

BIDDERS CHECKLIST

This Bidders Checklist is offered to the prospective bidder as a means of checking his/her bid form in order to ensure that a complete bid is submitted, free from omissions and errors that could possibly lead to rejection of the Bid.

Check when completed:

- 1. Are all blank spaces filled out on Bid Form?
- 2. Have questions arising from the bidding, contract, specifications, or plans been submitted to the proper authority and resolved in the proper manner?
- 3. Are bid amounts shown correctly as well as extensions and totals? Recheck for errors or omissions. Both lump sum and alternate lump sum prices must be in figures.
- 4. Are authorized signatures properly affixed to the bidding documents, giving also title, Idaho Public Works Contractor's License number, etc.?
- 5. Have the required Bid Proposal forms been reviewed and complied with?
- 6. Have Addendums 1-5 been received and acknowledged with proper signature on the Bid Form?
- 7. Is the Contractors Affidavit Concerning Alcohol and Drug Free Workplace included?
- 8. Is the Idaho Clause Certification Form included?

End of Bidders Checklist