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IDAHO TRANSPORTATION DEPARTMENT

P.O. Box 7129 • Boise, ID 83707-1129
(208) 334-8000 • itd.idaho.gov

February 23, 2022

RE: Joint Ventures

Dear Contractor,

The Idaho Transportation Department (ITD) either has or will soon be advertising highway construction projects with estimated construction costs larger than our typical construction project costs. Due to the high dollar values, some contractors may be considering joint ventures (JV) to perform this work.

If bidding under a JV, all of the Standard Specifications for Highway Construction (SSHC) apply, however, the documentation must be in the name of the JV.

If bidding under a JV, consider these important bidding and contracting guidelines and specifications:

- Obtain a new bidder ID from ITD in the JV name (Contact ITD at 208.334.8433) prior to submitting your bid.
- If bidding electronically, create BidXpress account with new bidder ID number under JV name (www.bidx.com) prior to submitting your bid.
- For Federal aid contracts, submit an application for a Public works license under the name of the JV on or before the first business day following receipt of the contract (SSHC Section 102.13, 103.02, 107.03). **(For questions, please call Division of Occupational and Professional Licenses - Public Works at 800.955.3044)**
 - The license classification must meet or exceed the contract amount (SSHC Section 102.13).
- Companies cannot have multiple bids under the same or multiple names for the same project (SSHC Section 102.10).
- Bid Bonds, as well as, Payment and Performance Bonds must be under the JV name.
- JV company must be listed on QuestCDN plan holders list (SSHC Section 102.10) prior to submitting your bid.
- Signature pages must be signed by the JV's authorized representative under the JV name.
- The insurance policy must be issued under the JV company name.

Please keep in mind that these are only guidelines. The SSHC govern the contracting process.

Sincerely,

Monica Crider

Monica Crider, PE
Contracting Service Engineer