engineers and working together to provide contacts to ITD, partners and awardees who have a yearning for public transportation to help bridge that grant.

D5 - Kathleen Lewis: Looking it over, this looks really good. You will be putting out an application for the mobility management?

ITD-PT - Mark Bathrick: By using the application process it opens up the number of people who can apply for this program. An RFP would have limited the overall pool of applicants.

D5 -Kathleen Lewis: I think you all have done a great job.

D3 -Maureen Gresham: Do you need a motion for concurrence?

ITD-PT – Mark Bathrick: No, it sounds like we have full concurrence.

We will present PTAC's concurrence to the board. If approved, the application will be released February 25, 2015. We will leave it open 30 days. Deliverables will take effect on May 1, 2015.

Decision: Full concurrence of PTAC members. No opposition. Present to ITD Board at February board meeting.

Old/New Business:

Mark Bathrick

No new business.

Motion to adjourn:

D5 - Kathleen Lewis: Motion to adjourn

D3: Maureen Gresham – Seconded

Meeting adjourned 2:50 p.m.