

# IDAHO TRANSPORTATION DEPARTMENT

## ADDENDUM NO. 2 TO REQUEST FOR PROPOSALS

### RIGHT OF WAY SERVICES

### SH-55, FARMWAY RD. TO MIDDLETON RD. & US-20/26, MIDDLETON RD. TO STAR RD.

**Key Nos. 22715 & 23337**

**November 7, 2022**

### **Additional Information:**

Reference contact and telephone number shall be removed from the information included in the Table of Services. Provide three (3) professional references for each key personnel within the proposal narrative of Criteria 3. The references shall count towards the proposal's overall submittal page limit.

#### **CRITERIA 3: KEY PERSONNEL & RESOURCES AVAILABLE**

**Weight - 5** (Complete for Consultant and each Subconsultant)

Identify the key personnel your team deems necessary to complete the requested services. Describe their technical expertise to perform the services in the draft Scope of Work. Describe each key personnel's title, role, duties, experience and qualifications for the services described in the Scope of Work. **List three (3) verifiable professional references with a contact person and phone number for each key personnel.** Provide a project team organizational chart identifying the key personnel (including sub-consultants and vendors) and including their office location. Identify each key personnel's availability for this project and estimated amount of time needed on this project. Provide a table of services completed or in progress by each team member during the last five years. The table headings may be determined by the proposer but should include the following information.

- Name of firm
- Name of key personnel for each project listed\*

- Services performed / Specific role on project
- Client
- Project name
- Project location
- Type of project / Project description
- Date of services
- Number of total parcels, relocations, and those that were referred for condemnation
- For active projects, list the percent of time being spent and estimated completion date
- ~~- Reference contact and telephone number~~

*\*If work was performed while a team member was at a different firm, identify firm name.*

All other provisions of the request remain unchanged.