



June 4, 2019

REGARDING: ITD 19-ALTA – STATEWIDE ALTA SURVEYOR ROSTER - ADDENDUM 2

This ADDENDUM 2 is sent in answer to questions received on May 29, 2019.

1) **QUESTION:** The instructions page of the RFSOQ states that “SOQs are to be mailed in a sealed envelope...”. We are located in Boise and would like to hand deliver our response to the address listed. Will ITD accept a hand delivered response?

ANSWER: You may hand deliver your SOQ responses to the address indicated. SOQs must be received before 2:59:59 PM MT on June 10, 2019. Late submittals will not be accepted.

2) **REVISION:** Instructions Page

ANSWER: See Attached.

These questions and answers do not change the due date of the RFSOQ.

This solicitation closes: JUNE 10, 2019 BEFORE 2:59:59 P.M., MT

Thank you.

Melinda Doan
Facility Management Contracting Officer
IDAHO TRANSPORTATION DEPARTMENT
Melinda.doan@itd.idaho.gov
Phone: 208-772-1270

Authorized Signature

Title

Date

**REQUEST FOR STATEMENT OF QUALIFICATIONS
AND
INSTRUCTIONS**

The Idaho Transportation Department [ITD] is soliciting Statement of Qualifications to fill a roster of firms demonstrating the ability to provide professional ALTA surveying services of the Idaho Transportation Department and represent the Agency's interests in having projects completed on-time, within budget, and as planned according to Idaho Code 67-2320. Surveying services will vary greatly with the individual projects within the state. The ITD will evaluate each Statement of Qualifications and will create one roster of qualified Surveyor firms for statewide use. This RFSOQ is to establish a statewide roster.

Firms are expected to have the expertise necessary to perform the duties described hereafter. The goal of this RFSOQ is to develop a roster of qualified surveying firms on whom the agency can call to work with agency personnel to oversee the completion of projects statewide.

ITD hereby requests Statement of Qualifications from firms who are interested in providing professional Surveying Services for the Idaho Transportation Department.

STATEMENT OF QUALIFICATIONS DEADLINE AND DELIVERY REQUIREMENTS

Statement of Qualifications must be received and time stamped by the Idaho Transportation Department at the address listed below **BEFORE 2:59:59 PM, M.T., on June 10, 2019**. The State of Idaho, Idaho Transportation Department, is not responsible for lost or undelivered Statement of Qualifications or for failure of the United States Postal Service, the Idaho State Capital Mall Central Mail Room, or any mail courier service to deliver Statement of Qualifications to the ITD by the SOQ deadline. Late Statement of Qualifications will not be accepted. Fax Statement of Qualifications will not be accepted.

Qualifications Delivery Address:

Idaho Transportation Department
ATTN: Tony Pirc – RFSOQ Alta Surveyor Roster
3311 W State Street
Boise ID 83703

Statements of Qualifications are to be mailed **OR delivered** in a sealed ~~envelope~~ **package** and are to be marked in the lower left hand corner with the following information:

Statement of Qualifications for: 19-Statewide ALTA Surveyor Roster
Request for Qualifications Due: 06/10/19 before 2:59:59 P.M. M.T.

A Statement of Qualifications submitted using "Express/Overnight" services must be shipped in a ~~separate sealed inner~~ package identified as stated above ~~and enclosed inside the "Express/Overnight" shipping package.~~

QUESTIONS

Further information is available by contacting Melinda Doan, Facility Management Contracting Officer by telephone at (208) 772-1270 or by email at Melinda.doan@itd.idaho.gov.