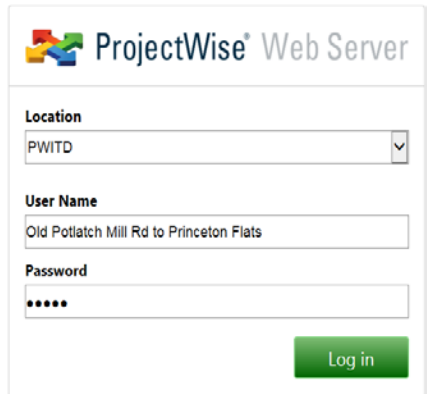


Click the link named [Old Potlatch Mill Rd to Princeton Flats](#) on the previous page.

Use the information below to login to ProjectWise

User Name: Old Potlatch Mill Rd to Princeton Flats

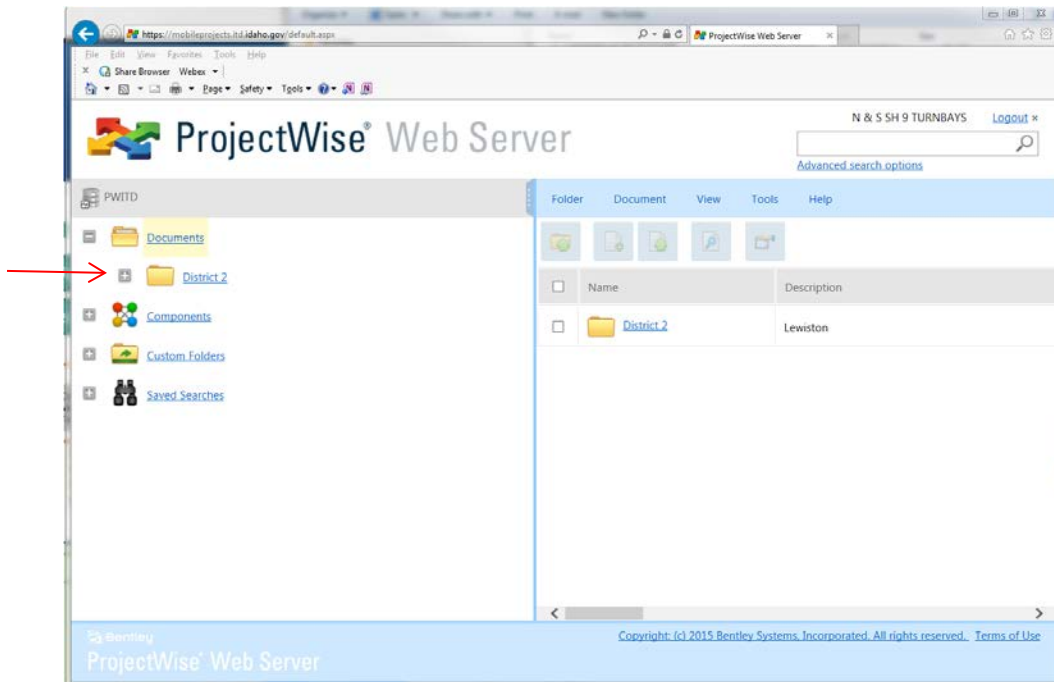
Password: 13880



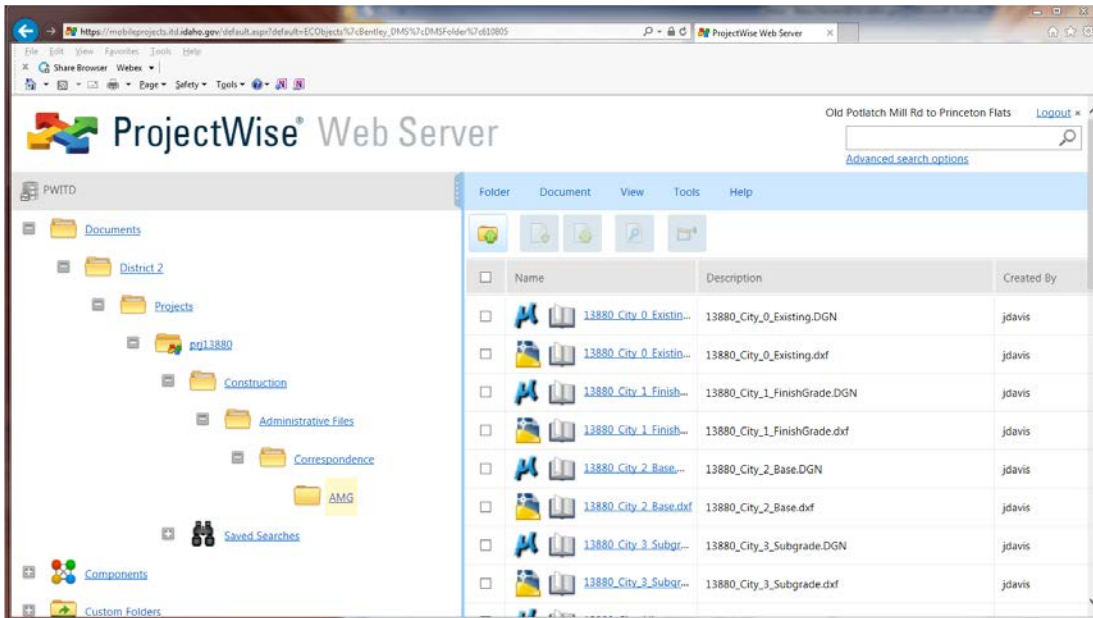
The login form for ProjectWise Web Server includes the following fields:

- Location:** A dropdown menu with 'PWITD' selected.
- User Name:** A text input field containing 'Old Potlatch Mill Rd to Princeton Flats'.
- Password:** A text input field with six dots representing the password.
- Log in:** A green button at the bottom right.

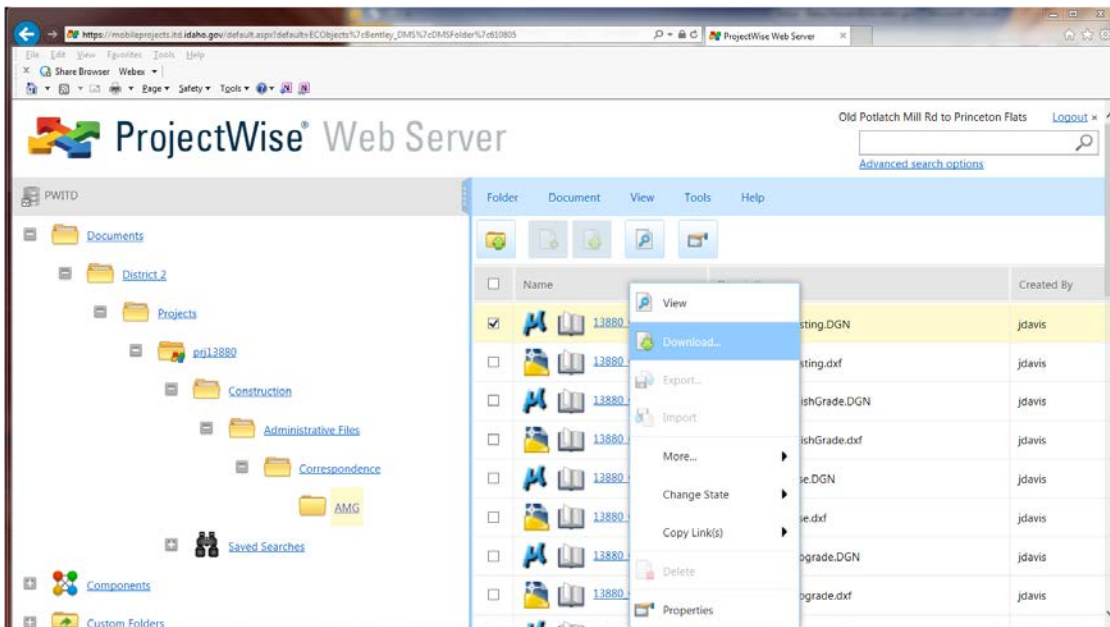
You will be directed to this page seen below:



You will then need to navigate to the correct folder containing the documents with the + sign next to the folders. This navigation will appear as seen below. (Note: Will have multiple pages to move through at the bottom of the web page)

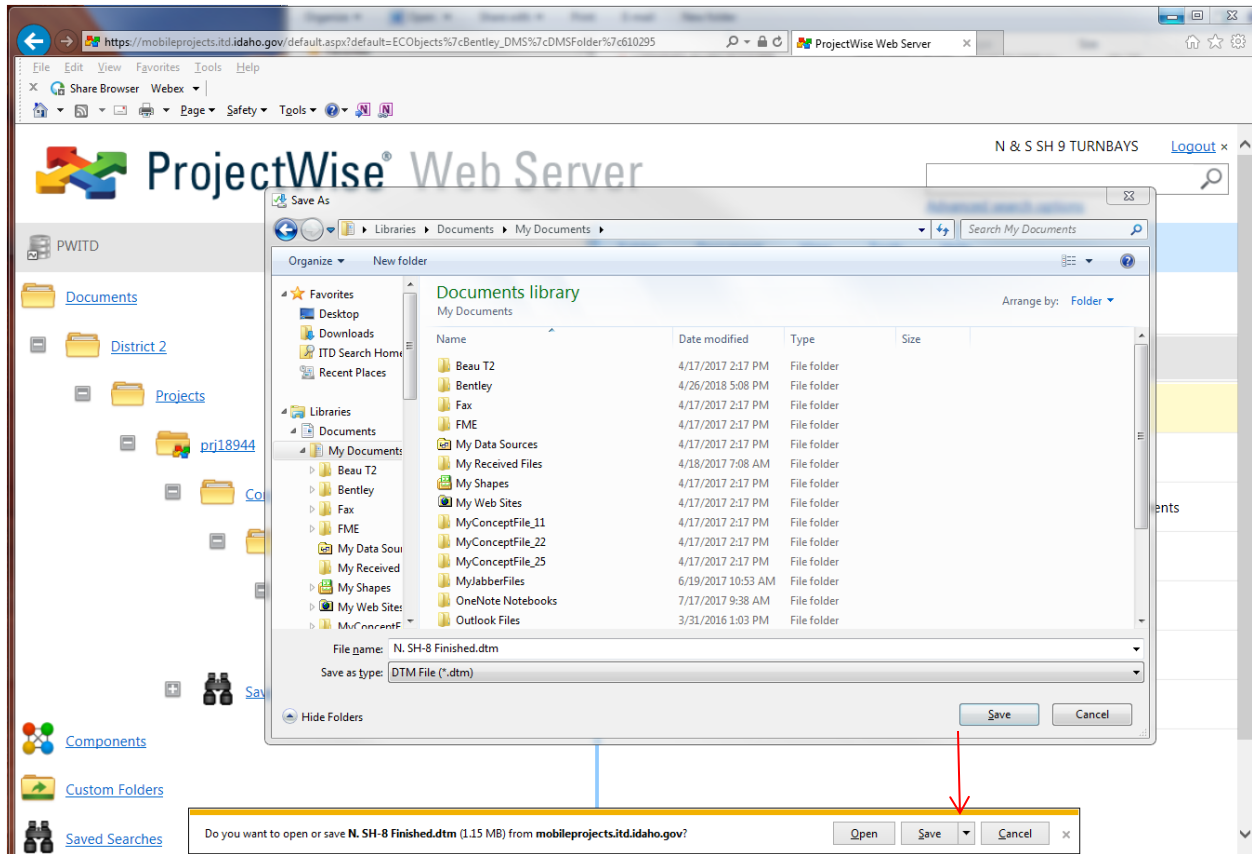


You will then see the documents listed available for download. You will then **Right Click** on the documents and you will see the options listed below



Click **Download**

And this screen should appear:



Click the down Arrow next to Save and select Save As. The smaller Save As box will appear and you can then select your computers location to save the files.

Repeat these steps for any and/or all additional bid documents

If you have any problems with the link or any other questions please Contact:

**Beau Hansen**

*CADD/ProjectWise Administrator*

ITD HQ OTS | [beau.hansen@itd.idaho.gov](mailto:beau.hansen@itd.idaho.gov) | (W) 208-334-8494

