

ACEC/ITD Liaison Committee
Meeting Minutes
August 20, 2019
3:00 – 4:30
ITD HQ RM 212

Meeting Attendees: Rex Hansen (American Geotechnics), Jim Porter (JUB), Bill Russell (T-O), Justin Walker (Keller), Vance Henry (Lochner), Mike Cram (ITD), Bryan Foote (Horrocks), John Bilderback (ITD), Monica Crider (ITD)

OLD BUSINESS

1. Phase V Reports - Mike

ACEC provided comments back to John in April 2019. Update from ITD on implementation of Phase V report removal. - *John has received all of the review comments from ACEC. John is incorporating those comments into a revised Phase 1-3 process. The phase V report will be eliminated and the important information will be incorporated into the other Phase reports.*

2. SB 1065 allows for \$150 million in bonding authority using TECHM funds. How/when does ITD plan to implement. – Update – *ITD is still formulating the plan for the new SB 1065 funding. ITD plans to present their funding plan to the ITD Board at the September board meeting.*

NEW BUSINESS

1. Western Federal Lands Presentation on IDIQ – Mike Cram – WFLHD *did not show up to the meeting to cover this item. Mike will invite them to the next meeting.*

2. DCG Fall Meeting in District 2 – update, ACEC involvement - *ITD indicated that they would like some involvement from ACEC in the DCF fall meeting. The meeting is currently set to happen in Coeur d' Alene. ITD will consider having a social hour that could have consultant participation. ITD is also set to host the WASHTO construction conference on March 3rd and 4th in Coeur d' Alene. ITD will look into whether they need anything from ACEC in planning this conference.*

3. RFP's with full project scope vs. RFP's with staff augmentation RFP's – *Some discussion was held on this trend on some recent RFPs. ACEC's preference was that projects that go to consultants include the entire project. Staff augmentation projects are difficult for consulting firms to scope and manage. ITD will check to see if more projects are planned to be RFPs for staff augmentation projects.*

4. 2020 joint meeting with HLT Group – *Mike plans to schedule the next HLT meeting on February 4th, 2020.*

PARKING LOT ITEMS

1. New ITD 771 and 2359 Forms

On hold due to ITD staff members that have left or are in new positions. The process to get this underway requires a 12-page form to get approval. – *Monica has created the templates for these new forms. They need to be tested with the consultant community. LHATC has*

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already implemented the revised 771 with the consultant evaluation and is using it on all their projects. Monica will continue to work on implementation of these new forms.

2. Overhead Rates/Fixed Fees

Mike Cram gave an update – some preliminary work has been done, but this is low priority. – *The group decided that the current fixed fee form is adequate and this item should be removed from the parking lot on future agendas for this meeting.*

3. WAQTC certifications/training and reciprocity requirements - Paul

Update on propose a new rate structure, training schedule and recruitment of proctors/oversight engineers and website re-design. – *ACEC is adding additional sessions to address demand for training.*

4. Materials Manuals and Roadway Manual Updates - John

Will manuals be updated by July 2019? John Bilderback committed to update spec book every year by April 1st. Monica stated that all of the manuals she is responsible for are being updated. Update. - *No new discussion on this item.*