



March 27, 2019

REGARDING: ITD RFSOQ's 19-D1 through D6 - A&E Rosters – ADDENDUM 3

This ADDENDUM 3 is sent to correct an error in the Request for Statements of Qualifications for the Idaho Transportation Department's, Districts 1 through 6, Architect and Engineer Rosters.

The ITD removes the bonding requirement found on Page 3 which was inserted in error.

BONDING: Prior to executing a professional services agreement with ITD, the successful architectural and consulting engineer teams selected through this RFSOQ will be required to provide Payment and Performance bonding.

This Addendum 3 does not change the due date of the RFSOQs.

19-D1-AE – District 1 Roster – due before *April 17, 2019* at 3:00:00 P.M., PT
19-D2-AE – District 2 Roster – due before *April 17, 2019* at 9:00:00 A.M., PT
19-D3-AE – District 3 Roster – due before *April 18, 2019* at 9:00:00 A.M., PT
19-D4-AE – District 4 Roster – due before *April 17, 2019* at 11:00:00 A.M., PT
19-D5-AE – District 5 Roster – due before *April 17, 2019* at 1:00:00 P.M., PT
19-D6-AE – District 6 Roster – due before *April 18, 2019* at 11:00:00 A.M., PT

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SCOPE OF SERVICES

The Architect and related consulting engineers shall be licensed to practice in the State of Idaho. It is anticipated that Architectural service providers selected by this RFSOQ process will be utilized for projects where:

1. The individual project fee may exceed the sum of twenty-five thousand dollars (\$25,000.00).
2. The individual project fee may be less than twenty-five thousand dollars (\$25,000.00).

The Idaho Transportation Department reserves the right to, at any time, issue an individual project RFSOQ that falls within the scope of work parameters of this Architectural Services RFSOQ without prejudice to the Architectural service providers selected under this RFSOQ if in the best interest of the State of Idaho and the Idaho Transportation Department.

The successful architectural and consulting engineer teams selected through this RFSOQ will provide services for projects, which may include, but are not limited to, system renewals, facility improvements, and/or capital projects. Each ITD project will be evaluated as to the appropriate level of services necessary to meet the agency's needs.

The successful architectural and consulting engineer teams selected through this RFSOQ will have all personnel, materials, and equipment to perform and accurately record the work. Selected Respondents will have the technical knowledge and skills necessary to perform the work as well as current professional registration, licensure, and/or certification in the State of Idaho.

Compensation to successful architectural and consulting engineer teams selected through this RFSOQ will be based on the types of personnel required for the work, the complexity of the work, the time required to complete the work, and the Selected Respondent's rates as negotiated and included in the professional services contract. **For this RFSOQ, please do not submit rate schedules as they cannot be considered and will be discarded.** Payment is typically based on hourly rates and not to exceed limit of reimbursable expenses.

INSURANCE: Prior to executing a professional services agreement with ITD, the successful architectural and consulting engineer teams selected through this RFSOQ will be required to provide evidence of the coverages listed below and pay all costs associated with insurance coverage. Insurance policies or certificates of insurance will name ITD as the named insured, and the successful architectural and consulting engineer teams selected through this RFSOQ will maintain these minimum insurance coverages for the duration of the contract:

- a. Professional Liability insurance coverage with minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence and a minimum aggregate policy limit of One Million Dollars (\$1,000,000.00).
- b. Commercial General Liability insurance coverage with minimum coverage of Two Million Dollars (\$2,000,000.00) on an occurrence basis (not claims-made basis).
- c. Worker's Compensation Insurance in an amount required by statute and Employer's Liability Insurance in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) for each occurrence, for all the company's employees to be engaged in work under the contract.

Successful architectural and consulting engineer teams selected through this RFSOQ using design professionals as subconsultants will be required to obtain evidence that subconsultants have obtained the same minimum insurance coverages as is required above.

~~**BONDING:** Prior to executing a professional services agreement with ITD, the successful architectural and consulting engineer teams selected through this RFSOQ will be required to provide Payment and Performance bonding.~~

The Idaho Transportation Department is soliciting proposals from qualified Architectural and Engineering firms for assistance in:

1. Construction, renovation, and replacement of various systems in existing office, warehouse, shop, maintenance buildings, rest areas, ports of entry and airport facilities. It should be understood that the work scope may occur in occupied buildings. The construction will be coordinated with appropriate phasing that satisfies the needs of the occupants.
2. Major repairs to facilities may include, but are not limited to, replacement of HVAC systems, glazing, roofing, interior finishes, carpeting, paving, and general site improvements.
3. Evaluation and cost estimation of future projects.
4. Meeting with ITD to produce Schematic Drawings and space planning.
5. Provide Architectural Design and Documents.