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**ACEC/ITD Liaison Committee Meeting  
November 6, 2023 - 3:00 pm  
ITD HQ, C1 American Falls Conference Room  
Agenda**

**ATTENDEES:**

Mohsen Amirmojahedi (ITD), Laila Kral (LHTAC), Shawna King (ITD)

<b>Name</b>	<b>Consultant Organization</b>
Tim Blair	J-U-B
Dave Butzier	AECOM
Paul Wasser	Schnabel
Bryan Foote	Horrocks
Bill Russell	Adurra
Justin Walker	Keller Associates
Ryan Olsen	Terracon
Heather Carroll	Jacobs
Paul Ashton	Parametrix

**Old Business**

**1. LHTAC Lump Sum Contracting Review-Laila Kral**

Laila Kral offered the following experience: LHTAC has been using lump sum contracting for projects under 150k (including federal aid projects) and safety projects. These projects have small, defined scopes without Geotech. ITD still writes all agreements for federal aid and still have to follow the federal aid process. It is easy to review invoices based on percent complete. You still have to complete a scope and LOE to get the agreed dollar amount. This is good for low-risk defined projects.

Leading Idaho Local Bridge Program has all been lump sum. Environmental and geotechnical contracts are separated out since there are more risks. Lump sum is great for accelerated delivery. There are no supplements for prime design contracts currently. Additional task orders have been issued on some contracts when something unforeseen comes up. Projects should start with a defined scope a work so out-of-scope work can be justified. Projects have milestone delivery. Mohsen to download approach and benefits to leadership team.

**2. Additive Bid Items-Justin W**

Consider additive bid items. One of the greatest risks is identifying what work is

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included in each bid schedule. Additive bid schedules allows owners to fit project award to the available project budget. ITD/LHTAC have met and created a white paper and identified two projects as potential trials projects to try out additive bid schedules. Developing additive bid schedules and packages requires more work for the consultant, but can translate to overall project savings and efficiencies if able to avoid project redesign to cut items out and/or miss bidding windows which can delay work an entire construction season.

**3. Wage escalation policy change update in consideration of ACEC letter (Aug 21, 2023)-  
Monica C**

- Since payrolls are automated, why are payrolls checked with every pay app  
ITD received letter from ACEC, however the letter has not been shared with leadership and District engineers. ITD would like a letter from ACEC National. Monica to reach out to Districts again and see what their thoughts are. Tim to check with National and concluded ACEC National doesn't have any additional input.

**4. Increases to Consultant Term Agreement limits policy change update —Monica C**

- \$100k direct select limit
- RFI limits
- RFP limits
- Term agreement limits

In general ITD leadership is on board with this, but time wasn't right. ITD management, is still looking considering. If ITD provides proposed contracting policy changes to ACEC, ACEC can obtain input and comments from full membership.

**5. TECM Update-Amy S (Shawna)**

See attached for DRAFT Summary of Bonded Amounts which is proposed to go to ITD board in December for a resolution. Have another bond sale in early March for around \$400 Million.

Construction – New \$378 Million for 70% of CN

Request additional for I-90 for another \$2 million, another \$4 million for Spalding and Arrow, and ROW purchase for Highway 55.

New projects that are not funded for construction:

SH-44, Exit 25 IC – 2 million to start design

I-90 Northwest Blvd or US-95 Interchange – 3 million

I-15 Blackfoot widening – 3 million

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6. Status of Quarterly Forecast Update, Closed RFPs, Evaluation Distribution-Monica C  
Update forecast – reached out to districts for projects to update list.  
Closed solicitation –posted every Friday. Currently not updated to awarded.  
Evaluation Distribution is going well.
  
  7. CA Manual Committee Update (Davey J/Horrocks & Arthur T/Jacobs)– Monica C
    - Update on ITD standard scope of work send out to Consultant community
    - The committee met in July but no updates since then
  
  8. Encourage broader use of the ITD-771 and 2359 forms by ITD PMs to provide feedback to consultants-Monica C  
Discussed LHTAC use of 771 to provide feedback. Would like same feedback from ITD.

#### New Business

1. **Course on Asphalt from the Asphalt Institute. Mohsen to send over invite.**

#### Parking Lot

1. Update to Environmental Services Categories for Term Agreement (Ester C)  
Going to hire some people at the end of this month. ITD then plans to update the categories.

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## Comments from Monica Crider

### 2. Additive Bid Items

ITD Highway Design has met with LHTAC numerous times and is preparing to do a pilot project for this method of bidding. This type of bid opening will be more complicated and more work for ITD as well. FHWA has chimed in with some guidance on this bidding so we are working to ensure their concerns are addressed on the pilot as well. Need to define a measure for success using this method during the pilot, for continued use.

### 3. Increases to Consultant Term Agreement limits policy change update

Currently, it is anticipated that no changes will be made to the thresholds with exception of the direct select (rebranded to Modified RFI) to align with the state code change.

### 6. Status of Quarterly Forecast Update, Closed RFPs, Evaluation Distribution

Mohsen is currently updating to capture CY2024 RFP forecast.

### 7. CA Manual Committee Update

The large group hasn't met since July but separate working groups have been meeting.

### 8. Encourage broader use of the ITD-771 and 2359 forms by ITD PMs to provide feedback to consultants

Consultant Services is working on modifying this form and it won't be long now. Need to do proactive outreach with districts as to this change.

# Proposed TECM 2024A Series Bonds (\$M) by CATEGORY

Last revision: 2023 11 06

<b>NEW CONSTRUCTION</b>	District	KN's	LOCATION	CONST. (CN)*	ADVERTISE DATES
	4	23344	I-84, Burley Interchange	89.8	Sep-23
	4	23345	I-84, Heyburn Interchange	95.2	Oct-23
	5	24307	I-15, Northgate to Fort Hall - South	105.0	Mar-24
	5	24308	I-15, Northgate to Fort Hall - North	105.0	Apr-24
	1	24306	I-90, SH-41 to US 95 - East	80.5	Apr-24
	3	23958	SH-16, SH-44 Interchange	65.7	Jul-24

\*Includes contract amount, non-bid items, and 5% contingency; excludes administrative costs (CE/CC)

2024A BONDS
63
67
73
73
56
46
<b>378</b>

Proposed bonded amount (CN only) ~70%

<b>ALREADY-BONDED DEVELOPMENT &amp; RIGHT OF WAY</b>	District	KN's	LOCATION	ESTIMATED AMOUNT	PREVIOUSLY BONDED AMOUNT
	1	23607	I-90, SH-41 to NW Blvd - DESIGN	18	9
	2	23333/4	US-95, Spalding & US-12 Arrow Bridges - DESIGN	19	4
	3	22715	SH-55, Farmway to Middleton - RIGHT-OF-WAY	65	25

2024A BONDS
2
4
8
<b>14</b>

<b>NEW DEVELOPMENT</b>	District	KN's	LOCATION	ESTIMATED AMOUNT
	1	NEW	I-90, Northwest Blvd Interchange <u>OR</u> US -95 Interchange	9
	3	23188	I-84, SH-44 Interchange (Exit 25)	6
	5	NEW	I-15, Blackfoot widening (Exit 89-93)	8

2024A BONDS
3
2
3
<b>8</b>

**Total Estimated 2024A Bonds = 400**