

# Project Manual

**IDAHO TRANSPORTATION DEPARTMENT  
State Of Idaho  
ITD Project No. FM32210  
Project Title: Mountain Home Shed  
Cover Replacement**

Informal Bid

for the

Idaho Transportation Department  
3311 W State Street  
Boise, ID 83703

September 16, 2021

## INVITATION FOR INFORMAL BIDS

Informal bids will be received by Idaho Transportation Department, State of Idaho, at 3311 West State Street, Boise, ID 83703 until 4:00 pm local time, on Tuesday, September 28, 2021 for ITD Project No. FM32210, Mountain Home Shed Cover Replacement, Mountain Home, Idaho. The Invitation For Informal Bids package can be found at the following address: <http://itd.idaho.gov/business/> "Other Solicitations" tab. A public bid opening will be held at the Idaho Transportation Department following the closing time for receipt of bids.

A Public Works Contractors License for the State of Idaho is required to bid on this work. Bidders shall be properly registered in the State of Idaho, in accordance with the Department of Self Governing Agencies as a "Contractor" licensed in the State of Idaho, in accordance with provisions of an act known as "Public Works Contractor's State License Law, Title 54, Chapter 19, Idaho Code Amended". Bidders shall be registered with the Idaho Secretary of State's office to do business in the State of Idaho.

Bid Bonds are not required. Payment Bonds and Performance Bonds will be required for projects having a contract value over \$50,000.

Megan Vaudrin, Facility Management Contracting Officer  
Idaho Transportation Department

September 16, 2021

## REQUEST FOR INFORMAL BIDS

ITD Project No. FM32210

### Mountain Home Shed Cover Replacement

Idaho Transportation Department - District 3  
Mountain Home, Idaho

The State of Idaho, Idaho Transportation Department, will receive informal bids for the above project at 3311 West State Street, Boise, ID 83703 until 4:00 pm local time, on Tuesday, September 28, 2021. Formal Bid Opening is not required. Bidders will be notified of final bid results via email and final bid results will be posted to the Idaho Transportation Department's public web site at <http://itd.idaho.gov/business> "Other Solicitations" tab.

The work shall include labor and materials required to replace and install a replacement tension cover for the Mountain Home Material Shed as shown on the attached drawings and specifications.

An on-site inspection may be scheduled with:

ITD District Field Representative:

John Hall  
Idaho Transportation Department  
8150 W Chinden Blvd, Boise, ID 83714  
Phone: 208-334-8307  
Email: [john.hall@itd.idaho.gov](mailto:john.hall@itd.idaho.gov)

Informal bids shall be based on provisions of §44-1001 and §44-1002, Idaho Code pertaining to the employment of Idaho residents, and §72-1717, Idaho Code requiring an alcohol and drug-free workplace.

The contractor will be required to maintain Contractors Liability Insurance to include Workman's Compensation (statutory), Employers Liability (\$100,000 minimum) and Comprehensive General Liability (minimum of \$500,000 combined single limits for bodily injury and property damage). A certificate of insurance will be required prior to any work being done.

The contractor will be required to coordinate his work with ITD District Field Representative.

All work is to be accomplished within (60) calendar days from receipt of a Notice to Proceed. Failure to perform the work within this established time period will be grounds for withholding an appropriate amount of the compensation as damages for the delay.

Contractors and Specialty Contractors must have a Public Works Contractors license as suitable for work to be accomplished on this contract. The Contractor agrees to pay all state sales and use taxes.

Plans, specifications, proposal forms and other information are available at <http://itd.idaho.gov/business> "Other Solicitations" tab.

**INFORMAL BID PROPOSAL**

ITD Project No. FM32210  
**Mountain Home Shed Cover Replacement**  
 Idaho Transportation Department - District 3  
 Mountain Home, Idaho

The undersigned proposes to do the above work in accordance with the request for informal bids and all drawings and specifications attached thereto.

Provide your fully burdened Total Cost for providing the Purchase, Delivery, and Installation of a replacement tension fabric cover as specified in this solicitation:

Item	Description	Qty	UM	Unit Price	Extended Price
1	Purchase & Installation – New Replacement Fabric Tension Cover	1	EA	\$ _____	\$ _____
Total Cost					\$ _____

The Bidder agrees to commence work upon receipt of a Notice to Proceed, and to complete the work within (60) calendar days thereafter. Bidder proposes to perform the work for

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Respectfully submitted,

By \_\_\_\_\_  
 (Company Name)

\_\_\_\_\_  
 (Business Address)

\_\_\_\_\_  
 (Telephone Number)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (E-Mail Address)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Public Works Contractors License No.)

**CONTRACTOR'S AFFIDAVIT  
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Pursuant to the Idaho Code, §72-1717, I, the undersigned, being duly sworn, depose and certify that \_\_\_\_\_ is in compliance with the provisions of Idaho Code title 72, chapter 17; that \_\_\_\_\_ provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that \_\_\_\_\_ shall subcontract work only to subcontractors meeting the requirements of Idaho Code, §72-1717(1)(a).

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Address

\_\_\_\_\_  
City and State

By: \_\_\_\_\_  
(Signature)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Commission expires:

\_\_\_\_\_  
NOTARY PUBLIC, residing at  
\_\_\_\_\_  
\_\_\_\_\_

## APPENDIX

### Informal Bid Documents

#### VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES TO RECEIVE A STATE BENEFIT (CONTRACT) – IDAHO CODE SECTION 67-7903.

Idaho Code Section 67-7903 requires the state agency to verify the lawful presence of the natural person in the United States who is receiving public benefits. Public benefits are defined to include contracts.

This process applies only to contracts to be awarded to natural persons, [**Note: A natural person is an individual age 18 or older rather than a corporation, partnership or other legal entity**] age 18 or older. If the letter contract is issued to a natural person then the issuing agency is required by Idaho Code §67-7903 to verify that the person is either a US citizen or legal resident. If you are dealing with a contract where the non-state contracting party is a natural person, age 18 or older, the following process should be used. If you are dealing with a contract where the non-state contracting party is a corporation, partnership, limited liability company or other legal entity (but not a sole proprietorship or natural person), this process is not to be used.

You **MUST** use this process for ALL CONTRACTS where the non-state contracting party is a natural person, age 18 or older. This process **MUST** be applied without regard to race, religion, gender, ethnicity or national origin.

Before issuing a purchase order or a contract, do the following:

1. Require the contractor to provide (and include in the file) one of the following<sup>1</sup>:
  - (a) An Idaho driver's license or an Idaho identification card issued by the Idaho Transportation Department pursuant to section 49-2444, Idaho Code;
  - (b) A valid driver's license or similar document issued for the purpose of identification by another state or territory of the United States, if such license or document contains a photograph of the individual or such other personal identifying information relating to the individual;
  - (c) A United States military card or a military dependent's identification card;
  - (d) A United States Coast Guard merchant marine card;
  - (e) A native American tribal document;
  - (f) A valid United States passport;

#### **AND**

2. Require the contractor (if he/she has not done so already) to provide his/her social security card.<sup>2</sup>

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<sup>1</sup> If it can be arranged to see the original of the document and make a copy, that would be preferred. However, given that contracts may be with a natural person living miles away that may not be possible in every case so require a copy of the document.

<sup>2</sup> For contractors to be paid, pay requests are generally processed through the fiscal section of the ITD and then through the State Controller's Office. Generally, this payment process is where the social security number (or TIN) is verified. If there is a problem, the State Controller's Office will notify the ITD fiscal section. This process applies to all state agencies using the STARS system.

## SPECIFICATIONS AND DRAWINGS

Demolition and removal of the existing cover and installation of a new membrane cover on the current 60x120 tension fabric structure for the Mountain Home Materials Shed.

Drawings and Fabric Specifications provide are identified from the original procurement and installation for the Mountain Home Material Shed. All proposals must meet or exceed these specifications provided. Field verify for accuracy prior to the ordering of material. Measurements provided in the drawings are provided for the purposes of developing material cost estimate.

<b>FABRIC SPECIFICATIONS.</b>		
<b>ALL POLYOLEFIN MEMBRANES WILL POSSESS THE FOLLOWING MINIMUM SPECIFICATIONS:</b>		
<u>PHYSICAL</u>	<u>PROPERTIES</u>	<u>DESCRIPTION</u>
Base scrim	HDPE 1800 denier yarn	High Density Polyethylene.
Coating thickness	4 mil (95 gsm) ea. side	Minimum 4 to 6 mil exterior coating on each side of base scrim.
Surface type	Modified LDPE c/w UV & FR	Modified Low Density Polyethylene coating with UV Inhibitors.
Weight	12.5 oz. / sq yd. (410 gsm)	Minimum 12.5 oz. / sq yd.
<u>STRENGTH</u>		<u>TEST STANDARD</u>
Grab tensile strength		ASTM D-5034.
Tongue tear strength		ASTM D-2261.
Strip tensile strength		ASTM D-5035.
Mullen burst		ASTM D-3786.
Thickness		ASTM D-5199.
Hydrostatic resistance		ASTM D-751A.
Cold crack		ASTM D-2138.
% Light transmission		ASTM E-903.
UV & Weathering		ASTM D-4399.
Permittivity		ASTM D-4491.
<u>FIRE</u>		<u>TEST STANDARD</u>
California Fire Marshall		Local.
Boston Fire Department		Local.
Large Scale Test		NFPA 701.
Small Scale Test		NFPA 701.
Scale Flame Spread		ASTM E-84.
Drip Test		CAN/ULC S-109.
Drip Flame Spread		CAN/ULC S-102.
Fire Property Retention		UBC 31-1.

Mountain Home Material  
Shed Base Dimensions

