



## **A G E N D A**

### **District 4 Idaho Transportation Investment Program Outreach Workshop and Regular Meeting of the Idaho Transportation Board**

**April 19 – 20, 2023**

#### **April 19, 2023**

**District 4, Hilton Garden Inn  
1741 Harrison Street N.  
Twin Falls, Idaho**

#### **District 4 Tour**

- 10:30** Leave from Jerome Airport to View the West and South Jerome Interchanges
- 11:00** Travel I-84, Jerome, Twin Falls TECM Project and Kimberly IC
- 11:15** Return to Hotel via the Perrine Bridge
- 11:30** Arrive Hilton Garden Inn. Staff Project Review.
- 12:00** Board Lunch

#### **ITIP Outreach Workshop**

- 1:30** Welcome
- 1:45** Review Project Display Boards
  - Interact with Board and ITD staff
- 2:15** ITD's District 4 Priorities
- 2:40** ITD Updates: DMV, Aeronautics, and Public Transportation
- 3:05** Policy Directive Updates for Locals
- 3:15** LHTAC Updates
- 3:30** Transportation Partner Updates
  - Local partners update Board and ask questions
- 4:30** Adjourn (estimated time)

\*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



April 19-20, 2023  
Page 2 of 5

**April 20, 2023**  
District 4 Office  
216 South Date Street  
Shoshone, Idaho

To listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2450 428 7619
- b. meeting password: 1234

KEY:

ADM = Administration    COM = Communications/Highway Safety    CIEO = Innovation/Experience  
DIR = Director            HWY = Highways

**Time\***

**1. District 4 Building Tour**

**8:00**

**Workshop**

**Information Item**

**2. Introduction – Chief Deputy/Chief Operations Officer McElhinney**

**8:30**

**3. Department Workforce Planning for FY24-25 – District 1 Engineer Allen**

**Business Meeting**

Page  
#

**Time\***

**Action Item 4. CALL MEETING TO ORDER**

**9:30**

**Info Item 5. SAFETY SHARE: Shop Superintendent Ford**

**Action Item 6. BOARD MINUTES – March 23, 2023..... 7**

**Action Item 7. BOARD MEETING DATES..... 21**  
Next meeting - May 17 & 18, District 5

Proposed meeting dates: July 19, Boise; October 17 & 18, District 6;  
November 15, Boise; and December 13, Boise

**Action Item 8. CONSENT CALENDAR..... 22**

DIR \_\_\_\_\_ Amend COMPASS Transit project, KN23667, in the FY23-29 ITIP..... 23

DIR \_\_\_\_\_ Amend COMPASS Transit project, KN19041, in the FY23-29 ITIP..... 24

\*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



April 20, 2023  
Page 3 of 5

**April 20, 2023**  
Shoshone, Idaho

**Page**      **Time**  
**#**

**Consent (Cont.)**

HWY	_____	Adjustments to the Local Safety Program in the FY23 – 29 Idaho	
		Transportation Investment Program .....	25
HWY	_____	Modify Rail-Highway Crossing Program in the FY23-29 ITIP .....	27
HWY	_____	Contracts for award .....	28

**Info Items      9. INFORMATIONAL CALENDAR**

HWY	_____	Contract award information and current advertisements.....	35
HWY	_____	Professional services agreements and term agreement work tasks report .....	42
ADM	_____	Non-construction professional service agreements .....	51
ADM	_____	Monthly report of federal formula program funding through April 3 .....	52
ADM	_____	State Fiscal Year 2023 financial statements .....	54

**Information Items**

<b>10. ADOPT-A-HIGHWAY PRESENTATION</b>	<b>9:40</b>
Member Kempton: Idaho West Magic Lake Recreation Club	
<b>11. DIRECTOR’S MONTHLY REPORT: Director Stokes</b>	<b>9:50</b>
<b>12. LEGISLATIVE UPDATE: Government Affairs Manager Cameron</b>	<b>10:10</b>
<b>13. DISTRICT ENGINEER REPORT: District 4 Engineer Barrus</b>	<b>10:15</b>
<b>14. AGENDA ITEMS</b>	

**Action Items**

HWY	_____	Board Unallocated Funding for District 4 signal upgrades.....	76	<b>10:25</b>
Barrus		(Resolution on page 79)		
HWY	_____	Board Unallocated Funding for SH-75, Ohio Gulch Road traffic signal .....	80	<b>10:35</b>
Barrus		(Resolution on page 82)		
<b>15. BREAK</b>				<b>10:45</b>
HWY	_____	Board Unallocated Funding for wildlife crossing signs .....	83	<b>11:00</b>
Hubbard		(Resolution on page 85)		
HWY	_____	Board Unallocated Funding for E. Boise Port of Entry, signs and structures.....	86	<b>11:10</b>
Fernandez		(Resolution on page 88)		

\*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.  
-Attendance is mandatory and lunch cannot be claimed on per diem.



April 19-20, 2023  
Page 4 of 5

<u>April 20, 2023</u> Shoshone, Idaho		Page #	Time
<b>Action Items</b>	<b>Agenda Items (Cont.)</b>		
HWY ____ Rindlisbacher	Agreement authority to exceed \$1M on Eagle Rd, I-84 to SH-44 ..... (Resolution on page 91)	89	<b>11:15</b>
HWY ____ Rindlisbacher	Agreement authority to exceed \$1M on Simco Rd. Interchange ..... (Resolution on page 94)	92	<b>11:20</b>
HWY ____ Rindlisbacher	Agreement authority to exceed \$1M on Thorn Creek Rd. to Moscow, Phase 1.... (Resolution on page 97)	95	<b>11:25</b>
HWY ____ Gill	Allocation of FY2024 ITD State Leading Idaho Funds ..... (Resolution on page 104)	102	<b>11:30</b>
HWY ____ Meppen	US-20, Saturn to Science Center and I-15B/US-26, Sunnyside to Lomax..... (Resolution on page 106)	105	<b>11:45</b>
<b>Information Item</b>			
HWY ____ McElhinney	Transportation Multimodal Partnership update.....	106A	<b>12:00</b>
<b>16. EXECUTIVE SESSION</b> (Video Conference Room) PERSONNEL ISSUES [SECTION 74-206(a), (b)] LEGAL ISSUES [SECTION 74-206(c), (d), (f)]			<b>12:15</b>
<b>Action Items</b>			
ADM ____ Tolman	New Administrative Policy 5561 On-Call Policy ..... (Resolution on page 118)	107	<b>1:15</b>
DIR ____ Snell	ITD’s FY24 Change in Employee Compensation Plan..... (Resolution on page 120)	119	<b>1:30</b>
<b>Information Items</b>			
COM ____ Cameron/Floyd	Temporary rule introduction – online CDL license renewals.....	121	<b>1:45</b>
COM ____ Tomlinson	Office of Communication Annual Report.....	125	<b>2:00</b>

\*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.  
-Attendance is mandatory and lunch cannot be claimed on per diem.





April 19-20, 2023  
Page 5 of 5

April 20, 2023  
Shoshone, Idaho

Page  
#      Time

**Agenda Items (Cont.)**

COM      Zero Fatalities Award ..... 126      **2:10**  
Middleton/Trooper Bolen

**Action Item**

HWY      Board Unallocated Funding for US-95 Riggins and SH-11 ..... 126A      **2:25**  
Hoff      (Resolution on page 126C)

**17. ADJOURNMENT (estimated time)      2:40**

\*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.  
-Attendance is mandatory and lunch cannot be claimed on per diem.



REGULAR MEETING  
IDAHO TRANSPORTATION BOARD

March 23, 2023

The Idaho Transportation Board met at 8:30 AM on Thursday, March 23, 2023, in Boise, Idaho. The following principals were present:

Bill Moad, Chairman

James R. Thompson – District 1

Gary Osborn - District 2

Julie DeLorenzo, Vice Chair – District 3

Jim Kempton, Member – District 4

John Bulger, Member – District 5

Scott Stokes, Director Stokes

Dan McElhinney, Chief Deputy/Chief Operations Officer

Tim Thomas, Lead Deputy Attorney General

Lorraine Dennis, Executive Assistant to the Board

The Executive Assistant to the Board took roll call vote for attendance. District 6 Member Bob Hoff participated remotely.

Security Share. Commercial Vehicle Manager Craig Roberts reported the importance of human trafficking awareness and taking action when observing suspicious activity. Of the 5,000 alerts received, 109 were in Idaho that resulted in 35 live saving interventions.

Chairman Moad thanked CVM Roberts for the important message.

Board Minutes. Member Kempton made a motion to approve the minutes of February 23, 2023, seconded by Vice Chair DeLorenzo, and the motion passed unanimously by roll call vote.

Board Meeting Dates. The next meeting is April 19 & 20, 2023, in District 4. Chairman Moad asked the Board to consider moving the July board tour/meeting in District 6 to October due to a number of local conflicts. The Board will revisit the meeting schedule next month.

Consent Items. Member Kempton made a motion, seconded by Member DeLorenzo, and passed unopposed by roll call vote, to approve the following resolution:

RES. NO.        WHEREAS, consent calendar items are to be routine, non-controversial, self-  
ITB23-20        explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves the Federal Lands Program update to the FY23-29 ITIP.

1) Federal Lands Program update to FY23-29 Idaho Transportation Investment Program (ITIP). The Federal Lands Transportation Program (FLTP) was established to improve the transportation infrastructure owned and maintained by various Federal Lands Management Agencies. The Federal Lands Access Program (FLAP) makes funds available for projects that provide access to, are adjacent to, or are located within Federal Lands with priority given to projects accessing high-use Federal recreation sites or Federal economic generators. The FLAP supplements are state and local resources for public roads, transit systems, and other transportation facilities. On January 12, 2023, the department received program funding and staff proposes to adjust these programs accordingly.

Informational Items.

1) Contract awards and advertisements.

Key #20636, FY23 bridge repair, District 5. Low bidder: Cannon Builders - \$1,123,484.00.

Key #22005, Int. 17<sup>th</sup> Street & Rollandet, LHTAC(6). Low bidder: Knife River Corp. – \$556,966.00.

Key #22397, guardrail improvements, Lakes Highway District, LHTAC(1). Low bidder: Big Sky Corp. - \$1,340,407.41.

Key #23535, SH-21, Technology Way to Surprise Way, hot seal, District 3. Low bidder: Knife River Corp. – \$626,635.00.

Key #22411, S 5<sup>th</sup> Ave safety improvements, Pocatello, LHTAC(5). Low bidder: D Co. Concrete – \$247,080.00.

Key #20684/22772, I-90, Osburn to Wallace, District 1. Low bidder: Interstate Concrete & Asphalt – \$17,791,461.54.

Key #19513, Wisconsin St, High St. to US-2, Priest River, LHTAC(1). Low bidder: North Fork Enterprises – \$1,030,376.11.

Key #20536, US-20/26 & SH-44 mill & inlay, District 3. Low bidder: Knife River Corp. – \$7,799,999.00.

Key #20372, I-84, FY23 bridge repair, I-84, District 3. Low bidder: Cannon Builders – \$2,233,418.68.

Key #23797, FY24 striping, District 2. Low bidder: Road Products – 3,870,825FT (FPVQ).

The list of projects currently being advertised was provided.

2) Professional services agreements and term agreement work tasks report. From January 31, 2023 to February 24, 2023, 34 new professional services agreements and work tasks were processed, totaling \$6,673,334. Nine supplemental agreements to existing professional services agreements were processed during this period for \$12,992,286.

3) Monthly report of federal formula program funding through March 1. Idaho received full-year FY23 obligation authority of \$394.2 million through September 30, 2023, via the consolidated appropriations act passed on December 29. OA includes \$9.3 million of Highway Infrastructure General Funds carried over from FY20 and FY21 and \$45 million of Infrastructure Investment and Jobs Act (IIJA) Bridge Formula funds. The IIJA was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$444.7 million. FY23 obligation authority through September 30, 2023 is 88.7% of apportionments. Allotted program funding is \$426.5M with \$315.4M remaining.

4) FY23 financial statements. Revenues to the State Highway Account from all state sources as of January 31 are ahead forecast by 1.4%; however, revenues in the HDA are down 0.9%. State revenues to the State Aeronautics Fund were ahead of forecast by 52.6%, or \$756,000. The Department's expenditures were within planned budgets. Personnel costs savings of \$4.4 million is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$287.7 million for July – Jan., and total construction expenditures from the five different funds sources total \$490 million.

The balance of the long-term investments was \$176.1 million as of the end of January. These funds are obligated against construction projects and encumbrances. The cash balance is \$133.4 million. Expenditures in the Strategic Initiatives Program Fund for first seven months were \$45.8 million. Deposits into the Transportation Expansion and Congestion Mitigation Fund were \$70.1 million for the first seven months of the sales tax. Funds are from the 4.5% of Sales Tax authorized by the Legislature. Initial receipts of \$13.1 million is committed to debt service. Expenditures in this fund for construction expenses were \$41 million. The federal CARES Act provided \$27 million for public transportation. Expenditures totaled of \$3 million for July – Jan. Expenditures for the TECM bond program during this period is \$59 million and \$60.8 million for GARVEE.

Director's Monthly Report. Director Stokes reported the Joint Finance and Appropriations Committee (JFAC) approved the department's budget with two modifications – reduction to \$2 million for HQ lab design and planning and \$1.20 versus a 4% increase in change in employee compensation. JFAC also approved several budget items resulting in a total investment of \$612.8 billion (\$181.7 million for ITD and \$431.1 million for Locals). Other highlights included new investments totaling \$231.8 million for safety & capacity, airport improvements and the Local grant program.

Director Stokes reported on winter maintenance activities and a new DMV system. Some highlights included with snowpack levels over 100% statewide, ITD's mobility score remains steady despite an increase in winter storms. The department uses 128 Road Weather Information Systems to track winter storm events. Most districts saw a 20 to 40% increase in total storm hours. In comparison to previous years, statewide salt and winter fuel usage has increased, and total cost for fuel is up by 130% from 2021. Because of the 17 snowplow hits this year, staff is increasing outreach to help educate the public. The DMV launched the new E-Notification System for vehicle registration renewals, deployed the driver's license renewals and replacement functions for the DMV portal, and will release the new driver's license design in April. In

conclusion, ITD held a construction partnering workshop training this month in coordination with AGC and introduced the new Construction Partnering Guide.

In response to Member Osborn's question regarding the funds transfer for the Lewiston Port of Entry, Director Stokes stated that it was done.

Chairman Moad thanked Director Stokes for his report.

Legislative Update. Government Affairs Manager Colby Cameron reported all three of the department's legislation passed and was signed by the Governor. Of interest, is the DMV online renewals for commercial driver's license that goes into effect July 1. The department's administrative rule changes were approved by both transportation committees. Throughout the session, staff tracked about 80 pieces of legislation with potential impact to ITD. GAM Cameron also provided an update on other bills of interest such as H132, Strategic Initiatives Grant Program, \$100 million, which was signed by the Governor effective July 1. Legislation regarding the streets around the capitol building is moving forward with anticipated full vote on the senate floor, electric vehicle fees for trucks needs more work and may return next year, and free identification cards (similar to the homeless program) is not moving forward.

In response to Vice Chair DeLorenzo's question regarding why some people receive DMV insurance notices in error, GAM Cameron responded the department obtains a list from the insurance companies that is cross-referenced with the vehicles identification numbers. If a motorist is not on the insured list, a notice is sent; however, he acknowledged some are sent in error.

In response to Chairman Moad's question regarding the HB25 and the management of 5<sup>th</sup> and 6<sup>th</sup> streets potentially shifting to the Division of Administration, GAM Cameron stated that is part of the legislation for the streets around the capitol building that extend to the Capitol Mall area.

Chairman Moad thanked GAM Cameron for his update.

Delegation, Valley Regional Transit. District 3 Engineer Caleb Lakey introduced VRT Chief Development Officer Stephen Hunt who presented the State Street Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant update. VRT Hunt provided an update on the coordination, ITD participation, the State Street Transit and Traffic Operations Plan (TTOP), and future funding strategies. In 2019, an executive team was formed comprised of multi-jurisdictional representation. The State Street TTOP analysis was initiated to identify specific transit project concepts along State Street that further the corridor's vision and was the basis for the State Street RAISE grant. Some highlights of the scope of work include 18 bus stop locations improving transit amenities and non-motorized infrastructure including two in ITD right-of-way (Saxton and State, and State and Bogart). The projects in ITD's right-of-way total \$1.8 million and represent 20% of the total RAISE grant budget. In 2022, the TTOP analysis was reevaluated leading to an updated cross-sectional design for HOV designation, bus pull-outs and bike lanes. VRT intends to pursue funding coordination with federal and local sources, along with FHWA and Federal Transit Authority to build out the rest of the corridor.

In response to Vice Chair DeLorenzo's question about how development funding decisions are made with State Street being a State highway, VRT Hunt replied State Street from Glenwood to downtown (east), is under the Ada County Highway District and west of Glenwood is maintained by the State. They are using a coordinated funding process. DE-3 Lakey added the project represents a urban change in vision for the east portion, and the department's contribution to accommodate a bus stop and other improvements is relatively small in comparison to the total grant.

Chairman Moad thanked VRT CDO Hunt for the presentation.

FY2024 Appropriation Request – JFAC Recommendation. Financial Manager Chris Bray provided an overview of the FY24 JFAC recommendations. There were no changes to the FY23 Supplementals in the following requests – Aeronautics - \$35.05 million, Highway Operations - \$11.5 million, and Contract Construction and Right of Way - \$220 million. The FY24 Capital Facilities Enhancements request was reduced from \$25.7 million to \$2 million for the central operations facility design costs. For FY24 Contract Construction and Right of Way Enhancements, the GARVEE bond 2014 debt payment of \$37.5 million was not funded and removed, and \$36 million of the Strategic Initiative Program Local funding was realigned to the Strategic Initiative Program Grant Fund. Also \$45,900 was added for a change in employee compensation to meet JFAC's \$1.20 merit-based increase difference. With \$55.2 million of adjustments to the FY24 base, the adjusted funding total is \$815.07 million. Including \$497.4 million for line items and GARVEE (\$64.9 million) and TECM (\$20 million) bond service, the department's FY24 total program funding is \$1.397 billion with 1,592 positions.

In response to Member Kempton's question regarding the removal of the \$37.5 million in GARVEE bond 2014 debt payment and the FY24 GARVEE bond debt service amount of \$64.9 million, Chief Administrative Officer Tolman clarified the \$37.5 million was recommended for the callable bond portion that was not due until June of next year.

Chairman Moad thanked FM Bray for the report.

FY23 Capital Facility Program Update. Capital Facility Manager Tony Pirc reported the department received an annual \$7 million ongoing budget increase for facilities and an additional one-time \$15.5 million for maintenance. Currently, 218 contracts were executed this year, 10 projects are being bid and all remaining FY23 projects are beginning May 1. Some highlights of the projects scheduled statewide are Clarkia salt shed and site development, Powell replacement maintenance building, renovation for Caldwell maintenance building, Bliss salt storage building, Blackfoot new brine making facility, and employee housing and site developments in Irwin, Island Park and Gibbonsville. Construction will begin this spring for the Aeronautic's Cavanaugh Bay and Johnson Creek caretaker snow roofs. Design of the new the central operations facility, relocating to the northeast corner of the Chinden Campus, is expected to start July 1 to be bid ready by February 2024.

In response to Vice Chair DeLorenzo's question regarding challenges with transporting materials on airstrip projects, CFM Pirc stated it can be difficult with the short construction season; however, the roads are clear to bring in needed equipment.

Chairman Moad thanked CFM Pirc for the update.

Board Unallocated Funds for US-95, Lower Lewiston Port of Entry Water Supply Project. Capital Facility Manager Tony Pirc presented the Board Unallocated additional funding request for the existing Lower Lewiston Port of Entry project located in Nez Perce County. The water currently being supplied to the building is not fit for human consumption. The project will change connection to the City of Lewiston's water who will maintain the line. The Lewis-Clark Valley Metropolitan Planning Organization (MPO) approved the project. The project is estimated at \$225,000.

Member Osborn expressed support for the project.

Member Osborn made a motion, seconded by Member Thompson, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, it is in the public's interest for the Department to publish and  
ITB23-21 accomplish a current, realistic, and fiscally constrained seven-year Idaho  
Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, ITD staff has worked with the TD&H Engineers to identify options for the Lower Lewiston Port of Entry Water Supply project; and

WHEREAS, ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board established funding of \$750,000 of Board Unallocated Funds in FY21 for KN23119.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves an additional \$225,000 be added to the US-95 Lower Lewiston Port of Entry Water Supply project using FY 2023 Board Unallocated Funds.

BE IT FURTHER RESOLVED, that the Idaho Transportation Board approves staff to adjust the program and amend the approved FY 2023-2029 Idaho Transportation Investment Program.



Revisions to Administrative Policy 5068, DMV/County Automated Systems. Motor Vehicle Administrator Lisa McClellan reviewed the policy and stated the changes were necessary to reflect current practices that were redefined a few years ago. The changes include establishing objective thresholds for equipment requests based on transaction volume, requiring cybersecurity devices and software to be Payment Card Industry (PCI) compliant, includes specific training, and outlines roles and responsibilities for use of ITD equipment, network and data.

Member Hoff, who chairs the Board's Subcommittee on Policies, expressed his support for the update.

Member Hoff made a motion, seconded by Member Thompson, and passed unopposed by roll call vote to approve the following resolution:

RES. NO.      WHEREAS, Board Policy 4067 authorizes the Idaho Transportation Board to set  
ITB23-22      policies for the Idaho Transportation Department; and

WHEREAS, Board Policy 4068 defines the responsibilities of the DMV and County offices regarding sharing motor vehicles and driver's license information; and

WHEREAS, Administrative Policy 5059 defines the ITD System and Information Security; and

WHEREAS, Idaho Technology Authority (ITA) Enterprise Policy- P4000-General Policies requires agencies to protect, manage and mitigate access for agency data; and

WHEREAS, Administrative Policy 5068 has been updated and modernized to protect DMV data and manage assets objectively; and

WHEREAS, the Board's Policies Subcommittee concurred with staff's recommendations at its February 2023 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Administrative Policy 5068, DMV/County Automated Systems.

Request to Exceed \$1M Agreement Authority for Transportation Expansion & Congestion Mitigation (TECM) Projects. Chief Deputy/Chief Operations Officer Dan McElhinney provided an overview of Board Policy 4001 Authority to Sign Contracts, Agreements, and Grants and Requirement to Report Certain Contracts as it relates to the next five board items. He reviewed the purpose statement and specific criteria the director or a delegate is authorized to approve. Agreements, and supplemental agreements including the original agreement, more than \$1 million require the Board to approve an increase of agreement authority. For clarity and simplification, agreements that require board authorization, CD/COO McElhinney stated staff will present those to the Board individually instead of placing them on the agenda's consent calendar.

Member Kempton commented, the chart referencing the TECM projects agreement authorization summary highlights the importance of each project and will aid discussions when the Board receives TECM semi-annual reviews. He further stated the importance of the Board's understanding and having processes in place from an external point of view. He commended staff on creating an excellent summary format.

TECM Program Manager Amy Schroeder reported on the professional services agreement process as it relates to Board Policy 4001 for consultants. She provided detail for each of the following process steps: budget development, consultant selection, scope and labor negotiations, agreement authorization to exceed \$1 million, and agreement execution. She commented, at times, staff has asked for authority prior to agreement negotiations. For the consultant selection step, some highlights included term agreements (pre-approved list of firms by category) are used for services under \$500,000 and anything over, requires the Qualification Based Selection process using a Request for Proposal to solicit and select consultant services. The QBS process allows the firm to describe their unique project qualifications. An independent RFP panel reviews, scores, and provides recommendations for the chief engineer's approval.

In response to Member Bulger's question regarding the composition of a RFP panel, TECM PM Schroeder confirmed, of the five member panel, no more than two members are from the same work group and do not include presiding managers.

TECM PM Schroeder reviewed the I-90, SH-41 to 15<sup>th</sup> Street as an example to illustrate the complexity of the agreement process that included environmental and design phases starting from 2021 through 2024. She also highlighted projects in Districts 1 and 4 from the TECM Agreement Summary, shown as Exhibit 555, which is made a part hereof with like effect. Of the six projects for board consideration (detailed in the resolution below), three are environmental/design agreements and three construction support services agreements. TECM PM Schroeder reported the status for each project request as to whether it is an initial agreement, supplement agreement (phased approach), or a supplemental agreement with change of scope, and if funds were existing or needed.

In response to a number of Board members expressing their gratitude for the presentation, Director Stokes stated he appreciated their comments, and those from last month, that ultimately created the opportunity to simplify how material is presented. He acknowledged there needs to be more discussions as we move into new stages and to ensure the Board's stewardship is preserved.

Member Kempton made a motion, seconded by Vice Chair DeLorenzo, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board approved multiple TECM corridors  
ITB23-23 and projects to be added to the Idaho Transportation Investment Program (ITIP)  
in May 2021 and others in January 2022 in order to advance the development and  
construction; and

WHEREAS, Board Policy 4001 requires Board approval to exceed \$1 million agreement authority prior to executing a professional services agreement; and

WHEREAS, the first three projects in the table below were intended to be completed using a phased approach; and

WHEREAS, the Board previously approved exceeding the \$1 million threshold in Board Policy 4001 for initial phases of work on the first three projects in the table below; and

WHEREAS, construction support services are needed to balance department resources on the last three projects in the table below.

NOW THEREFORE BE IT RESOLVED, that the Board approves the following list of projects to exceed the \$1 million agreement authorization up to the total amount listed in the table.

PROJECT & KEY NUMBER	PHASE	4001 AGREEMENT AUTHORIZATION	
		ADDITIONAL	TOTAL
I-84, SH-44 to Centennial Way (23341)	Environmental	\$2.5 million	\$4.5 million
SH-75, Bellevue to Broadway Run (23342)	Final Design	\$5.0 million	\$9.0 million
US-95 Spalding & US-12 Arrow Bridges (23333/4)	Environmental & Final Design	\$14.65 million	\$20.0 million
US-20/26, I-84 to Middleton Road (22165)	CE&I		\$3.5 million
I-84, Jerome to Twin Falls (23343)	CE&I		\$10.0 million
I-84, Centennial Way to Franklin Road (23437)	CE&I		\$10.0 million

Request to Approve Existing Professional Services Agreement, KN 20675, Dist. 4. State Design Engineer Monica Crider requested additional professional services agreement authority for the I-84, Kimberly Interchange, SH-50, in Jerome County performed by HDR Engineering. She stated the department inadvertently initiated the agreement prior to seeking Board approval that exceeded existing authority by \$48,205. Additional funding is to cover the full amount for engineer of record (EOR) services (\$245,929) to complete Phases 1 and 2. The total agreement amount is \$1,848,205.

Member Kempton made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board approval to

ITB23-24      exceed \$1 million agreement authority prior to executing a professional services agreement; and

WHEREAS, District 4 will administer the project; and

WHEREAS, the Board has approved agreement authorization up to \$1,800,000 at the October 2020 Board meeting; and

WHEREAS, the latest agreement for engineer of record services was initiated PRIOR to Board approval; and

WHEREAS, staff recognizes the error and requests Board approval to ratify previously approved agreement authority.

NOW THEREFORE BE IT RESOLVED, that the Board has reviewed the agenda item and approves Project No. A020(675), I-84, Kimberly Interchange, (SH-50) Jerome Co. to exceed the \$1 million agreement authorization up to \$1,848,205, which is \$48,205 over the prior October 2020 Board authorization approval.

Request to Exceed \$1M for Professional Services Agreement, KN 23096, Dist. 1. State Design Engineer Crider presented the request to exceed professional services agreement authority for LHTAC's Lakeshore Connection Planning project in Ponderay performed by Welch Comer & Associates. The scope is to complete plans, specifications and estimate (PS&E) level design for the bicycle and pedestrian tunnel under the BNSF railroad as well as new pathway to connect the existing to Pend d'Oreille Bay trail. Including design and EOR services, the total agreement authority is up to \$1.34 million.

Vice Chair DeLorenzo made a motion, seconded by Member Bulger, and passed unopposed by roll call vote to approve the following resolution:

RES. NO.      WHEREAS, Board Policy 4001 requires the Transportation Board to approve  
ITB23-25      professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) manages this project.

NOW THEREFORE BE IT RESOLVED, that the Board approves increasing the total authorization for design consultant services on the Lakeshore Connection Planning, Ponderay project (Key Number 23096) to \$1.34 million.

Request to Exceed \$1M for Professional Services Agreement, KN 20243 and KN20438, Dist. 6. State Design Engineer Crider presented the request to exceed professional services agreement authority for LHTAC's 45<sup>th</sup> E., Sand Creek Bridge & Willow Creek Bridge project in Bonneville County performed by Keller Associates. The project replaces two deficient bridges to current designed standards. Including design and EOR services, the total agreement authority is up to \$1.30 million.

Member Thompson made a motion, seconded by Vice Chair DeLorenzo, and passed unopposed to roll call vote approve the following resolution:

RES. NO.        WHEREAS, Board Policy 4001 requires the Transportation Board to approve  
ITB23-26        professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) manages this project.

NOW THEREFORE BE IT RESOLVED, that the Board approves increasing the total authorization for design consultant services on the 45th E., Sand Creek Bridge & Willow Creek Bridge, Bonneville County project (Key Numbers 20243 & 20438) to \$1.30 million.

Request to Exceed \$1M for Professional Services Agreement, KN 23028 and KN22435, Dist. 1. State Design Engineer Crider presented the request to exceed professional services agreement authority for LHTAC's Prairie Ave., Meyer Rd. to SH-41 and Hayden Ave & Meyer Rd Intersection project in District 1 performed by JUB Engineers. The projects were divided into two phases. Phase 2 includes survey, utility coordination and final design for both projects. Including design and EOR services, the total agreement authority is up to \$1.34 million.

Member Thompson made a motion, seconded by Member Osborn, and passed unopposed by roll call vote to approve the following resolution:

RES. NO.        WHEREAS, Board Policy 4001 requires the Transportation Board to approve  
ITB23-27        professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) manages this project.

NOW THEREFORE BE IT RESOLVED, that the Board approves increasing the total authorization for design consultant services on the Prairie Ave; Meyer Rd to SH-41 and Hayden Ave & Meyer Rd Intersection project, Post Falls HD (Key Numbers 23028 & 22435) to \$1.34 million.

Board Unallocated Funds for US-95 Culvert Rehabilitation, MP422.9. District 1 Engineer Damon Allen presented a request for Board Unallocated Funds to provide repair and rehabilitation of the culvert and road on US-95 MP 422.9. The 60" corrugated metal pipe is 208' long and 30' deep crossing US-95 and the local highway district frontage Putnam Road. The loss of material is also causing the road to sink at the roadway surface. Staff is in coordination with the Kootenai MPO. The project is estimated at \$750,000.

Member Thompson expressed his support for the project.

Member Thompson made a motion, seconded by Member Osborn, and passed unopposed by roll call vote to approve the following resolution:

RES. NO.        WHEREAS, it is in the public's interest for the Department to publish and

ITB23-28      accomplish a current, realistic, and fiscally constrained seven year Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, ITD is prepared to incorporate this project into the approved 2023 ITIP; and

WHEREAS, ITD will coordinate with the Kootenai MPO staff to amend the regional Transportation Improvement Plan.

NOW THEREFORE BE IT RESOLVED, that the Board approves \$750,000 of FY23 Board Unallocated Funds per Board Policy 4076, for the rehabilitation of a culvert and repair of the roadway US-95 MP 422.9.

BE IT FURTHER RESOLVED, that the Board authorizes staff to add the project to FY23 of the approved FY 2023 – 2029 ITIP accordingly.

Board Unallocated Funds for Culvert Repairs Under SH-45 in Nampa. District 3 Engineer Caleb Lakey presented a request for Board Unallocated Funds to design and repair the SH-45, Elijah drain culvert in Nampa. The 6' in diameter culvert crosses SH-45, has water passing through year-round and is located in a heavy urban traffic area. At this time, repair details are unknown. The design and construction are anticipated to be more complex. Staff is in coordination with the City of Nampa. The project is estimated at \$1,000,000.

Vice Chair DeLorenzo expressed her support for the project.

Vice Chair DeLorenzo made a motion, seconded by Member Kempton, and passed unopposed by roll call vote to approve the following resolution:

RES. NO.      WHEREAS, it is in the public's interest for the Department to publish and  
ITB23-29      accomplish a current, realistic, and fiscally constrained seven year Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the Elijah Drain Culvert crossing of SH-45 is in need of significant culvert repair; and

WHEREAS, ITD is prepared to incorporate this project into the approved ITIP.

NOW THEREFORE BE IT RESOLVED, that the SH-45, Elijah Drain Culvert repair project in Nampa be added to the ITIP at a cost of approximately \$1,000,000 using FY 2023 Board Unallocated Funds.

BE IT FURTHER RESOLVED, that the Idaho Transportation Board authorizes staff to adjust the program and amend the approved FY 2023 - 2029 Statewide Transportation Investment Program accordingly.

FY23 Distribution of Highway Infrastructure Bridge Funds. Program Control Manager Colleen Wonacott reported the department received \$18.1 million of FY23 Federal General Fund allocation for Highway Infrastructure Bridge Funds. In February and August 2022, the Board allocated 35% to Local Bridge Programs and 65% to State Highway Bridge Programs. Staff proposes to allocate these Bridge Replacement and Rehabilitation Funds through the same percentage methodology – 35% Local Bridge Program (\$6.4 million) and 65% State Highway Bridge Programs (\$11.8 million).

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by vote call vote to approve the following resolution:

RES. NO. WHEREAS, it is the intent of the Transportation Board to effectively utilize all  
ITB23-30 available federal, state, local and private capital investment funding; and

WHEREAS, the Idaho Transportation Department (ITD) has received \$18,145,733.00 in FY2023 Federal General Fund Highway Infrastructure Program Funds under the Department of Transportation Appropriations Act, 2023, (Bridge Replacement and Rehabilitation Program); and

WHEREAS, ITD proposes to allocate these Bridge related funds following the Board Resolutions made at the February 2022 and August 2022 board meetings; and

WHEREAS, ITD proposes to allocate 35% of the funds to the Local Bridge Program which is managed by the Local Highway Technical Assistance Council, and 65% to the State Highway Bridge Preservation and Restoration Programs.

NOW THEREFORE BE IT RESOLVED, that the Board approves the FY2023 Federal Highway Infrastructure Program Funds under the Department of Transportation Appropriations Act, 2023, (Bridge Replacement and Rehabilitation Program) allocation plan.

Executive Session on Legal and Personnel Issues. Vice Chair DeLorenzo made a motion to meet in executive session at 11:15 AM to discuss issues as authorized in Idaho Code Section

74-206 (b) and in Idaho Code Section 74-206 (f). Member Thompson seconded the motion and it passed unanimously by roll call vote.

The executive session discussion on legal matters related to highway and department operations and personnel matters.

The Board ended executive session at 12:49 PM.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting.

\_\_\_\_\_  
WILLIAM H. MOAD, CHAIRMAN  
Idaho Transportation Board

Read and Approved  
\_\_\_\_\_, 2023  
Boise, Idaho



# BOARD MEETING DATES

**2023**

**May 17 & 18 – Pocatello**

**July 19 – Boise**

**September 20 & 21 – Lewiston**

**November 15 - Boise**

**June 14 & 15 – Boise**

**August 16 & 17 – CDA**

**October 17 & 18 – Idaho Falls**

**December 13 - Boise**

2023

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S 1 X 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 X 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 X 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 X 26 27 28 29 30 31

“X” = holiday

“-----” = conflicts such as AASHTO/WASHTO/TRB conferences (or Board/Director conflicts)

**Information:** Board meeting dates scheduled.



## **IDAHO TRANSPORTATION BOARD**

### **RESOLUTION FOR CONSENT ITEMS**

**Pages 23 - 34**

RES. NO.      WHEREAS, consent calendar items are to be routine, non-controversial, self-  
ITB23-31      explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to  
remove items from the consent calendar for questions or discussion.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves amendments for  
COMPASS transit projects, Key No. 23667 and 19041, adjustments to the Local  
Safety Program and modifying the Rail-Highway Crossing Program in the FY23-  
29 ITIP, and contract awards.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Shauna Miller	Presenter's Title Sr. Transportation Planner	Initials SM	Reviewed By LSS
Preparer's Name Shauna Miller	Preparer's Title Sr. Transportation Planner	Initials SM	

## Subject

Amend **COMPASS Transit Project** to the approved FY 2023 – 2029 ITIP

Key Number 23667	District 3	Route Number Transit
---------------------	---------------	-------------------------

## Background Information

The purpose of this consent item is to request approval to amend a transit project in FY2023, per policy 5011 *Idaho Transportation Investment Program* (ITIP), and at the request of the COMPASS and the sponsor Valley Regional Transit (VRT).

The **Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2023** project funds capital replacement projects, such as rolling stock (public transportation related vehicles), infrastructure, and technology, identified in the Transit Asset Management (TAM) Plan in FY2023 in the Boise Urbanized Area. The project is funded with the annual appropriations from Surface Transportation Block Grant – Transportation Management Area (STBG-TMA) funds.

The FY2023 project cost is **\$1,689,000**. The federal portion of **\$1,565,000** is from STBG-TMA funding and the local match of **\$124,000** will be paid by Valley Regional Transit. This is an overall project increase of \$1,503,000 from what is in the approved FY23-29 ITIP. This increase is to cover software needs and higher costs on a construction project on the Orchard Transit facility.

In order to increase these funds, they are utilizing funding removed from another project that was previously amended. The other project will be delayed to accommodate the need for these funds in the proposed project.

COMPASS has updated their Transportation Improvement Program to add the funds for this project.

Staff requests approval to amend this project as detailed above in the approved FY 2023 – 2029 ITIP.

## Recommendations

Approve the amendment of the **Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2023** project for a total cost of **\$1,689,000**

## Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Shauna Miller	Presenter's Title Sr. Transportation Planner	Initials SM	Reviewed By LSS
Preparer's Name Shauna Miller	Preparer's Title Sr. Transportation Planner	Initials SM	

## Subject

Amend <b>COMPASS Transit Project</b> to the approved FY 2023 – 2029 ITIP		
Key Number 19041	District 3	Route Number Transit

## Background Information

The purpose of this consent item is to request approval to amend a transit project in FY 2023, per policy 5011 *Idaho Transportation Investment Program* (ITIP), at the request of the COMPASS and the sponsor Valley Regional Transit (VRT).

The **Transit - Operations - Mobility Management, Boise Area, VRT** provide operations for mobility management programs in the Boise Urbanized Area.

The project is funded with the annual appropriations from the Federal Transit Administration (FTA) 5307 grant. The funds go directly to Valley Regional Transit from FTA. This amendment will not result in a contract/agreement with ITD. The original amount programmed in the ITIP was based on an estimate amount of funds from previous funding years. FTA released their appropriation tables January 27, 2023. This amendment is to ensure that the correct amount of funding available is accurately reflected in the approved FY 2023 – 2029 ITIP.

The FY23 cost of this project is **\$5,195,000**. The federal portion of **\$2,597,500** is from the FTA Section 5307 Large Urban funding and the local match of **\$2,597,500** will be paid by VRT. This is an overall project increase of \$3,781,000 from what was estimated in the approved ITIP.

COMPASS has updated their Transportation Improvement Program to add these projects.

Staff requests approval to amend this project as detailed above into the approved FY 2023 – 2029 ITIP.

## Recommendations

Approve the amendment of the **Transit - Operations - Mobility Management, Boise Area, VRT** project for a total cost of **\$5,195,000**.

## Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting

Date April 20, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Blake Rindlisbacher, PE	Presenter's Title Chief Engineer	Initials	Reviewed By LSS
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC, Administrator	Initials	

## Subject

Adjustments to the Local Safety Program in the FY 2023 – 2029 approved ITIP

Key Numbers Various	District 1, 2, 4 & 6	Route Numbers LOCAL
------------------------	-------------------------	------------------------

## Background Information

LHTAC administers a portion of the federal funding for safety improvements on local roads. This consent item adjusts projects in the Local Highway Safety Improvement Program (LHSIP) at the request of the Local Highway Technical Assistance Council (LHTAC) and the City of Moscow, per policy 5011 Idaho Transportation Investment Program (ITIP).

The project construction delay of KN22402 to FY2024 is necessary due to right-of-way constraints. These changes will be balanced during the LHTAC program update in July.

Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands	
						FY23	FY24
Delay Construction to FY24	22402	2	2023	Public Ave Corridor Safety Improvements	CE/CC/CN/CL	\$ (784)	\$ 784
Add to Construction FY23	22005	6	2022	INT 17th & Rollandet	CN/CL	\$ 95	
Add to Construction FY23	22876	1	2023	Clear Zone Safety Improvements	CE/CC/CN/CL	\$ 41	
Add to Construction FY23	22408	4	2023	3000 Foothill Curves	CE/CC/CN/CL	\$ 339	
Add to Construction FY23	22874	1	2023	RRFBs, Coeur d'Alene	CE/CC/CN/CL	\$ 309	
(CE) Construction Engineering by ITD; (CC) Construction Services by Consultant; (CN) Construction; (CL) Construction Engineering by LHTAC						Totals	\$ - \$ 784

Staff requests the project adjustments outlined above be made in the Local Safety Program in the FY 2023 – 2029 approved ITIP.

## Recommendations

Approve the following project adjustments in the Local Safety Program in the FY 2023 – 2029 approved ITIP:

- KN22402 – delay construction (all phases) of \$784,000 from FY2023 to FY2024; and
- KN22005 – increase construction \$95,000 in FY2023; and
- KN22876 – increase construction \$41,000 in FY2023; and
- KN22408 – increase construction \$339,000 in FY2023; and
- KN22874 – increase construction \$309,000 in FY2023

☐ Approved ☐ Deferred \_\_\_\_\_

☐ Other \_\_\_\_\_



Heart of the Arts



Arthur D. Bettge  
Mayor

Maureen Laflin  
Council President

Gina Taruscio  
Council Vice-President

Drew Davis  
Council Member

Sandra Kelly  
Council Member

Hailey Lewis  
Council Member

Julia Parker  
Council Member



Bill Belknap  
City Supervisor



City of Moscow, City Hall  
c/o Bill Belknap, City Supervisor  
206 East 3rd Street  
P.O. Box 9203  
Moscow ID 83843  
Phone (208) 883-7000  
Fax (208) 883-7018

Website: [www.ci.moscow.id.us](http://www.ci.moscow.id.us)  
Hearing Impaired (208) 883-7019



March 30, 2023

ATTN:  
Brian Wright, PE  
Local Highway Technical Assistance Council  
3330 West Grace Street  
Boise, ID 83703

Subject: KN22402 Public Ave Corridor Safety Improvements, City of Moscow, Local Highway Safety Improvement Program (LHSIP)

To: Local Highway Technical Assistance Council (LHTAC)

The City of Moscow (City) has been made aware of potential delivery delays in the Project Development of KN22402, Public Ave Corridor Safety Improvements project. The City has been notified of this delay and requests that funding for the construction phase be rescheduled from fiscal year 2023 to fiscal year 2024.

Thank you,

Bill, Belknap  
City Supervisor  
208.883.7080



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Scott Luekenga	Presenter's Title Planning/Dev Services Manager	Initials sl	Reviewed By LSS
Preparer's Name Blaine Schwendiman	Preparer's Title RHCP Manager	Initials bs	

## Subject

Modify the **RAIL-HIGHWAY CROSSING PROGRAM (RHCP)** in the approved FY 2023-2029 ITIP

Key Number NEW	District 4	Route Number US-93
-------------------	---------------	-----------------------

## Background Information

The purpose of this consent item is to request approval to add a new project to the **Rail-Highway Crossing Program**, per policy 5011 *Idaho Transportation Investment Program* (ITIP).

At the request of Commissioner Rutler (Lincoln County) and Mayor Pierson (Shoshone), District 4 is requesting the addition of US-93 (S Greenwood St) RRX (UPRR Crossing #812913K) in Shoshone to the RHCP. Project scope includes improving safety at the crossing by replacing failing and deteriorated concrete surfaces at two Union Pacific Railroad main line tracks. Total project cost is estimated to be \$300,000. Costs will be split 50:50 between ITD and Union Pacific Railroad. Idaho State Grade Protection funds will be utilized to cover ITD's portion of the project costs, estimated to be \$150,000.

Staff requests that this new project be added the **Rail-Highway Crossing Program** in the current approved ITIP.

## Recommendations

Approve the addition of US-93 (S Greenwood St) RRX, UPRR 812913K, Shoshone in the RAIL-HIGHWAY CROSSING PROGRAM of the approved FY 2023 – 2029 ITIP.

## Board Action

☐ Approved ☐ Deferred \_\_\_\_\_

☐ Other \_\_\_\_\_



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023Consent Item ☒Information Item ☐

Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

## Subject

Board Approval of Contracts for Award

Key Number	District	Route Number
------------	----------	--------------

## Background Information

### INFORMATION

The following table summarizes the projects bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

Year to Date Bid Summary 10/01/22 to 03/31/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
44	7	8	2	0	1

### ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contracts requiring Board approval to award since the last Board Agenda Report.

Contracts requiring Board Approval to Award -Justification received 03/01/23 to 03/31/23	
ITD	Local
2	0

## Recommendations

In accordance with board policy 4001, the construction contracts on the attached report are recommended for award with board approval.

## Board Action

☐ Approved ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
3	<b>23708 SIA</b>	I-84/I-184	2/28/2023	1	\$485,219.00	\$554,807.06	\$69,588.06 114%
FY23 D3 Interstate Striping							
Contractor: Curtis Clean Sweep Inc.					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
1	<b>20678</b>	Various	3/14/2023	1	\$3,098,755.08	\$3,642,117.23	\$543,362.15 118%
FY23 Bridge Repair							
Contractor: C. L. Heilman Company Inc					Federal		

DATE OF BID OPENING – FEBRUARY 28, 2023

---

IDAHO STATE FINANCED PROJECT  
FY23 D3 Interstate Striping  
Ada, Canyon, Elmore & Payette County  
Key No. 23708

---

DESCRIPTION: The work on this project consists of providing longitudinal pavement markings on Interstate I-84 and I-184 in District 3.

BIDDERS:	Curtis Clean Sweep Garden City, Idaho	\$554,807.06
----------	--	--------------

1 BIDS ACCEPTED

BUDGET - \$485,219.00

NET +/- OF EE \$69,588.06

LOW BID – 114% Percent of the Budget

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen  
Hanna

Digitally signed by  
Karen Hanna  
Date: 2023.03.19  
13:25:34 -06'00'

---

**Karen Hanna**  
Contracts Manager



# Department Memorandum

Idaho Transportation Department

**DATE:** 3/14/23

**Program Number(s)** A023(708)

**TO:** Monica Crider, PE *MC*  
State Design Engineer

**Key Number(s)** 23708

**FROM:** Caleb Lakey, PE *J. Caleb Lakey*  
D3 Division Administrator

**Program ID, County, Etc.**

I84 FY23 D3 Interstate Striping  
Payette, Canyon, Ada, and Elmore Counties

**RE:** Justification for Award of Bid

On February 28, 2023 bids were opened for the above referenced project. There was only one bidder. The Bid Price for this project came in at \$554,807.06. The low bid was 14.3% over the Engineer's Estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
630-025A	Longitudinal Pav Mkg Waterborne	3,572,189 ft	\$0.10	\$0.122	\$78,588.16
Z629-05A	Mobilization	1 LS	\$40,000	\$55,000	\$15,000.00
Total Difference for these items					\$93,588.16

The Engineer's Estimate was based on the average unit price book for similar projects. In the past few months, the Department has seen a 20% increase in the cost of Traffic Line Paint, and with the cost of fuel the bidder's price of \$0.122/ft for longitudinal pavement markings appears to be a good price.

This project includes striping I-84 in District 3. If delayed, the striping will be pushed out months, and this project will be competing against other striping projects that are coming later this year.

The District has requested and received approval to use Statewide Balancing funds. The District does not believe that re-advertisement will result in lower prices. The District recommends award of this contract.

DATE OF BID OPENING - March 14 2023

---

IDAHO FEDERAL AID FINANCED PROJECT  
FY23 BRIDGE REPAIR  
Shoshone County  
Key No. 20678

---

DESCRIPTION: The work on this project consists of bridge deck preservation and preventative maintenance to the bridges, bridge approaches and guardrail in various locations throughout District 1

BIDDERS:

C. L. HEILMAN COMPANY INC      \$3,642,117.23  
COEUR D ALENE, ID

1 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$3,098,755.08

LOW BID - 118% Percent of the Engineer's Estimate

NET +/- OF EE \$543,362.15

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen  
Hanna

Digitally signed by  
Karen Hanna  
Date: 2023.03.16  
14:28:28 -06'00'

---

**Karen Hanna**  
Contracts Manager



**DATE:** 22 March 2023

**Program Number(s)**A020(678)

**TO:** Monica Crider, P.E. *MC*  
State Design Engineer

**Key Number(s)**20678

**FROM:** Damon Allen, P.E.  
District 1 Engineer

**APPROVED**  
By Marvin Fenn at 10:19 am, Mar 31, 2023

Marvin Fenn EM, for Damon Allen

**Program ID, County, Etc.**FY23 D1 Bridge Repair  
Kootenai, Shoshone Co.

**RE:** Justification for Award

District 1 has reviewed the March 14<sup>th</sup>, 2023 bid opening results received for the captioned project. The apparent low bid was submitted by C.L. Heilman Company Inc. of Coeur d'Alene, ID. This was the only bid and came in at 118% of the Engineer's Estimate.

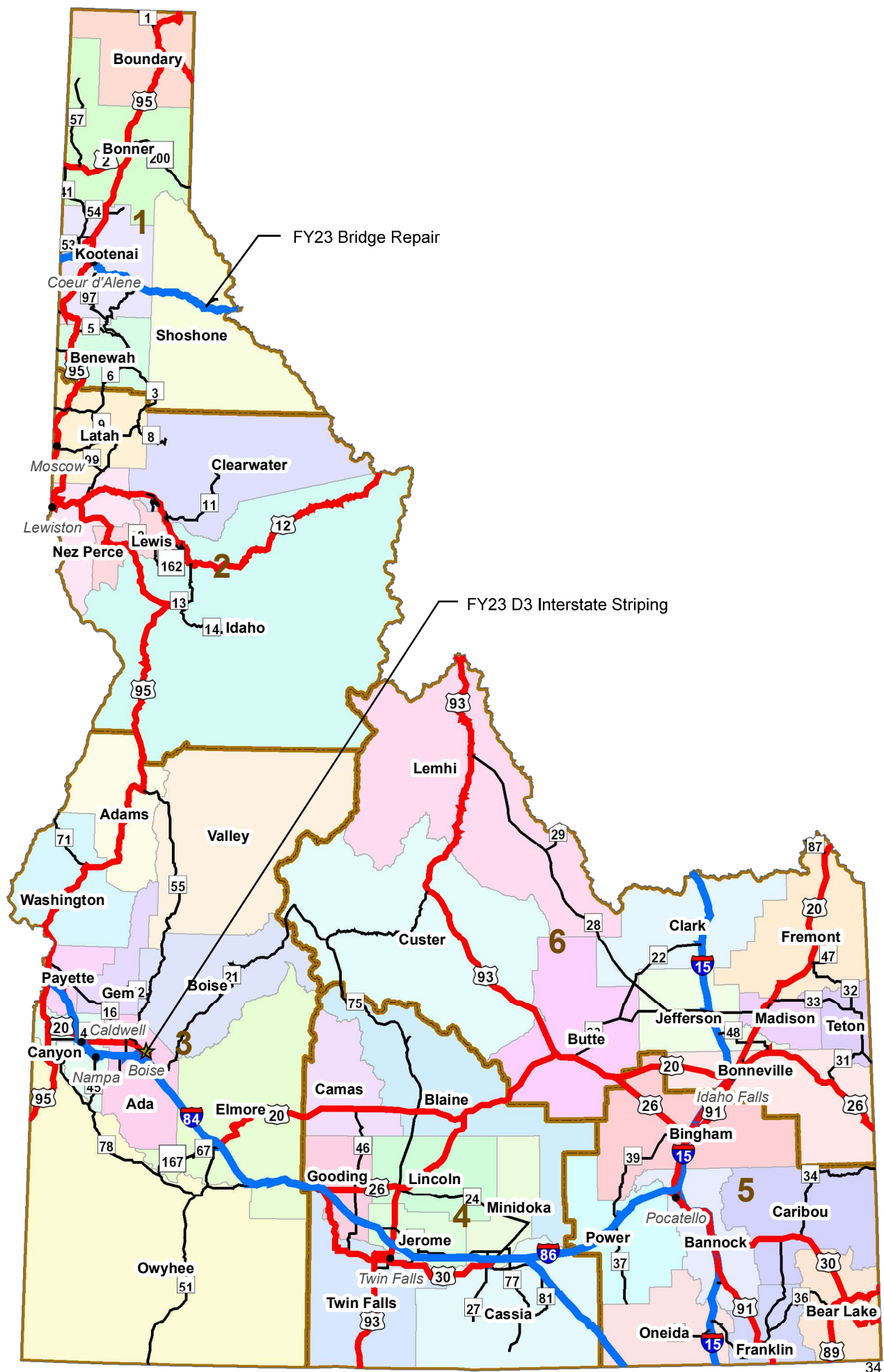
There are three major differences between the low bid and the Engineer's Estimate, which are listed below. Without the discrepancies in these three items, the low bid would have been at 101% of the Engineer's Estimate. The biggest difference was in the mobilization cost, where a user error was made, and the incorrect percentage was used to determine the cost. The standard 10% was applied to only roadway items instead of both roadway and bridge items, which resulted in a much lower mobilization total. The other two items, the concrete overlay and epoxy overlay, were calculated using bid history in the ITD Average Price report.

Item No.	Item	EE	Low Bid	% of EE
510-005A	Conc Overlay	\$333,375	\$426,720	128%
553-005A	Epoxy Overlay	\$722,542.80	\$903,178.50	125%
Z629-05A	Mobilization	\$156,389.65	\$360,000	230%
Total Difference of Items		\$1,212,307.45	\$1,689,898.5	\$477,591.05

This bid abstract has been reviewed by the District, and agreed that the most significant differences between the bids and the Engineer's Estimate prices are due to: a simple user estimation error, and a continued and unprecedented rise in raw material costs that could not be anticipated with 100% accuracy.

With there being so few major item differences, one being a user error, the District finds that there would not be any significant cost savings by rebidding this project.

The District recommends that this project be awarded to the apparent low bidder and requests that the funding offset be provided by Statewide Balancing.





# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

## Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

## Background Information

### INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject. The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

#### NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/22 to 03/31/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
44	7	8	2	0	1

### RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 03/01/23 to 03/31/23	
ITD	Local
9	0

### FUTURE ACTIONS

The Current Advertisement Report is attached.

### Recommendations

For Information Only.

### Board Action

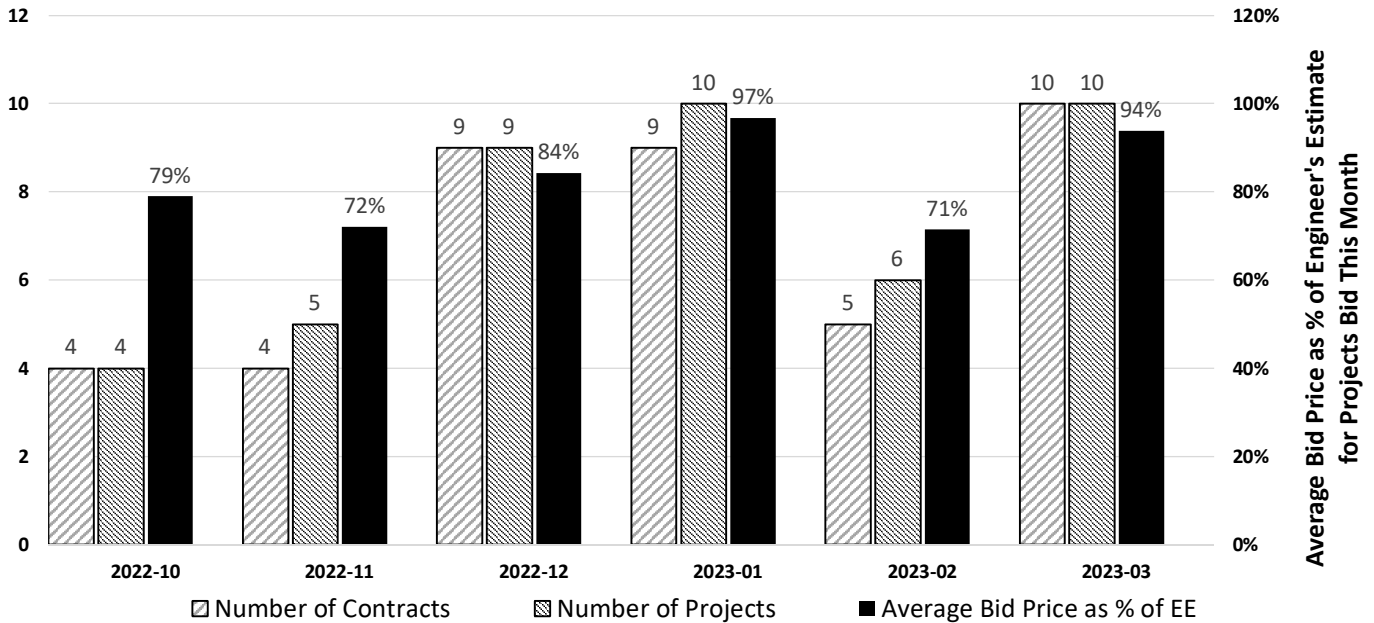
☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

## FFY23 State Infrastructure Project Bid Results: YTD Summary By Cost

### 44 Projects YTD through March 31, 2023

YTD Total for all 44 projects:

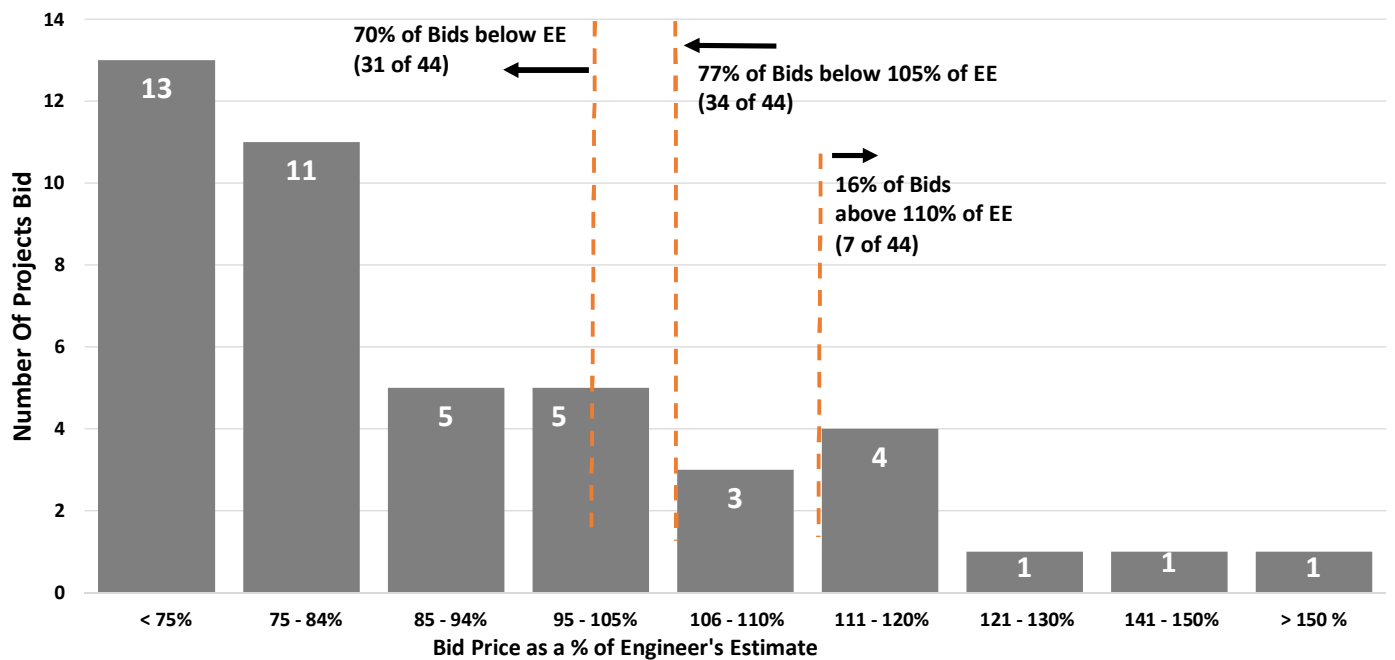
Ratio of Bid Costs / Engineer's Estimates = \$342.0 / \$384.3 M = 89.0%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

## FFY23 State Infrastructure Project Bid Results: YTD Summary By Project Count

### 44 Projects YTD through March 31, 2023



Note: Local and SIA Projects are not included



# Monthly Status Report to the Board

## CONTRACT(S) ACCEPTED BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
6	<b>20735</b>	US-20B	3/7/2023	3	\$2,487,183.57	\$2,020,120.00	<b>(\$467,063.57)</b>
US-20B, Yellowstone Hwy. & Holmes Microseal, Idaho Falls							81%
Contractor: VSS International Inc.					Federal		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	<b>20121</b>	US-2	3/7/2023	5	\$3,978,777.22	\$4,243,310.60	\$264,533.38
US-2, BNSF RR Underpass, Sandpoint							107%
Contractor: Apollo Inc DBA Apollo Construction					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	<b>20525</b>	US-95	3/7/2023	2	\$4,599,911.92	\$5,055,000.00	\$455,088.08
US-95, MP 515.5 to Jct. SH-1							110%
Contractor: Knife River Corporation-Mountain West					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	<b>20695</b>	SH-53	3/7/2023	4	\$6,045,502.03	\$5,951,705.52	<b>(\$93,796.51)</b>
SH-53, N Latah St. to MP 9.3, Rathdrum							98%
Contractor: Apollo Inc DBA Apollo Construction					Federal		

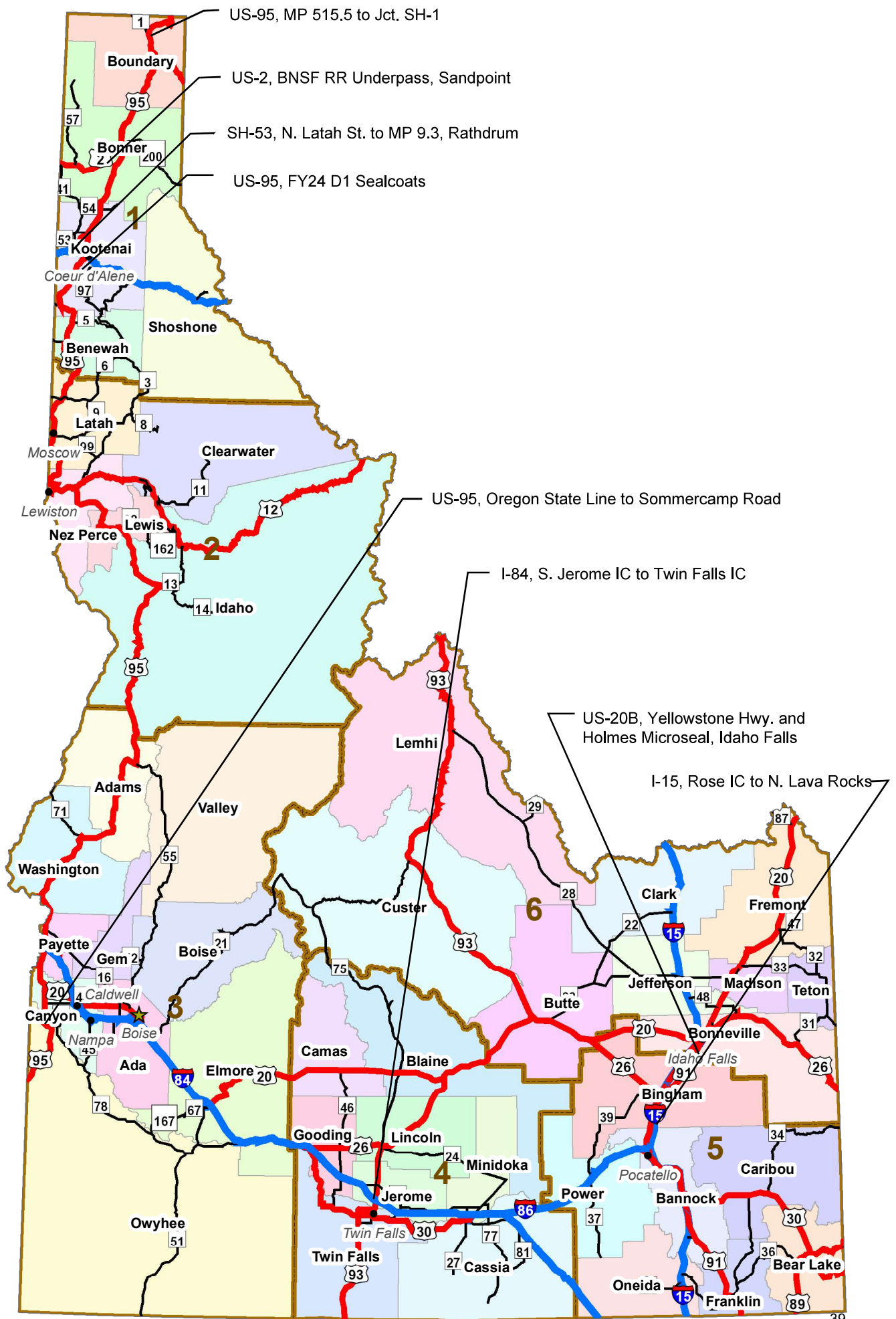
District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
3	<b>22228</b>	US-95	3/14/2023	3	\$15,259,996.40	\$10,228,228.00	<b>(\$5,031,768.40)</b>
US-95, Oregon State Line to Sommercamp Road							67%
Contractor: Staker & Parson Companies					Federal		
Idaho Materials Construction							

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
5	<b>20688</b>	I-15	3/14/2023	3	\$19,817,634.31	\$14,634,769.00	<b>(\$5,182,865.31)</b>
I-15, Rose IC to N. Lava Rocks							74%
Contractor: H-K Contractors Inc.					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	<b>20237</b>	US-95	3/14/2023	2	\$4,188,870.41	\$3,394,000.00	<b>(\$794,870.41)</b>
US-95, FY24 D1 Seal Coats							81%
Contractor: Knife River Corporation-Mountain West					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
4	<b>23343</b>	I-84	3/14/2023	1	\$91,726,659.96	\$92,971,849.78	\$1,245,189.82
I-84, S. Jerome IC to Twin Falls IC							101%
Contractor: Concrete Placing Company Inc.					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
4	<b>20566</b>	Various	3/14/2023	3	\$2,640,839.85	\$2,217,507.30	(\$423,332.55)
D4 #2 Seal Coats							84%
Contractor: Kloepper Inc.					Federal		



## Monthly Contract Advertisement As of 03-31-2023

District	Key No.	Route	Bid Opening Date
LHTAC(6)	<b>22886</b>	OFF SYS	4/4/2023
Raise Curb Medians Safety Improvements, Idaho Falls \$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
LHTAC(5)	<b>19427</b>	OFF SYS	4/4/2023
S. Fisher St; E. Walker St. to E. Alice St., Blackfoot \$2,500,000.00 to \$5,000,000.00			

District	Key No.	Route	Bid Opening Date
5	<b>20595</b>	US-26 & I-15BL	4/4/2023
FY23 Blackfoot Signal Upgrade \$1,000,000.00 to \$2,500,000.00			

District	Key No.	Route	Bid Opening Date
2	<b>19377</b>	US-12	4/11/2023
US-12, Lochsa Ranger Station to Holly Creek Turnout \$10,000,000.00 to \$15,000,000.00			

District	Key No.	Route	Bid Opening Date
5	<b>21892 SIA</b>	OFF SYS	4/11/2023
D5 Fence Upgrade \$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
3	<b>22745 SIA</b>	I-84	4/11/2023
D3 Culvert Cleaning \$0 to \$250,000.00			

District	Key No.	Route	Bid Opening Date
1	<b>23235 SIA</b>	US-2	4/11/2023
US-2, at MP 7.348 Culvert Cleaning \$0 to \$250,000.00			

District	Key No.	Route	Bid Opening Date
LHTAC(6)	<b>18933</b>	OFF SYS	4/18/2023
Garden Creek Road to Challis City Limit \$2,500,000.00 to \$5,000,000.00			

District	Key No.	Route	Bid Opening Date
LHTAC(5)	<b>22411</b>	OFF SYS	4/18/2023
S. 5th Avenue Safety Improvements, Pocatello \$0 to \$250,000.00			

District	Key No.	Route	Bid Opening Date
1	<b>23934</b>	SH-5	4/18/2023
SH-5, Peedee Creek Road to Benewah Creek Road \$5,000,000.00 to \$10,000,000.00			

District	Key No.	Route	Bid Opening Date
4	<b>23030</b>	US-93	4/25/2023
US-93 Interchange Ramps \$5,000,000.00 to \$10,000,000.00			

District	Key No.	Route	Bid Opening Date
2	<b>22781 SIA</b>	US-12	4/25/2023
US-12, Dike Bypass RR Track Removal, Lewiston \$500,000.00 to \$1,000,000.00			

District	Key No.	Route	Bid Opening Date
1	<b>23791 SIA</b>	I-90	4/25/2023
FY24 D1 Striping \$500,000.00 to \$1,000,000.00			

District	Key No.	Route	Bid Opening Date
ACHD(3)	<b>20122</b>	OFF SYS	5/2/2023
FY22 Pavement Preservation and ADA, PH. 2, Boise \$1,000,000.00 to \$2,500,000.00			



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Date April 20, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name	Presenter's Title	Initials	Reviewed By
Mohsen Amirmojahedi, P.E.	Consultant Services Engineer	MA	MA
Preparer's Name	Preparer's Title	Initial	
Holly McClure	Contracts Officer	HM	

## Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number N/A	District N/A	Route Number N/A

## Background Information

### For all of ITD

Consultant Services processed 37 new professional services agreements and work tasks totaling **\$18,745,317** and 5 supplemental agreements to existing professional services agreements totaling **\$769,734** from February 25, 2023 through March 26, 2023.

<i>Reason Consultant Needed</i>	<i>District</i>									<i>Total</i>
	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>HQ</i>	<i>MGMT</i>		
<b>Resources not Available</b>										
Construction Engineering, Inspection, Sampling & Testing	2		3	1	1					7
Engineer of Record Services		1		2						3
Bridge Design	1			1		1				3
Public Involvement			2				1			3
Roadway Design	1			2						3
Materials / Geotechnical				1						1
Planning		1								1
<b>Local Public Agency Projects</b>	4	4	4	2	1	1				16
<b>Total</b>	<b>8</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>2</b>	<b>2</b>	<b>1</b>			<b>37</b>

## For ITD District Projects

21 new professional services agreements and work tasks were processed during this period totaling **\$16,196,104**. 3 supplemental agreements totaling **\$707,611** were processed.

### District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 90, SPOKANE ST TO US 95, KOOTENAI	Resources not Available Roadway Design	Technical Peer Review Services	Individual Project Solicitation	Keller Associates, Inc.	\$270,226
US 95, LABROSSE HILL ST TO ALDERSON LN, BONNERS FERRY	Resources not Available Construction Engineering, Inspection, Sampling & Testing	CE&I and Engineer of Record Services	Individual Project Solicitation	HMH, LLC	Prev: \$1,893,866 This: \$1,097,953 Agreement Total to Date: \$2,991,819  Board Approved: \$3,000,000 On: 2/23/2023
I 90, DIVISION ST IC OPASS, KELLOGG; I 90, ELIZABETH PARK OPASS, SHOSHONE CO	Resources Not Available Construction Engineering, Inspection, Sampling & Testing	Construction Engineering, Inspection, Sampling and Testing Services	Individual Project Solicitation	HDR Eng. Inc.	\$1,005,333  Board Approved: \$2,000,000 On: 2/23/2023
STATE, FY25 D1 HI PRIORITY BRIDGE MAINTENANCE; STATE, FY25 D1 BRIDGE REPAIRS	Resources not Available Bridge Design	Bridge Design Services	Individual Project Solicitation	HDR Eng. Inc.	\$725,895

### District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, AHT'WY INTERCHANGE AND PLAZA, NEZ PERCE CO	Resources not Available Engineer of Record Services	Engineer of Record Services	Individual Project Solicitation	J-U-B Engineers, Inc.	\$81,012

US 95, MOSCOW NORTH AND MOSCOW ALT ROUTE	Resources not Available Planning	Planning and Environmental Linkage (PEL) Study	Individual Project Solicitation	Horrocks Engineers Inc	\$3,580,237  Board Approved: \$3,750,000 On: 9/22/2022
--	----------------------------------	--	---------------------------------	------------------------	--

### **District 3**

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 16, USTICK RD TO US 20/26, ADA & CANYON COS	Resources not Available Construction Engineering, Inspection, Sampling & Testing	Construction Engineering, Inspection, Sampling & Testing Services	Individual Project Solicitation	HMH, LLC	\$1,502,311  Board Approved: \$2,500,000 On: 2/23/2023
SH 16, I 84 TO FRANKLIN RD, ADA & CANYON COS	Resources not Available Construction Engineering, Inspection, Sampling & Testing	Survey and CE&I Services	Individual Project Solicitation	HMH, LLC	\$1,501,285  Board Approved: \$2,500,000 On: 2/23/2023
I 84, FY23 D3 BRIDGE REPAIR	Resources not Available Public Involvement	Public Involvement Services	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$45,653
SH 21, MORES CREEK SUMMIT TO BEAVER CR SUMMIT, BOISE CO	Resources not Available Public Involvement	Public Involvement Services	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$56,000
I 84, FY23 D3 BRIDGE REPAIR	Resources not Available Construction Engineering, Inspection, Sampling & Testing	CE&I Staff Augmentation	RFI from Term Agreement	David Evans and Associates, Inc.	\$197,667



**District 4**

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 84, SOUTH JEROME IC TO TWIN FALLS IC, JEROME CO	Resources not Available Engineer of Record Services	Engineer of Record Services	Individual Project Solicitation	WHPacific, Inc. d/b/a NV5	Prev: \$2,638,916 This: \$267,454 Agreement Total to Date: \$2,906,370  Board Approved: \$10,000,000 On: 7/1/2021
US 30, DRY CREEK BR, TWIN FALLS CO	Resources not Available Bridge Design	Bridge Design, Phase I: Survey and Geotechnical Field Work	Individual Project Solicitation	Jacobs Engineering Group, Inc.	\$282,467
SH 75, TIMMERMAN JCT TO TIMBER WAY, CUSTER CO	Resources not Available Roadway Design	Peer Review Services	Individual Project Solicitation	CONSOR North America, Inc.	\$173,705
US 20, WILLOW CR TO MOONSTONE	Resources not Available Materials / Geotech	Roadway Materials Report	Direct from Term Agreement	Shannon & Wilson, Inc.	\$94,000
SH 46, CITY OF GOODING	Resources not Available Roadway Design	Completion of Roadway Design Services	RFI from Term Agreement	Forsgren Associates, Inc.	Prev: \$164,364 This: \$335,521 Agreement Total to Date: \$499,885
I 84, KASOTA IC TO BURLEY IC WBL, MINIDOKA CO	Resources not Available Construction Engineering, Inspection, Sampling & Testing	Inspection, Sampling and Testing Staff Augmentation Services	Individual Project Solicitation	Horrocks Engineers, Inc.	\$468,980
US 93, PERRINE BR REPAIR, TWIN FALLS CO	Resources not Available Engineer of Record Services	Engineer of Record Services	RFI from Term Agreement	Burgess & Niple, Inc.	Prev: \$419,330 This: \$117,889 Agreement Total to Date: \$537,219  Board Approved: \$900,000 On: 8/18/2022

**District 5**

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 15, FORT HALL IC# 80, BANNOCK CO	Resources not Available Construction Engineering, Inspection, Sampling & Testing	Provide CE&I Services.	Individual Project Solicitation	Horrocks Engineers, Inc.	\$1,556,770  Board Approved: \$2,500,000  On: 10/20/2022

**District 6**

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 20, FALL RIVER BR, FREMONT CO; US 20, CHESTER TO ASHTON , FREMONT CO	Resources not Available Bridge Design	Bridge Design Services, Phase II, Completion of Design	Individual Project Solicitation	David Evans and Associates, Inc.	Prev: \$331,411 This: \$1,940,608 Agreement Total to Date: \$2,272,019  Board Approved: \$2,610,000 On: 2/23/2023

**Headquarters**

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY23 NEVI PLANNING AND DEVELOPMENT	Resources not Available Public Involvement	Public Involvement Services	RFI from Term Agreement	Atlas Strategic Communications	\$261,483

## **Supplemental Agreements to Existing ITD Professional Service Agreements**

<i>Dist</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	I 90, SPOKANE ST TO US 95, KOOTENAI	David Evans and Associates, Inc.	5/17/2022, Roadway Design through PS&E	Change pavement design and split project into two PS&E packages	Prev: \$16,983,060 This: \$562,861 Agreement Total to Date:\$17,545,921  Board Approved: \$17,600,000 On: 2/23/2023
1	US 95, ALT ROUTE HUETTER BYPASS, NEPA STUDY, KOOTENAI CO	HDR Eng. Inc.	6/13/2022, NEPA Study, Phase A: Gather and review previous NEPA information	NEPA Study, Phase B: Primary Traffic Data Collection	Prev: \$153,720 This: \$117,061 Agreement Total to Date:\$270,781
6	US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	Horrocks Engineers, Inc.	1/29/2021, Provide Project Development Services.	HDR will provide Public Hearing Assistance.	Prev: \$901,219 This: \$27,689 Agreement Total to Date:\$928,908

### For Local Public Agency Projects

16 new professional services agreements totaling **\$2,549,213** were processed during this period. 2 supplemental agreement(s) totaling **\$62,123** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
LOCAL, DIVISION AVE AND MAIN ST SIDEWALK PROJECT	CITY OF CRAIGMONT	Roadway Design Services	Direct from Term Agreement	J-U-B Engineers, Inc..	\$65,997
LOCAL, PEDESTRIAN UNDERPASS, MOSCOW	CITY OF MOSCOW	Pathway Design Services	RFI from Term Agreement	Alta Science & Eng. Inc.	\$245,494
OFFSYS, OLD AHSARKA GRADE, CLEARWATER CO; OFFSYS, GUARDRAIL UPGRADE, NR BONNERS FERRY	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL	Construction Inspection Services	RFI from Term Agreement	HMH, LLC	\$73,258
STC-3857, SAND HOLLOW RD; SH52 TO BL CANYON, PAYETTE CO	PAYETTE COUNTY	Construction Engineering, Inspection, Sampling & Testing Services	RFI from Term Agreement	Atlas Technical Consultant LLC	\$211,948
LOCAL, ST MARIES SIDEWALK IMPROVEMENTS, PH 2	CITY OF ST MARIES	Sidewalk Design	Direct from Term Agreement	HMH, LLC	\$57,900
OFFSYS, SAND RD BR NR MOSCOW, N LATAH HD	NORTH LATAH HIGHWAY DISTRICT	Bridge Design, Phase I: Realignment Feasibility Assessment	Individual Project Solicitation	Alta Science & Eng. Inc.	\$484,360
SMA-3724, HOMEDALE RD CURVE IMPV, CANYON HD	CANYON HIGHWAY DISTRICT #4	Roadway Design Services	RFI from Term Agreement	Keller Associates, Inc.	\$51,857
LOCAL, BUHL SCHOOL PEDESTRIAN PATHWAY, PH 2	CITY OF BUHL	Construction Engineering & Inspection Services	RFI from Term Agreement	HMH, LLC	Prev: \$53,984 This: \$47,000 Agreement Total to Date: \$100,984

LOCAL, 17TH ST, 1ST ST & LINCOLN RD X- WALKS, IDAHO FALLS	CITY OF IDAHO FALLS	Construction Engineering, Inspection, Sampling & Testing Services	Direct from Term Agreement	Atlas Technical Consultant LLC	\$43,206
OFFSYS, CHERRYLANE BR, NEZ PERCE CO (CONSTRUCTION)	NEZ PERCE COUNTY	Construction Engineering, Inspection, Sampling & Testing Services - Year 3	Individual Project Solicitation	Civil Science, Inc.	Prev: \$1,329,009 This: \$ 556,750 Agreement Total to Date: \$1,885,759  Board Approved: \$1,950,000 On: 1/13/2022
LOCAL, BUHL SCHOOL SIDEWALK, BUHL	CITY OF BUHL	Construction Engineering, Inspection, Sampling & Testing Services	RFI from Term Agreement	HMH, LLC	Prev: \$69,837 This: \$35,950 Agreement Total to Date: \$105,787
LOCAL, PEDESTRIAN CROSSINGS, POCATELLO	CITY OF POCATELLO	Design of Pedestrian Crossings	RFI from Term Agreement	Keller Associates, Inc.	\$102,000
STC-5791, INT MEYER RD & BOEKEL RD, RATHDRUM	CITY OF RATHDRUM	Construction Engineering, Inspection, Sampling & Testing Services	Individual Project Solicitation	J-U-B Engineers, Inc..	Prev: \$90,000 This: \$235,131 Agreement Total to Date: \$325,131
LOCAL, GUARDRAIL IMPROVEMENTS, LAKES HD	LAKES HIGHWAY DISTRICT	Construction Engineering, Inspection, Sampling & Testing Services	RFI from Term Agreement	HMH, LLC	Prev: \$200,441 This: \$141,182 Agreement Total to Date: \$341,623
LOCAL, FY22 PAVEMENT PRESERVATION AND ADA, PHASE 1, BOISE	ADA COUNTY HIGHWAY DISTRICT	Materials Testing	Direct from Term Agreement	GeoTek, Inc.	\$99,405
STC-3858, WEST 1ST ST, INPR RRX 819917L, FRUITLAND	CITY OF FRUITLAND	Design Improvements for At-Grade Railroad Crossing	Direct from Term Agreement	T-O Engineers LLC, an Ardurra Company	\$97,775

**Supplemental Agreements to Existing Local Professional Services Agreements**

<i>Dist</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
2	SMA-7674, MOUNTAIN VIEW RD, MOSCOW	J-U-B Engineers, Inc..	3/15/2022, Construction engineering, inspection, sampling & testing services	Additional CE&I Services	Prev: \$247,167 This: \$31,358 Agreement Total to Date: \$278,525
4	STC-8030, RIVER ST; WALNUT TO GALENA, HAILEY	Stanley Consultant Inc.	7/30/2020, Roadway Design, Phase II: Completion of Design through PS&E	Lighting, Electrical, Landscaping and Irrigation Design. Surveying	Prev: \$214,297 This: \$30,765 Agreement Total to Date: \$245,062

**Recommendations**

For Information Only

**Board Action**

☐ Approved

☐ Deferred

☐ Other



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed Information Only

Presenter's Name Kaylee Starman	Presenter's Title Grants/Contracts Officer	Initials KS	Reviewed By LSS
Preparer's Name Kaylee Starman	Preparer's Title Grants/Contracts Officer	Initials KS	

## Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

## Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 – 'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'

Business and Support Management section did not execute any professional service agreements during the previous month.

## Recommendations

Information only

## Board Action

☐ Approved ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By LSS
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager	Initials CW	

## Subject

Monthly Reporting of Federal Formula Program Funding Through April 3rd.

Key Number N/A	District N/A	Route Number N/A
-------------------	-----------------	---------------------

## Background Information

Idaho received full-year FY23 obligation authority through September 30, 2023 via the consolidated appropriations act which passed on December 29<sup>th</sup>.

Obligation authority through September 30th is \$394.2 million. This includes \$9.3 million of *Highway Infrastructure General Funds* carried over from FY20 and FY21, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$444.7 million. FY23 obligation authority through September 30, 2023 is 88.7% of apportionments.

## Recommendations

For Information

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_





# Board Agenda Item

ITD 2210 (Rev. 10-13)

## Exhibit One Actual Formula Funding for FY2023

<b>IIJA FY2023</b>	
<b>Apportionments + COVID + Hwy Infra.</b>	
Federal Aid Only	\$444,670
Including Match	\$479,895
<b>Obligation Limits through 9/30/2023</b>	
Federal Aid Only	\$394,183
Including Match	\$426,504

- Notes:
1. All dollars in Thousands
  2. 'Approved Program' amounts from the Feb 2023 Highway Funding Plan.
  3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 4/3/23.

## Exhibit Two Allotments of Available Formula Funding w/Match and Amount Remaining

<b>Program</b>	<b>Allotted Program Funding through 9/30/23</b>	<b>Program Funding Remaining as of 4/3/23</b>
All Other SHS Program	\$268,148	\$169,556
GARVEE Formula Debt Service*	\$51,114	\$49,880
State Planning and Research*	\$9,066	\$5,381
Metropolitan Planning*	\$2,456	\$76
Railroad Crossings	\$2,203	\$1,679
Transportation Alternatives (Urban/Rural)	\$7,470	\$3,324
Recreational Trails	\$1,410	\$1,788
STBG - Local Urban+	\$12,598	\$656
STBG - Transportation Mgt. Area	\$10,012	\$1,484
Transportation Alternatives (TMA)	\$907	\$64
STBG – Local Rural	\$15,780	\$9,907
Local Bridge*	\$11,800	\$10,174
Off System Bridge*	\$6,750	\$6,330
Local Safety	\$9,246	\$6,040
Carbon Reduction	\$8,210	\$8,210
PROTECT	\$9,335	\$9,035
<b>Total</b>	<b>\$426,504</b>	<b>\$283,583</b>

- Notes:
1. All dollars in Thousands.
  2. Allotments based on the Feb. 2023 Highway Funding Plan.
  3. Funding amounts include match and reflect total formula funding available.
  4. Data reflects both obligation and de-obligation activity through April 3rd.
- \* These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed \_\_\_\_\_

Presenter's Name Justin Collins	Presenter's Title Controller	Initials JC	Reviewed By LSS
Preparer's Name Justin Collins	Preparer's Title Controller	Initials JC	

## Subject

State Fiscal Year 2023 Financial Statements		
Key Number	District	Route Number

## Background Information

### July 01, 2022 thru February 28, 2023, Fiscal Year 2023 Financial Statements

The financial operations of the Department as of February 28, 2023, eight months through this fiscal year, revenue is coming in slightly above forecast year-to-date for the State Highway Account (SHA). Revenue is ahead of forecast for the Aeronautics Fund after eight months. Expenditures in these two funds are following projected budgets. Although we are closely monitoring fuel and materials costs in Highway Operations.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are slightly ahead of forecast by 1% (this includes Misc. Revenues and Equipment Buy Back). However, revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are down (-1.4%). State revenues to the State Aeronautics Fund are ahead of forecast by 49.1% or \$770K. As we finish out the last four months of the fiscal year, the revenue picture will need to be monitored closely.
- Expenditures are within planned budgets YTD. The differences after eight months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$5.1M or 5.3% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible.
- Contract construction cash expenditures in the State Highway Account for July - February of this fiscal year are \$313.3M. Compared to the last three fiscal years through the first eight months of the year:
  - FY22= \$279.9M
  - FY21= \$306.2M
  - FY20= \$249.7M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first eight months from these funding sources was \$533.2M or \$144.6M higher than the highest point of the previous three years.

- FY22= \$368.6M
- FY21= \$376M
- FY20= \$388.6M

The balance of the long-term investments as of the end of February is \$176.5M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance (\$133.4M) totals \$309.9M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first February months, are \$47.5M. This is the fund where the Governor's "Leading Idaho" transfer of \$120M completed in July was deposited. There are no additional receipts other than interest earned to date of \$2.2M based on the cash balance.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

Deposits into the Transportation Expansion and Congestion Mitigation Fund of \$70.1M is the first February months of the sales tax of 4.5%. Additionally, we have started to receive Cigarette Tax revenue into this fund. Currently ITD has received \$1.3M from this unanticipated revenue. The initial receipts into this fund for FY23 of \$13.1M is committed to debt service on the TECM 2022 Series Bonds. Expenditures in this fund for construction expenses on projects were \$47.6M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The first three years of expenditures for this was \$10.4M. The expenses during the first seven months of FY23 was \$3M, for a total expenditure of \$13.4M since the beginning of the grant.

Expenditures from the two active bond programs were \$66.2M for the TECM Capital Projects fund and \$63.3M for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

### Recommendations

For Information.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

**APRIL**  
**ITD BOARD PACKET**

**FEBRUARY**  
**FY23**  
**FINANCIAL STATEMENTS**

User ID: mmcbride  
 Report ID: AD-FN-GL-010  
 Run Date: 6 Mar 2023  
 % of Time  
 Remaining: 33.33

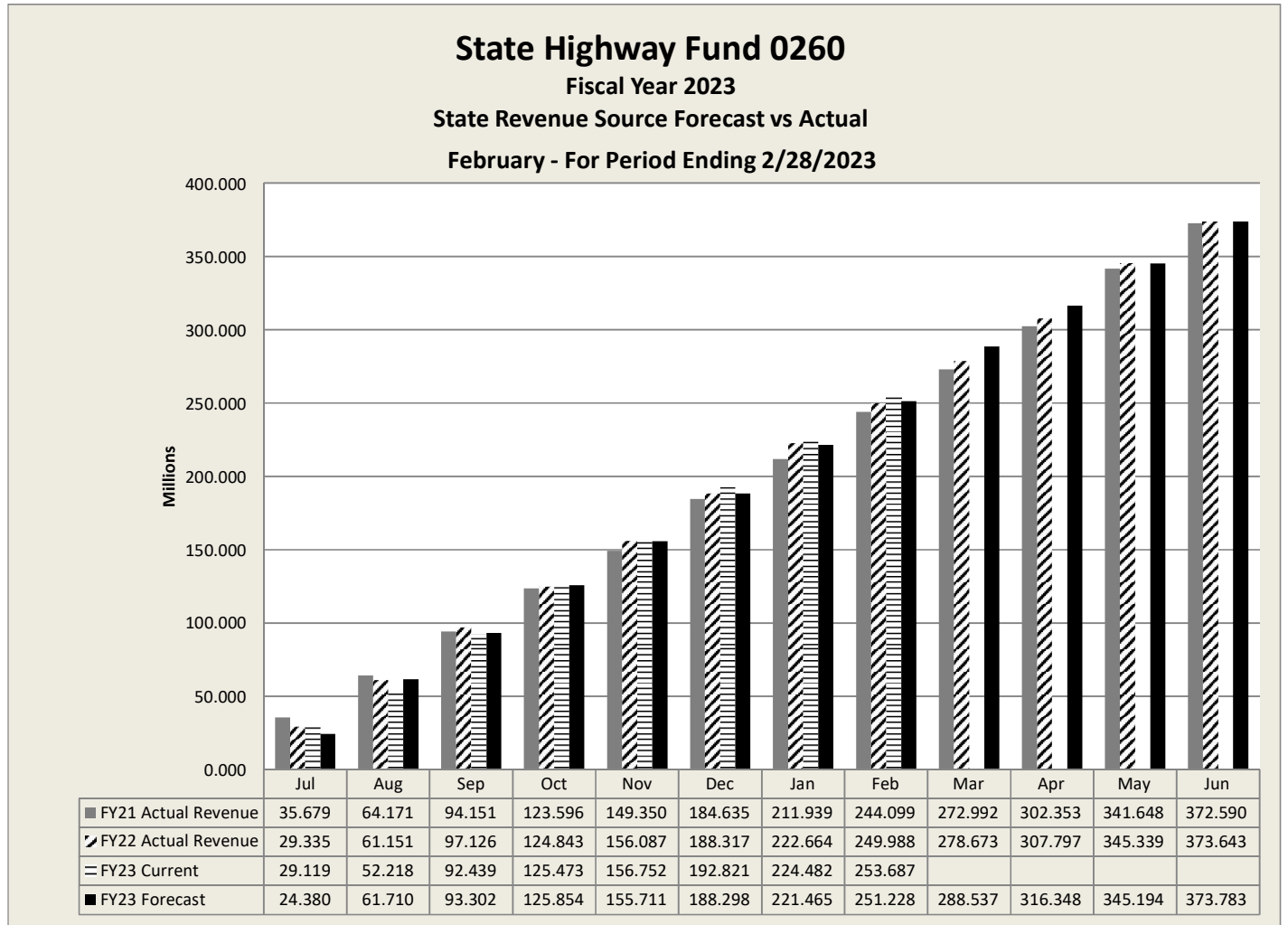
# Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS  
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND  
 BUDGET TO ACTUAL  
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 2/28/2023  
 (all amounts in '000)

Fiscal Year: 2023

Funds Received					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Forecast YTD	FY23 to FY22 Actual	FY 23 to Forecast
<b><u>State Highway Account</u></b>					
Federal Reimbursements	240,584	235,632	219,162	-2.1%	7.5%
State (Inc. H.D.A.)	249,988	253,687	251,228	1.5%	1.0%
Local	7,831	3,574	4,520	-54.4%	-20.9%
<b>Total State Highway Account:</b>	<b>498,402</b>	<b>492,894</b>	<b>474,910</b>	<b>-1.1%</b>	<b>3.8%</b>
<b><u>State Aeronautics Fund</u></b>					
Federal Reimbursements	165	54	229	-67.2%	-76.3%
State	2,623	2,967	2,049	13.1%	44.8%
<b>Total State Aeronautics Fund:</b>	<b>2,789</b>	<b>3,021</b>	<b>2,278</b>	<b>8.3%</b>	<b>32.6%</b>
<b>Total Fund Received:</b>	<b>501,191</b>	<b>495,915</b>	<b>477,188</b>	<b>-1.1%</b>	<b>3.9%</b>
Disbursements (includes Encumbrances)					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
Construction Payouts	280,199	314,792	293,477	12.3%	7.3%
<b><u>Operations Expenses</u></b>					
Highways	133,531	147,235	159,854	10.3%	-7.9%
DMV	21,276	21,806	25,607	2.5%	-14.8%
Administration	20,236	20,380	20,597	0.7%	-1.1%
Facilities	5,610	9,217	13,184	64.3%	-30.1%
Aeronautics	2,004	7,669	4,933	282.7%	55.5%
<b>Total Operations Expenses:</b>	<b>182,657</b>	<b>206,307</b>	<b>224,175</b>	<b>12.9%</b>	<b>-8.0%</b>
<b><u>Transfers</u></b>					
Operating	385	0	0	-100.0%	0.0%
Debt Service	13,652	12,653	12,315	-7.3%	2.7%
<b>Total Transfers:</b>	<b>14,037</b>	<b>12,653</b>	<b>12,315</b>	<b>-9.9%</b>	<b>2.7%</b>
<b>Total Disbursements:</b>	<b>476,893</b>	<b>533,752</b>	<b>529,967</b>	<b>11.9%</b>	<b>0.7%</b>
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
<b><u>Expenditures by Type</u></b>					
Personnel	85,032	90,085	95,144	5.9%	-5.3%
Operating	62,944	66,311	67,948	5.3%	-2.4%
Capital Outlay	25,038	34,965	42,926	39.6%	-18.5%
Sub-Grantee	9,643	14,946	18,157	55.0%	-17.7%
<b>Totals Operations Expenses:</b>	<b>182,657</b>	<b>206,307</b>	<b>224,175</b>	<b>12.9%</b>	<b>-8.0%</b>
Contract Construction	280,199	314,792	293,477	12.3%	7.3%
<b>Totals (excluding Transfers):</b>	<b>462,856</b>	<b>521,099</b>	<b>517,652</b>	<b>12.6%</b>	<b>0.7%</b>

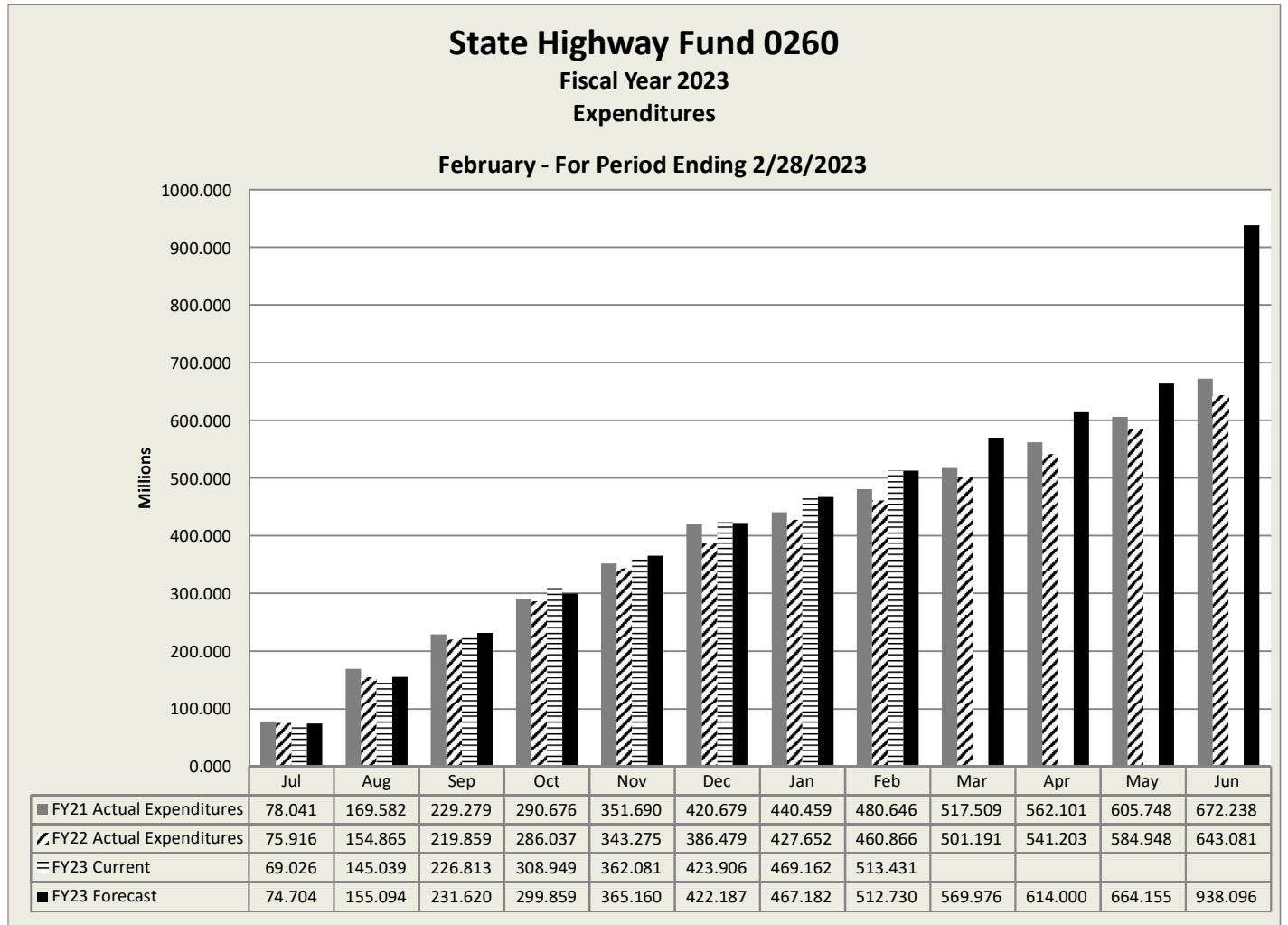
Date Prepared: 3/6/2023



Includes Equipment Buy Back Program

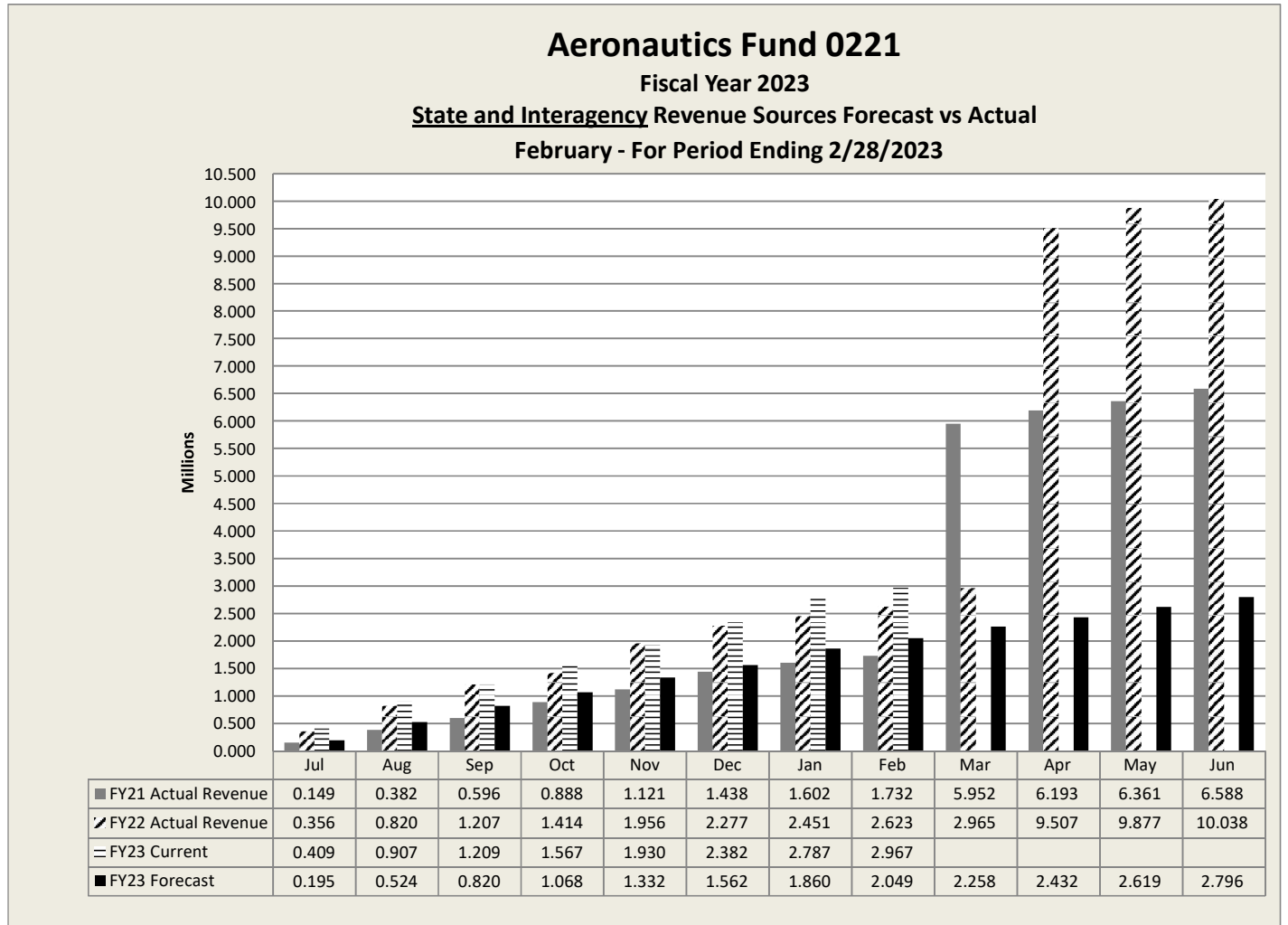
Misc. Revenue (RTA \$232,491) and Transfers - In

Date Prepared: 3/6/2023



Current = Actual Payments and Encumbrances

Date Prepared: 3/6/2023

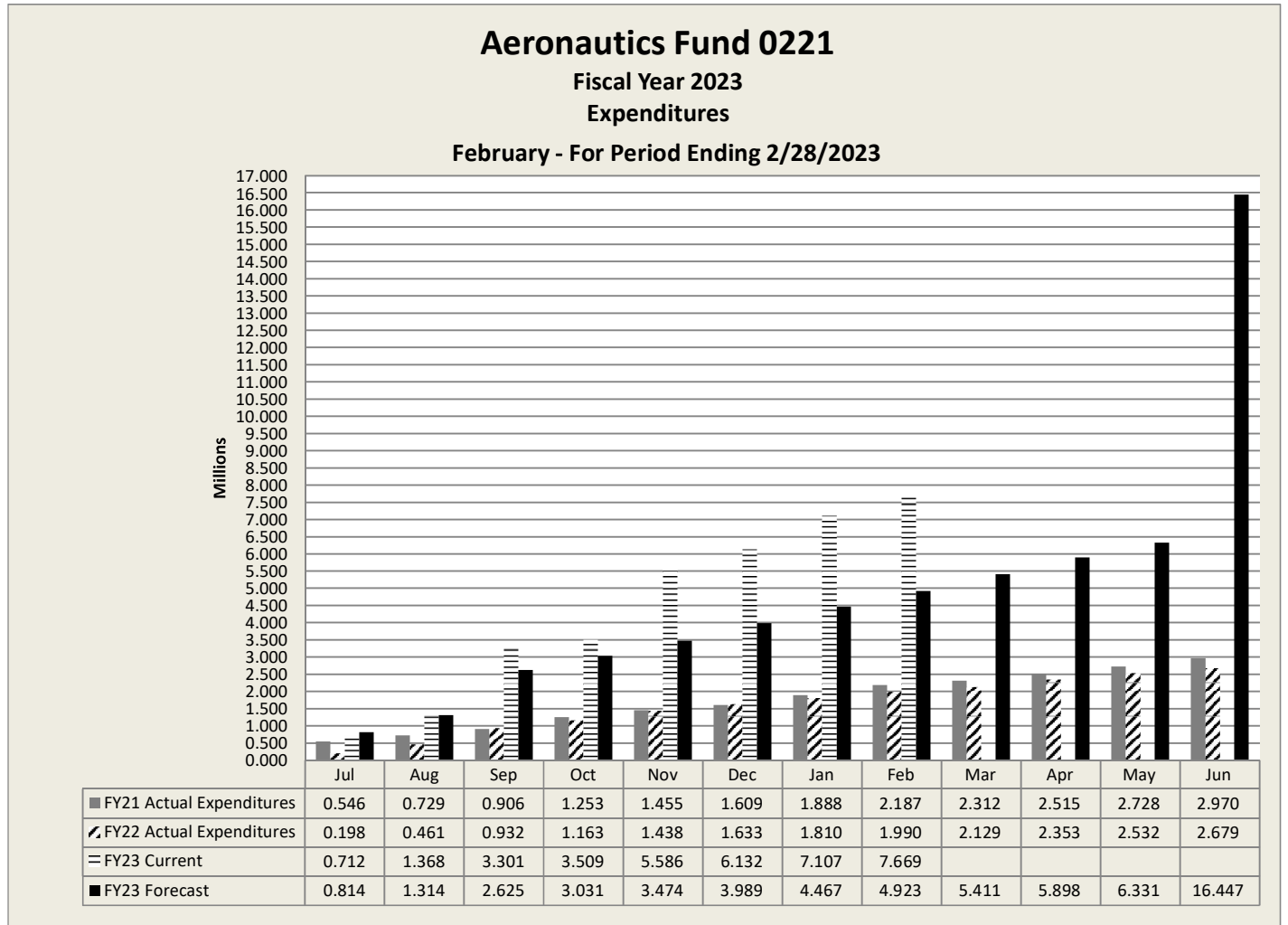


Includes Misc. Revenue and Transfers - In

Misc. Revenue (RTA \$0) and Transfers - In



Date Prepared: 3/6/2023



Current = Actual Payments and Encumbrances

UserID: mmcbride  
 Report ID: AD-FN-GL-002  
 Run Date: 06 Mar 2023

# Idaho Transportation Department

## OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 2/28/2023

	State Aeronautics Fund 0221		State Highway Fund 0260		Transportation Expansion and Congestion Mitigation Fund 0269	
	Jan-23	Feb-23	Jan-23	Feb-23	Jan-23	Feb-23
<b>ASSETS</b>						
Cash on Hand (Change Fund)	0	0	5,195	5,195	0	0
Cash in Bank (Daily Operations)	8,963,705	8,699,684	133,385,746	133,434,915	200,076,479	202,927,794
Investments (Long Term: STO - Diversified Bond Fund)	1,914,205	1,918,449	176,091,573	176,484,251	0	0
Total Cash & Investments	10,877,910	10,618,133	309,482,514	309,924,361	200,076,479	202,927,794
Receivables - Other	(0)	0	1,084,427	1,087,806	0	0
- Due From Locals (Project Overruns)	0	0	734,698	753,193	0	0
- Inter Agency	22,949	6,670	2,502	8,302	0	0
Total Receivables	22,949	6,670	1,821,627	1,849,300	0	0
Inventory on Hand	0	0	22,293,670	21,323,147	0	0
<b>Total Assets:</b>	<b>10,900,859</b>	<b>10,624,803</b>	<b>333,597,810</b>	<b>333,096,808</b>	<b>200,076,479</b>	<b>202,927,794</b>
<b>LIABILITIES</b>						
Vouchers Payable	0	0	4,885	(1,928)	0	0
Sales Tax Payable	0	0	20,863	28,560	0	0
Deferred Revenue (Local Projects Match)	0	0	41,723,134	42,089,026	0	0
Accounts Receivable Overpayment	0	0	16,019	16,019	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	125,837	125,837	0	0
<b>Total Liabilities:</b>	<b>0</b>	<b>0</b>	<b>41,890,738</b>	<b>42,257,513</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>						
Reserve for Encumbrance	277,951	383,690	53,443,563	51,801,109	0	0
Fund Balance	10,622,908	10,241,112	238,263,509	239,038,186	200,076,479	202,927,794
<b>Total Fund Balance:</b>	<b>10,900,859</b>	<b>10,624,803</b>	<b>291,707,072</b>	<b>290,839,295</b>	<b>200,076,479</b>	<b>202,927,794</b>
<b>Total Liabilities and Fund Balance</b>	<b>10,900,859</b>	<b>10,624,803</b>	<b>333,597,810</b>	<b>333,096,808</b>	<b>200,076,479</b>	<b>202,927,794</b>

UserID: mmebride  
Report ID: AD-FN-GL-002  
Run Date: 06 Mar 2023

# Idaho Transportation Department

OPERATING FUND BALANCE SHEET  
FOR THE PERIOD ENDED 2/28/2023

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Total Strategic Initiatives Fund 0270		CARES Act Covid-19 0345	
	Jan-23	Feb-23	Jan-23	Feb-23	Jan-23	Feb-23	Jan-23	Feb-23
<b>ASSETS</b>								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(32,344)	(33,895)
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(32,344)	(33,895)
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(32,344)	(33,895)
<b>LIABILITIES</b>								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
<b>FUND BALANCE</b>								
Reserve for Encumbrance	0	0	0	0	0	0	11,606	11,606
Fund Balance	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(43,951)	(45,502)
Total Fund Balance:	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(32,344)	(33,895)
Total Liabilities and Fund Balance	162,457,654	161,131,407	164,132,376	164,510,082	326,590,030	325,641,490	(32,344)	(33,895)

User ID: mmebride  
 Report ID: AD-FN-GL-003  
 Run Date: 06 Mar 2023  
 % of Time  
 Remaining: 33.3

Fund: 0260 State Highway Fund

## Idaho Transportation Department

### STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
<b>Fiscal Year:</b>	2023								
<b>Budget Fiscal Year:</b>	2023								
<b>REVENUES</b>									
<b>Federal Sources</b>									
FHWA - Highway	207,493,700	195,917,061	14,339,720	0	(11,576,639)	-5.58%	440,921,200	245,004,139	55.57 %
FHWA - COVID Relief	0	26,138,107	989,353	0	26,138,107	0.00 %	0	(26,138,107)	0.00 %
FHWA - Indirect Cost	0	(140,568)	(20)	0	(140,568)	0.00 %	0	140,568	0.00 %
Federal Transit Authority	7,600,000	5,617,840	719,211	0	(1,982,160)	-26.08%	16,372,600	10,754,760	65.69 %
NHTSA - Highway Safety	2,850,000	3,902,570	447,982	0	1,052,570	36.93 %	6,430,400	2,527,830	39.31 %
Other Federal Aid	1,218,336	4,197,459	0	0	2,979,123	244.52 %	4,700,000	502,541	10.69 %
<b>Total Federal Sources:</b>	<b>219,162,036</b>	<b>235,632,470</b>	<b>16,496,246</b>	<b>0</b>	<b>16,470,433</b>	<b>7.52 %</b>	<b>468,424,200</b>	<b>232,791,731</b>	<b>49.70 %</b>
<b>State Sources</b>									
Equipment Buy Back	1,100,000	1,123,450	0	0	23,450	2.13 %	10,194,200	9,070,750	88.98 %
Miscellaneous Revenues	19,880,721	25,534,093	3,124,934	0	5,653,372	28.44 %	30,127,491	4,593,398	15.25 %
<b>Total State Sources:</b>	<b>20,980,721</b>	<b>26,657,543</b>	<b>3,124,934</b>	<b>0</b>	<b>5,676,822</b>	<b>27.06 %</b>	<b>40,321,691</b>	<b>13,664,148</b>	<b>33.89 %</b>
<b>Local Sources</b>									
Match For Local Projects	4,520,186	3,566,610	313,142	0	(953,576)	-21.10%	6,323,300	2,756,690	43.60 %
Other Local Sources	0	7,500	0	0	7,500	0.00 %	0	(7,500)	0.00 %
<b>Total Local Sources:</b>	<b>4,520,186</b>	<b>3,574,110</b>	<b>313,142</b>	<b>0</b>	<b>(946,076)</b>	<b>-20.93%</b>	<b>6,323,300</b>	<b>2,749,190</b>	<b>43.48 %</b>
<b>TOTAL REVENUES:</b>	<b>244,662,943</b>	<b>265,864,123</b>	<b>19,934,322</b>	<b>0</b>	<b>21,201,179</b>	<b>8.67 %</b>	<b>515,069,191</b>	<b>249,205,069</b>	<b>48.38 %</b>
<b>TRANSFERS-IN</b>									
Highway Distribution Account	165,845,200	164,227,078	19,476,105	0	(1,618,122)	-0.98%	240,640,000	76,412,922	31.75 %
Fuel/Registration Direct	50,671,896	49,627,718	5,304,910	0	(1,044,178)	-2.06%	73,121,400	23,493,682	32.13 %
Ethanol Fuels Tax	13,730,200	13,174,853	1,299,154	0	(555,347)	-4.04%	19,700,000	6,525,147	33.12 %
<b>TOTAL TRANSFERS-IN:</b>	<b>230,247,296</b>	<b>227,029,649</b>	<b>26,080,169</b>	<b>0</b>	<b>(3,217,647)</b>	<b>-1.40%</b>	<b>333,461,400</b>	<b>106,431,751</b>	<b>31.92 %</b>
<b>TOTAL REV AND TRANSFERS-IN:</b>	<b>474,910,239</b>	<b>492,893,771</b>	<b>46,014,490</b>	<b>0</b>	<b>17,983,532</b>	<b>3.79 %</b>	<b>848,530,591</b>	<b>355,636,820</b>	<b>41.91 %</b>

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3  
Fund: 0260 State Highway Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fiscal Year: 2023  
Budget Fiscal Year: 2023  
EXPENDITURES

Operations Expense

Permanent Staff Salaries	63,966,077	61,111,868	7,252,627	0	2,854,209	4.46 %	100,707,904	39,596,036	39.32 %
Board, Hourly, OT, Shift Diff	1,176,922	1,012,185	199,047	0	164,737	14.00 %	1,728,966	716,781	41.46 %
Fringe Benefits	29,082,233	27,182,040	3,162,985	0	1,900,193	6.53 %	45,109,930	17,927,891	39.74 %
Travel Expense	1,609,588	1,234,626	126,611	0	374,962	23.30 %	2,472,104	1,237,478	50.06 %
Operating Expense	47,456,511	37,810,667	4,508,958	8,905,326	740,518	1.56 %	72,040,019	25,324,027	35.15 %
Technology Operating Expense	17,997,270	12,322,520	1,084,299	5,318,968	355,782	1.98 %	24,059,726	6,418,238	26.68 %
Capital Equipment Expense	26,394,912	10,093,016	460,693	13,984,368	2,317,528	8.78 %	30,478,812	6,401,428	21.00 %
Technology Equipment Expense	2,621,479	2,053,050	264,672	126,750	441,680	16.85 %	3,419,679	1,239,880	36.26 %
Capital Facilities Expense	12,920,500	3,950,413	268,256	4,454,737	4,515,350	34.95 %	24,947,034	16,541,884	66.31 %
Trustee & Benefit Payments	16,027,068	8,903,048	1,400,884	175,000	6,949,020	43.36 %	23,185,200	14,107,152	60.85 %

Total Operations Expense: 219,252,559 165,673,431 18,729,031 32,965,149 20,613,979 9.40 % 328,149,375 129,510,795 39.47 %

Contract Construction

Operating Expense	4,393,154	2,650,525	171,728	1,356,080	386,549	8.80 %	10,600,000	6,593,395	62.20 %
Technology Operating Expense	0	1,419,340	63,716	90,346	(1,509,686)	0.00 %	0	(1,509,686)	0.00 %
Capital Projects	288,247,551	308,577,985	25,253,850	1,498	(20,331,932)	-7.05%	597,246,253	288,666,770	48.33 %
Trustee & Benefit Payments	836,335	696,520	138,659	0	139,815	16.72 %	2,100,000	1,403,480	66.83 %

Total Contract Construction: 293,477,040 313,344,370 25,627,953 1,447,923 (21,315,254) -7.26% 609,946,253 295,153,959 48.39 %

TOTAL EXPENDITURES: 512,729,599 479,017,802 44,356,983 34,413,073 (701,275) -0.14% 938,095,628 424,664,754 45.27 %

TRANSFERS OUT

Operating	12,314,572	12,652,798	0	0	(338,226)	-2.75%	58,340,402	45,687,604	78.31 %
-----------	------------	------------	---	---	-----------	--------	------------	------------	---------

TOTAL TRANSFERS OUT: 12,314,572 12,652,798 0 0 (338,226) -2.75% 58,340,402 45,687,604 78.31 %

TOTAL EXPD AND TRANSFERS OUT: 525,044,171 491,670,600 44,356,983 34,413,073 (1,039,501) -0.20% 996,436,030 470,352,358 47.20 %

Net for Fiscal Year 2023: (50,133,932) 1,223,172 1,657,507 16,944,031 (147,905,439) (114,715,538)

User ID: mmcbride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3  
Fund: 0260 State Highway Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023										
Budget Fiscal Year: 2023										
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	476,877	538,614	44,497	865,635	(927,372)	-194.47%	2,500,000	1,095,751	43.83 %
Operating Expenditures	Federal	3,878,049	3,530,258	190,865	580,791	(233,000)	-6.01%	8,000,000	3,888,951	48.61 %
Operating Expenditures	Local	38,228	993	82	0	37,235	97.40 %	100,000	99,007	99.01 %
Total Operating Expenditures		4,393,154	4,069,865	235,444	1,446,426	(1,123,137)	-25.57%	10,600,000	5,083,709	47.96 %
Capital Outlay										
Capital Outlay	Dedicated	132,846,824	94,282,981	8,225,417	1,498	38,562,345	29.03 %	260,950,853	166,666,375	63.87 %
Capital Outlay	Federal	152,722,893	175,116,322	14,690,718	0	(22,393,429)	-14.66%	329,929,600	154,813,278	46.92 %
Capital Outlay	FICR	0	8,403,329	312,118	0	(8,403,329)	0.00 %	0	(8,403,329)	0.00 %
Capital Outlay	Local	2,677,834	4,802,563	1,128,332	0	(2,124,729)	-79.35%	6,365,800	1,563,237	24.56 %
Capital Outlay	COVID Relief	0	25,972,791	897,265	0	(25,972,791)	0.00 %	0	(25,972,791)	0.00 %
Total Capital Outlay		288,247,551	308,577,985	25,253,850	1,498	(20,331,932)	-7.05%	597,246,253	288,666,770	48.33 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	472,877	0	0	0	472,877	100.00 %	500,000	500,000	100.00 %
Trustee & Benefit Payments	Federal	327,617	695,644	137,783	0	(368,027)	-112.33%	1,500,000	804,356	53.62 %
Trustee & Benefit Payments	Local	35,841	876	876	0	34,965	97.56 %	100,000	99,124	99.12 %
Total Trustee & Benefit Payments		836,335	696,520	138,659	0	139,815	16.72 %	2,100,000	1,403,480	66.83 %
Total Contract Construction:		293,477,040	313,344,370	25,627,953	1,447,923	(21,315,254)	-7.26%	609,946,253	295,153,959	48.39 %

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Miscellaneous Revenues	733,336	2,374,083	442,394	0	1,640,747	223.74 %	1,100,000	(1,274,083)	-115.83%
TOTAL REVENUES:	733,336	2,374,083	442,394	0	1,640,747	223.74 %	1,100,000	(1,274,083)	-115.83%
TRANSFERS-IN									
Cigarette Tax	0	1,267,933	1,107,845	0	1,267,933	0.00 %	0	(1,267,933)	0.00 %
Sales Tax	80,000,000	77,789,336	7,815,687	0	(2,210,664)	-2.76%	80,000,000	2,210,664	2.76 %
TOTAL TRANSFERS-IN:	80,000,000	79,057,269	8,923,532	0	(942,731)	-1.18%	80,000,000	942,731	1.18 %
TOTAL REV AND TRANSFERS-IN:	80,733,336	81,431,352	9,365,926	0	698,016	0.86 %	81,100,000	(331,352)	-0.41%
EXPENDITURES									
Contract Construction - Operating Expenditures	0	0	0	0	0	0.00 %	0	0	0.00 %
Contract Construction - Capital Projects	87,519,864	47,545,139	6,514,611	0	39,974,725	45.68 %	248,414,773	200,869,634	80.86 %
TOTAL EXPENDITURES:	87,519,864	47,545,139	6,514,611	0	39,974,725	45.68 %	248,414,773	200,869,634	80.86 %
TRANSFERS OUT									
Operating	0	13,070,908	0	0	(13,070,908)	0.00 %	0	(13,070,908)	0.00 %
TOTAL TRANSFERS OUT:	0	13,070,908	0	0	(13,070,908)	0.00 %	0	(13,070,908)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	87,519,864	60,616,047	6,514,611	0	26,903,817	30.74 %	248,414,773	187,798,726	75.60 %
Net for Fiscal Year 2023:	(6,786,528)	20,815,306	2,851,315		27,601,833		(167,314,773)	(188,130,078)	

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

## STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	480,000	2,207,309	375,186	0	1,727,309	359.86 %	720,000	(1,487,309)	-206.57%
TOTAL REVENUES:	480,000	2,207,309	375,186	0	1,727,309	359.86 %	720,000	(1,487,309)	-206.57%
TRANSFERS-IN									
Statutory	120,000,000	120,000,000	0	0	0	0.00 %	120,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	120,000,000	120,000,000	0	0	0	0.00 %	120,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	120,480,000	122,207,309	375,186	0	1,727,309	1.43 %	120,720,000	(1,487,309)	-1.23%
EXPENDITURES									
Contract Construction - Capital Projects	51,475,928	47,507,789	1,701,433	0	3,968,139	7.71 %	197,213,893	149,706,104	75.91 %
TOTAL EXPENDITURES:	51,475,928	47,507,789	1,701,433	0	3,968,139	7.71 %	197,213,893	149,706,104	75.91 %
TOTAL EXPD AND TRANSFERS OUT:	51,475,928	47,507,789	1,701,433	0	3,968,139	7.71 %	197,213,893	149,706,104	75.91 %
Net for Fiscal Year 2023:	69,004,072	74,699,520	(1,326,247)		5,695,448		(76,493,893)	(151,193,413)	



User ID: mmcbride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

## STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	320,000	2,272,041	377,707	0	1,952,041	610.01 %	480,000	(1,792,041)	-373.34%
TOTAL REVENUES:	320,000	2,272,041	377,707	0	1,952,041	610.01 %	480,000	(1,792,041)	-373.34%
TOTAL REV AND TRANSFERS-IN:	320,000	2,272,041	377,707	0	1,952,041	610.01 %	480,000	(1,792,041)	-373.34%
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	10,000,781	48,000,000	0	0	(37,999,219)	-379.96%	210,000,781	162,000,781	77.14 %
TOTAL EXPENDITURES:	10,000,781	48,000,000	0	0	(37,999,219)	-379.96%	210,000,781	162,000,781	77.14 %
TOTAL EXPD AND TRANSFERS OUT:	10,000,781	48,000,000	0	0	(37,999,219)	-379.96%	210,000,781	162,000,781	77.14 %
Net for Fiscal Year 2023:	(9,680,781)	(45,727,959)	377,707		(36,047,178)		(209,520,781)	(163,792,822)	

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0345 CARES Act Covid-19

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - Federal Transit Authority	120,000	3,248,907	37,856	0	3,128,907	2607.42 %	9,000,000	5,751,093	63.90 %
TOTAL REVENUES:	120,000	3,248,907	37,856	0	3,128,907	2607.42 %	9,000,000	5,751,093	63.90 %
TOTAL REV AND TRANSFERS-IN:	120,000	3,248,907	37,856	0	3,128,907	2607.42 %	9,000,000	5,751,093	63.90 %
EXPENDITURES									
Operating Expenditures	640,000	0	0	0	640,000	100.00 %	1,000,000	1,000,000	100.00 %
Trustee & Benefit Payments	5,333,312	3,086,960	39,407	0	2,246,352	42.12 %	8,000,000	4,913,040	61.41 %
TOTAL EXPENDITURES:	5,973,312	3,086,960	39,407	0	2,886,352	48.32 %	9,000,000	5,913,040	65.70 %
TOTAL EXPD AND TRANSFERS OUT:	5,973,312	3,086,960	39,407	0	2,886,352	48.32 %	9,000,000	5,913,040	65.70 %
Net for Fiscal Year 2023:	(5,853,312)	161,947	(1,551)		6,015,259		0	(161,947)	

User ID: mmcbride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0372   TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	106,314	18,079	0	106,314	0.00 %	0	(106,314)	0.00 %
TOTAL REVENUES:	0	106,314	18,079	0	106,314	0.00 %	0	(106,314)	0.00 %
TRANSFERS-IN									
Operating	0	13,070,908	0	0	13,070,908	0.00 %	0	(13,070,908)	0.00 %
TOTAL TRANSFERS-IN:	0	13,070,908	0	0	13,070,908	0.00 %	0	(13,070,908)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	13,177,222	18,079	0	13,177,222	0.00 %	0	(13,177,222)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	8,130,619	1,089,242	0	(8,130,619)	0.00 %	0	(8,130,619)	0.00 %
TOTAL EXPENDITURES:	0	8,130,619	1,089,242	0	(8,130,619)	0.00 %	0	(8,130,619)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	8,130,619	1,089,242	0	(8,130,619)	0.00 %	0	(8,130,619)	0.00 %
Net for Fiscal Year 2023:	0	5,046,603	(1,071,163)		5,046,603		0	(5,046,603)	

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0373   TECM Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	0	67,197,856	3,481,584	0	67,197,856	0.00 %	0	(67,197,856)	0.00 %
TOTAL REVENUES:	0	67,197,856	3,481,584	0	67,197,856	0.00 %	0	(67,197,856)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	67,197,856	3,481,584	0	67,197,856	0.00 %	0	(67,197,856)	0.00 %
EXPENDITURES									
Capital Projects	0	66,212,782	7,175,657	302	(66,213,084)	0.00 %	0	(66,213,084)	0.00 %
TOTAL EXPENDITURES:	0	66,212,782	7,175,657	302	(66,213,084)	0.00 %	0	(66,213,084)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	66,212,782	7,175,657	302	(66,213,084)	0.00 %	0	(66,213,084)	0.00 %
Net for Fiscal Year 2023:	0	985,074	(3,694,073)		984,772		0	(984,772)	

User ID: mmcbride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0374 GARVEE Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	66,294,100	4,781,713	0	66,294,100	0.00 %	0	(66,294,100)	0.00 %
TOTAL REVENUES:	0	66,294,100	4,781,713	0	66,294,100	0.00 %	0	(66,294,100)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	66,294,100	4,781,713	0	66,294,100	0.00 %	0	(66,294,100)	0.00 %
EXPENDITURES									
Operating Expenditures	0	162,638	14,065	0	(162,638)	0.00 %	0	(162,638)	0.00 %
Capital Projects	0	63,332,886	2,502,014	0	(63,332,886)	0.00 %	0	(63,332,886)	0.00 %
TOTAL EXPENDITURES:	0	63,495,524	2,516,079	0	(63,495,524)	0.00 %	0	(63,495,524)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	63,495,524	2,516,079	0	(63,495,524)	0.00 %	0	(63,495,524)	0.00 %
Net for Fiscal Year 2023:	0	2,798,576	2,265,633		2,798,576		0	(2,798,576)	

User ID: mmcbride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3

# Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

Fund: 0375 GARVEE Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	76,408	13,861	0	76,408	0.00 %	0	(76,408)	0.00 %
TOTAL REVENUES:	0	76,408	13,861	0	76,408	0.00 %	0	(76,408)	0.00 %
TRANSFERS-IN									
Operating	0	17,352,798	0	0	17,352,798	0.00 %	0	(17,352,798)	0.00 %
TOTAL TRANSFERS-IN:	0	17,352,798	0	0	17,352,798	0.00 %	0	(17,352,798)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	17,429,206	13,861	0	17,429,206	0.00 %	0	(17,429,206)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	62,934,549	407,972	0	(62,934,549)	0.00 %	0	(62,934,549)	0.00 %
TOTAL EXPENDITURES:	0	62,934,549	407,972	0	(62,934,549)	0.00 %	0	(62,934,549)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	62,934,549	407,972	0	(62,934,549)	0.00 %	0	(62,934,549)	0.00 %
Net for Fiscal Year 2023:	0	(45,505,343)	(394,111)		(45,505,343)		0	45,505,343	

User ID: mmebride  
Report ID: AD-FN-GL-003  
Run Date: 06 Mar 2023  
% of Time  
Remaining: 33.3  
Fund: 0221 State Aeronautics Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2023

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - FAA	229,000	54,237	0	0	(174,763)	-76.32%	668,500	614,263	91.89 %
State Sources - Miscellaneous	289,026	459,798	36,587	0	170,772	59.09 %	341,000	(118,798)	-34.84%
Interagency Sources -	192,000	169,494	0	0	(22,506)	-11.72%	254,900	85,406	33.51 %
TOTAL REVENUES:	710,026	683,529	36,587	0	(26,497)	-3.73%	1,264,400	580,871	45.94 %
TRANSFERS-IN									
Operating	1,567,880	2,337,724	143,078	0	769,844	49.10 %	2,200,000	(137,724)	-6.26%
TOTAL TRANSFERS-IN:	1,567,880	2,337,724	143,078	0	769,844	49.10 %	2,200,000	(137,724)	-6.26%
TOTAL REV AND TRANSFERS-IN:	2,277,906	3,021,253	179,665	0	743,347	32.63 %	3,464,400	443,147	12.79 %
EXPENDITURES									
Permanent Staff Salaries	612,399	510,910	63,895	0	101,489	16.57 %	936,843	425,933	45.46 %
Board, Hourly, OT, Shift Diff	51,400	52,723	1,148	0	(1,323)	-2.57%	77,700	24,977	32.15 %
Fringe Benefits	255,468	215,299	25,807	0	40,169	15.72 %	388,157	172,858	44.53 %
Travel Expense	59,936	47,106	4,676	0	12,830	21.41 %	114,511	67,405	58.86 %
Technology Operating Expense	31,363	41,721	2,695	6,089	(16,446)	-52.44%	47,934	125	0.26 %
Operating Expense	793,513	481,849	40,001	142,394	169,270	21.33 %	1,554,955	930,712	59.85 %
Technology Equipment Expense	14,000	5,898	0	0	8,102	57.87 %	14,000	8,102	57.87 %
Capital Equipment Expense	116,000	9,135	0	9,643	97,222	83.81 %	226,000	207,222	91.69 %
Capital Facilities Expense	858,682	75,833	10,448	202,308	580,541	67.61 %	1,283,682	1,005,541	78.33 %
Trustee & Benefit Payments	2,130,000	5,867,659	307,052	0	(3,737,659)	-175.48%	11,803,469	5,935,810	50.29 %
TOTAL EXPENDITURES:	4,922,761	7,308,131	455,721	360,433	(2,745,805)	-55.78%	16,447,251	8,778,685	53.37 %
TOTAL EXPD AND TRANSFERS OUT:	4,922,761	7,308,131	455,721	360,433	(2,745,805)	-55.78%	16,447,251	8,778,685	53.37 %
Net for Fiscal Year 2023:	(2,644,855)	(4,286,878)	(276,056)		(2,002,458)		(12,982,851)	(8,335,538)	



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 Minutes

Presenter's Name <b>Jesse Barrus</b>	Presenter's Title <b>District Engineer D4</b>	Initials <b>JB</b>	Reviewed By <b>LSS</b>
Preparer's Name <b>Kandace Stewart, PE</b>	Preparer's Title <b>D4 Traffic &amp; Materials Engineer</b>	Initials <b>KS</b>	

## Subject

Request for Board Unallocated Funds for District 4 Signal Upgrades		
Key Number	District <b>4</b>	Route Number State

## Background Information

The purpose of this agenda item is to seek Board approval to add District 4 Signal Upgrades to the *Idaho Transportation Investment Program (ITIP)* using Board Unallocated Funding.

This project will repair and upgrade several highway traffic signals at various locations throughout District 4.

District 4 has experienced accelerated equipment failures in the last 5 years. This is leading to mobility problems, public complaints, and excess electrician workloads including many callouts on weekends and nights.

District 4 would like to add this project to the ITIP and put it out for bid this fiscal year. We are asking for FY23 Board Unallocated Funds. This project is estimated to be \$2 million.

The table below summarizes the priority locations and immediate needs that would be included on this project:

	Route	City	Intersection	Needs	Estimated Cost
1	US30	Heyburn	7 <sup>th</sup> Street North	New detection, cabinet and battery backup	\$90,000.00
2	US30	Burley	Main/ Oakley	New detection, cabinet, and battery backup	\$90,000.00
3	SH27	Burley	Overland/ 7 <sup>th</sup> North	New detection, cabinet, and battery backup	\$90,000.00
4	SH27	Burley	Overland/ 5 <sup>th</sup> North	New detection, cabinet, and battery backup	\$90,000.00
5	SH27	Burley	Overland/ 3 <sup>rd</sup> North	New detection, cabinet, and battery backup	\$90,000.00
6	SH27	Burley	Overland/ 14 <sup>th</sup>	New detection, cabinet, and battery backup	\$90,000.00
7	SH27	Burley	Overland/ 21 <sup>st</sup>	New detection, cabinet, and battery backup	\$90,000.00
8	US30	Burley	US30/ Bedke	New detection, cabinet, and battery backup	\$90,000.00
9	US30	Burley	Main/ Albion	New detection, cabinet, and battery backup	\$90,000.00
10	US30	Burley	Main/ Hiland	New detection, cabinet, and battery backup	\$90,000.00
11	US30	Burley	Main/ Normal	New detection, cabinet, and battery backup	\$90,000.00
12	SH27	Burley	Overland/13th	New detection, cabinet, and battery backup	\$90,000.00
13	SH25	Paul	Main / 25	New poles, detection, ped	\$100,000.00
14	SH75	Ketchum	5 <sup>th</sup> / Main	New detection, cabinet, and battery backup	\$90,000.00
15	SH75	Ketchum	East Fork	New detection, cabinet, and battery backup	\$90,000.00
16	SH75	Ketchum	Hospital Drive	New detection, cabinet, and battery backup	\$90,000.00
17	SH75	Ketchum	1 <sup>st</sup> /Main	New detection, cabinet, and battery backup	\$90,000.00
18	SH75	Ketchum	3 <sup>rd</sup> /Main	New detection, cabinet, and battery backup	\$90,000.00
19	SH75	Ketchum	Saddle Rd/Main	New detection, cabinet, and battery backup	\$90,000.00
PE/CE Cost					\$80,000.00
CC/PC Cost					\$200,000.00
<b>Total Estimated Cost:</b>					<b>\$2,000,000.00</b>

## Recommendations





## Board Agenda Item

ITD 2210 (Rev. 10-13)

Approve attached resolution to add District 4 Signal Upgrades to the ITIP funded with FY23 Board Unallocated Funds. Resolution on page 79.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

# IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

**State Fiscal Year 2023**

as of April 5, 2023, following Board approval

<b><i>Beginning Balance</i></b>	<b>\$ 10,000,000</b>
---------------------------------	----------------------

<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>	<u>Cost</u>
12/15/22	1	23990	SH 3&5, City of St. Maries	\$ 1,000,000
12/15/22	3	23989	SH 44, Glenwood Corridor Plan	\$ 100,000
01/12/23	6	23988	SH 33, SH 32/33 Centerline & Transverse Rumble Strips	\$ 500,000
02/23/23	1	24001	I 90, Lake Coeur d'Alene Product Containment	\$ 300,000
02/23/23	HQ	24002	STATE, Traffic Signal Operations & Maintenance Eval, Ph 1	\$ 500,000
03/23/23	2	23119	US 95, Lower Lewiston Port of Entry Water Supply	\$ 225,000
03/23/23	1	24101	US 95, Mica Flat Culvert Repair	\$ 750,000
03/23/23	3	24106	SH 45, Elijah Culvert Repair, Nampa	\$ 1,000,000
Request	4	NEW	STATE, D4 Signal Upgrades	\$ 2,000,000

Total      \$ 6,375,000

<b><i>Ending Balance</i></b>	<b>\$ 3,625,000</b>
------------------------------	---------------------

## **RESOLUTION**

WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD to update and improve the signals in District 4; and

WHEREAS; ITD is prepared to incorporate this project into the approved Statewide Transportation Investment Program (ITIP).

*NOW THEREFORE BE IT RESOLVED* that the Board approves the District 4 Signal Upgrades project be added to the ITIP at a cost of approximately \$2,000,000 using FY 2023 Board Unallocated Funds.

*BE IT FUTHER RESOLVED*, that the Board approves staff to adjust the program and amend the approved FY 2023- 2029 ITIP accordingly.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 Minutes

Presenter's Name Jesse Barrus	Presenter's Title District Engineer District 4	Initials JB	Reviewed By LSS
Preparer's Name Jesse Barrus	Preparer's Title District Engineer District 4	Initials JB	

## Subject

Request for Board Unallocated Funds - Ohio Gulch Traffic Signal		
Key Number 24192	District 4	Route Number State

## Background Information

The purpose of this agenda item is to seek Board approval to fund the Ohio Gulch Traffic Signal with FY23 Board Unallocated funds.

ITD has been studying the need for a traffic signal at Ohio Gulch and SH-75 for the past few years. This has been in response to some outreach from our local partners in Blaine County and the surrounding communities.

This is also part of an ongoing upgrade of the intersection that District 4 has been working on with the communities and Blaine County. We received Board Unallocated funds in FY21 to do some paving and short-term intersection modification in anticipation of this signal coming in the future.

A traffic signal is now warranted and has been designed as part of the TECM program. We would like to use Board Unallocated Funds to build it early and support this important addition to this intersection.

District 4 would build this traffic signal under the current TECM key number 24192 in the ITIP and put it out for bid this fiscal year.

We are asking for FY23 Board Unallocated Funds for the project estimated at \$900,000.

## Recommendations

Approve attached resolution to fund Ohio Gulch Traffic Signal with FY23 Board Unallocated funds. Resolution on page 82.

## Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

## IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

**State Fiscal Year 2023**

as of April 4, 2023, following Board approval

<i>Beginning Balance</i>					<b>\$ 10,000,000</b>
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>	<u>Cost</u>	
12/15/22	1	23990	SH 3&5, City of St. Maries	\$ 1,000,000	
12/15/22	3	23989	SH 44, Glenwood Corridor Plan	\$ 100,000	
01/12/23	6	23988	SH 33, SH 32/33 Centerline & Transverse Rumble Strips	\$ 500,000	
02/23/23	1	24001	I 90, Lake Coeur d'Alene Product Containment	\$ 300,000	
02/23/23	HQ	24002	STATE, Traffic Signal Operations & Maintenance Eval, Ph 1	\$ 500,000	
03/23/23	2	23119	US 95, Lower Lewiston Port of Entry Water Supply	\$ 225,000	
03/23/23	1	24101	US 95, Mica Flat Culvert Repair	\$ 750,000	
03/23/23	3	24106	SH 45, Elijah Culvert Repair, Nampa	\$ 1,000,000	
Request	4	NEW	STATE, D4 Signal Upgrades	\$ 2,000,000	
Request	4	24192	SH 75, Ohio Gulch Road Intersection	\$ 900,000	
				Total	\$ 7,275,000
<i>Ending Balance</i>					<b>\$ 2,725,000</b>

## **RESOLUTION**

WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD to install a traffic signal at Ohio Gulch Road and State Highway 75; and

WHEREAS; the traffic signal is designed and ready for advertisement in FY 2023.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves the Ohio Gulch Signal project at a cost of approximately \$900,000 using FY 2023 Board Unallocated Funds.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Todd Hubbard, PE	Presenter's Title District 5 Engineer	Initials TH	Reviewed By LSS
Preparer's Name Todd Hubbard, PE	Preparer's Title District 5 Engineer	Initials TH	

## Subject

Request for Board Unallocated Funds - Wildlife Crossing Signs		
Key Number N/A	District 5	Route Number I-15/ US-91

## Background Information

The purpose of this agenda item is to seek Board approval to add the Wildlife Crossing Signs to the program, per policy 5011 *Idaho Transportation Investment Program (ITIP)*, using Board Unallocated Funds.

I-15 runs north - south from the Utah border to Montana. Part of I-15 runs through the Fort Hall reservation boundaries. ITD has been in discussion with the Shoshone-Bannock Tribes for the last couple years on wildlife crossing for I-15. This year, there has been significant wildlife hit. During multiple meetings with Tribal Wildlife, Tribal Transportation, Idaho Fish and Game, Idaho State Police and ITD, we have discussed strategies to help mitigate traffic crashes as well as animal fatalities.

One short-term solution is to add wildlife crossing signs that have flashing beacon capabilities. These signs have the ability to be activated on or off and fold up and down. The flashing beacon is solar powered. This will allow us to flip up the signs and turn on the beacons when the winter wildlife is present, but after winter migration, can be turned off and folded down.

During these discussions, another location on US-91 near Preston was identified as an area that could benefit from signs.

This request is to install three sets of signs on northbound I-15, three sets of signs on southbound I-15, and one set on US-91. The estimate cost is \$450,000.

## Recommendations:

Approve attached resolution with funding from Board Unallocated Funds. Resolution on page 85.

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

## IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

**State Fiscal Year 2023**

as of April 5, 2023, following Board approval

<i>Beginning Balance</i>					<b>\$ 10,000,000</b>
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>	<u>Cost</u>	
12/15/22	1	23990	SH 3&5, City of St. Maries	\$ 1,000,000	
12/15/22	3	23989	SH 44, Glenwood Corridor Plan	\$ 100,000	
01/12/23	6	23988	SH 33, SH 32/33 Centerline & Transverse Rumble Strips	\$ 500,000	
02/23/23	1	24001	I 90, Lake Coeur d'Alene Product Containment	\$ 300,000	
02/23/23	HQ	24002	STATE, Traffic Signal Operations & Maintenance Eval, Ph 1	\$ 500,000	
03/23/23	2	23119	US 95, Lower Lewiston Port of Entry Water Supply	\$ 225,000	
03/23/23	1	24101	US 95, Mica Flat Culvert Repair	\$ 750,000	
03/23/23	3	24106	SH 45, Elijah Culvert Repair, Nampa	\$ 1,000,000	
Request	4	NEW	STATE, D4 Signal Upgrades	\$ 2,000,000	
Request	4	24192	SH 75, Ohio Gulch Road Intersection	\$ 900,000	
Request	5	NEW	STATE, Wildlife Signs	\$ 450,000	
Total					\$ 7,725,000
<i>Ending Balance</i>					<b>\$ 2,275,000</b>



## RESOLUTION

WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD mitigate wildlife crashes on I-15 and US-91; and

WHEREAS; ITD staff has identified an option for wildlife signs; and

WHEREAS; ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program (ITIP).

*NOW THEREFORE BE IT RESOLVED*, that the Board approves the wildlife signs project be added to the ITIP at a cost of approximately \$450,000 using FY 2023 Board Unallocated Funds.

*BE IT FUTHER RESOLVED*, that the Board approves staff to adjust the program and amend the approved FY 2023- 2029 ITIP accordingly.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 min

Presenter's Name Nestor Fernandez	Presenter's Title District 3 Traffic/ Ops Engineer	Initials	Reviewed By LSS
Preparer's Name Nestor Fernandez	Preparer's Title District 3 Traffic/ Ops Engineer	Initials NF	

## Subject

Board Unallocated Funding Request - E. Boise POE WB & EB VMS signs and structures		
Key Number	District 3	Route Number I-84

## Background Information

This item is to request \$450,000 in Board Unallocated Funds to replace the current Variable Message Signs (VMS) and support structures located on both sides of the I-84, E. Boise Port of Entry (POE).

Concerns have been raised about the integrity of the foundations for the signs and they are in need of replacement. The signs are LED with a larger message area, which will help the carriers see the directions given in the scale lanes. This POE has an average of 2.4 million commercial trucks passing by, and through it, yearly. These signs provide information and direction to the commercial truck traffic for the operation of the POE and communication with the drivers.

The anticipated funds requested will provide for the preparation of bid documents, construction, and installation of the new signs.

Preliminary Engineering (PE): \$20,000  
Construction (CN): \$430,000

## Recommendations

Approve attached resolution on page 88.

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

# IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

State Fiscal Year 2023

as of April 5, 2023, following Board approval

<i>Beginning Balance</i>					<b>\$ 10,000,000</b>
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>	<u>Cost</u>	
12/15/22	1	23990	SH 3&5, City of St. Maries	\$ 1,000,000	
12/15/22	3	23989	SH 44, Glenwood Corridor Plan	\$ 100,000	
01/12/23	6	23988	SH 33, SH 32/33 Centerline & Transverse Rumble Strips	\$ 500,000	
02/23/23	1	24001	I 90, Lake Coeur d'Alene Product Containment	\$ 300,000	
02/23/23	HQ	24002	STATE, Traffic Signal Operations & Maintenance Eval, Ph 1	\$ 500,000	
03/23/23	2	23119	US 95, Lower Lewiston Port of Entry Water Supply	\$ 225,000	
03/23/23	1	24101	US 95, Mica Flat Culvert Repair	\$ 750,000	
03/23/23	3	24106	SH 45, Elijah Culvert Repair, Nampa	\$ 1,000,000	
Request	4	NEW	STATE, D4 Signal Upgrades	\$ 2,000,000	
Request	4	24192	SH 75, Ohio Gulch Road Intersection	\$ 900,000	
Request	5	NEW	STATE, Wildlife Signs	\$ 450,000	
Request	3	NEW	I 84, E Boise POE Sign Repair	\$ 450,000	
				Total	\$ 8,175,000
<i>Ending Balance</i>					<b>\$ 1,825,000</b>

## RESOLUTION

WHEREAS, it is in the public's interest for the Idaho Transportation Department (ITD) to publish and accomplish a current, realistic, and fiscally constrained seven-year Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board is charged with considering the safety operation and convenience of the highway commerce; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the I-84, East Boise Port of Entry (WB & EB) Variable Message Sign (VMS) are in need of replacement; and

WHEREAS, Idaho Transportation Department is prepared to incorporate this project into the approved ITIP.

*NOW THEREFORE BE IT RESOLVED* that the Board approves project I-84, E. Boise Port of Entry (WB & EB) VMS Sign and Structure Replacement, be added to the ITIP at a cost of approximately \$450,000 using FY 2023 Board Unallocated Funds

*BE IT FURTHER RESOLVED* that the Board approves staff to adjust the program and amend the approved FY 2023 - 2029 ITIP accordingly.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Blake Rindlisbacher	Presenter's Title Chief Engr.	Initials BR	Reviewed By LSS
Preparer's Name M. Luke Myers, PE	Preparer's Title Staff Engineer	Initials LM	MA

### Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on a New Professional Services Agreement on Eagle Rd; I 84 to SH 44, Ada Co by Jacobs Engineering

Key Number 22665	District 3	Route Number SH 55
---------------------	---------------	-----------------------

### Background Information

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for agreement authority to exceed \$1M on the Jacobs Engineering professional services agreement for the Eagle Rd; I 84 to SH 44, Ada Co.

The purpose of this project is to improve safety and mobility on Eagle Road by milling out and repaving the roadway. This will address the very poor road conditions and driver experience on Eagle Road. This stretch of highway conveys an inordinate volume of traffic every day and is in critical need of repair.

In March 2022, through Request for Proposal (RFP), Jacobs Engineering was selected to provide CE&I services. The project construction services were intended to be completed in one construction season but due to project delays will extend through August 2023. Current authorized agreement amount is \$982,191.

Negotiations for additional CE&I services, are currently underway and are expected to be approximately \$600K bringing the total agreement authorization request to approximately \$1.6M. Currently there is a total of \$1.6M obligated to complete this agreement.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach	X	
Supplemental Agreement- Change of Scope		

## Recommendations

Board approval of the Resolution on page 91.

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_

☐ Other \_\_\_\_\_



## Board Agenda Item

ITD 2210 (Rev. 10-13)

### RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 3 will administer this project; and

WHEREAS, funding has been identified and is obligated for this agreement.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves Project No 22665, Eagle Rd; I-84 to SH-44, Ada Co. to exceed the \$1 million agreement authorization up to \$1,600,000.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 5 minutes

Presenter's Name Blake Rindlisbacher	Presenter's Title Chief Engr.	Initials BR	Reviewed By LSS
Preparer's Name M. Luke Myers, PE	Preparer's Title Staff Engineer	Initials LM	MA

### Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on a New Professional Services Agreement on Simco Rd IC, Elmore Co by Horrocks Engineers

Key Number 19860	District 3	Route Number I 84
---------------------	---------------	----------------------

### Background Information

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for additional agreement authority to exceed \$1M on the Horrocks Engineers professional services agreement for the Simco Rd Interchange (IC), Elmore Co.

The purpose of this project is to improve safety and mobility on I 84 and by replacing the existing bridge and modifying the interchange to address operations, geometrics and capacity limitations. The new interchange will allow for future widening of I 84 and incorporate longer ramps to meet current design standards.

In 2017, through Request for Proposal (RFP), Horrocks Engineers was selected to provide design services. The project design services were completed and submitted to PS&E in 2018. Current agreements total \$928,088; this breaks down as \$312,800 was for Phase 1 (preliminary design, type size & location, interchange design) and \$615,288 for Phase 2 (final design through PS&E and design package update, which brought plans and specs to current ITD standards).





## Board Agenda Item

ITD 2210 (Rev. 10-13)

Horrocks will be retained for Engineer of Record (EOR) services during construction. EOR services will be negotiated under a separate agreement as the project approaches the construction phase. Construction will take place across to two seasons, scheduled to begin July 2023 and proceeding through September 2024. The agreement for Engineer of Record will cover both seasons of construction and is expected to be approximately \$400K.

There is Currently \$866,000 of funding scheduled to cover the EOR Agreement.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach	X	
Supplemental Agreement- Change of Scope		

### Recommendations

Board approval of the Resolution on page 94.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



## Board Agenda Item

ITD 2210 (Rev. 10-13)

### RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 3 will administer this project; and

WHEREAS, funding has been identified and is scheduled for this agreement.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves Project No. 19860 Simco Rd. IC, Elmore Co. to exceed the \$1 million agreement authorization up to \$1,350,000.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Blake Rindlisbacher	Presenter's Title Chief Engineer	Initials BR	Reviewed By LSS
Preparer's Name Howard Cooley, PE	Preparer's Title Staff Engineer	Initials HJC	MA

### Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on an Existing Professional Services Agreement on Thorn Creek Rd to Moscow, Phase 1 by HMM Engineering

Key Number 09294	District 2	Route Number US 95
---------------------	---------------	-----------------------

### Background Information

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for additional agreement authority to exceed \$1M on the HMM Engineering professional services agreement for the Thorn Creek Rd to Moscow, Phase 1 project.

The purpose of this project is to improve safety and highway capacity by reconstruction of US-95 between mileposts 334.1 and 340.0 by replacing the existing two-lane highway with a four-lane divided highway. Construction began in Spring 2022. Environmental 404 permit issues have impacted the project schedule and progress.

In December 2021, through Request for Proposal (RFP), HMM Engineering was selected to provide Construction Engineering and Inspection (CE&I) services. The district took a phased approach and issued agreements in phases based on the project construction year and Department needs. The 2022 construction year (Phase 1) agreement ends in April 2023. The Phase 2 agreement has been submitted and reviewed but needs additional board approval to complete the agreement.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

In September 2021, the Board authorized agreement amount for the CE&I agreement up to \$3.0M. The Phase 1 agreement was for \$1.6M and the Phase 2 agreement is estimated at \$1.9M. Therefore, we are asking for Board approval for authorized agreement amount up to \$3.5M.

Additional phases will be required to finish the project and subsequent Board approval needed. District 2 will seek Phase 3 approval in November 2023.

Currently, there is \$4.5M obligated in funds to cover Phase 2 of this agreement. This is approximately 7.3% of the programmed construction funding.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach	X	
Supplemental Agreement- Change of Scope		

### Recommendations

Board approval of the resolution on page 97.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



## Board Agenda Item

ITD 2210 (Rev. 10-13)

### RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 2 is administering this project; and

WHEREAS, the Board has approved agreement authorization up to \$3,000,000 at the September 2021 Board meeting; and

WHEREAS, funding has been identified and is obligated for this agreement.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves Project No. 09294, Thorn Creek Rd to Moscow, Phase 1 to exceed the \$1 million agreement authorization up to \$3,500,000.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 4/20/23

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Randy Gill	PMO Manager	rg	
Preparer's Name	Preparer's Title	Initials	
Randy Gill	PMO Manager	rg	

## Subject

ALLOCATION OF FY2024 ITD STATE LEADING IDAHO FUNDS		
Key Number	District	Route Number

## Background Information

The purpose of this Board item is to request approval from the Board to move forward with the proposed plan for the use of the ITD State Leading Idaho Funds.

The investment totals for Pavements, Bridges, Safety and Capacity and Supporting Infrastructure Asset programs are being updated, including the added ITD ST Leading Idaho funds of \$58 Million, and are shown on the attached chart.

On April 3, 2023 the Governor approved HB 354 Appropriations, Department of Transportation, Trailer. This extends, with a slight increase, Leading Idaho Funds in FY24 to \$206 Million of which ITD's share of the 60/40% split is \$124 Million. An additional \$96 Million has been added to FY24 which also goes to infrastructure projects. These funds are also to be split 60/40% with the state local entities. ITD's share is \$58 Million.

Below is the proposed plan for the added \$58 Million and the extended funding from FY23 to FY24 with the increase totaling \$124 Million. ITD's total share is \$182 Million for Leading Idaho Funds.

### FY2024 ITD STATE LEADING IDAHO FUNDS in Millions \$

Safety ST Holdback SHS	20
Safety Studies	6
Planning/Scoping	2
Safety SHS	14
Safety TECM	6
Safety SIAP Roadside Repairs	5
SAFETY SIAP Bridge Repairs	5
<b>TOTAL New FY24 Leading Idaho Safety Funds</b>	<b>58</b>
Leading Idaho FY23 Extended to FY24 to TECM	124
<b>TOTAL FY24 ITD State Leading Idaho Funds</b>	<b>182</b>

This is the plan for FY24 and ITD's expectation is that this will be ongoing, so we will adjust the FY24 – FY30 Draft Idaho Transportation Investment Program for the current update accordingly.



## Board Agenda Item

ITD 2210 (Rev. 10-13)

The \$20 Million shown as Safety ST Holdback SHS will be identified for use on programmed FY2024 Safety/Capacity projects, but a late bidding plan will be developed and bidding for these projects will be delayed until later in the year to verify other project needs are covered before obligating these projects. If it is decided that the funds are needed elsewhere prior to obligation the affected projects would be delayed in the next program update.

Another \$20 Million from the designated Safety/Capacity funds will be held as a reserve to go along with another \$10 Million identified as a reserve for a total of \$30 Million in Reserve for FY2024 to begin the Federal Fiscal Year. These funds will be used if needed to cover increased project costs, change orders, project advances or adds and closeouts. If it is determined that these funds are not needed for these items they will be used for advancing a Safety/Capacity project.

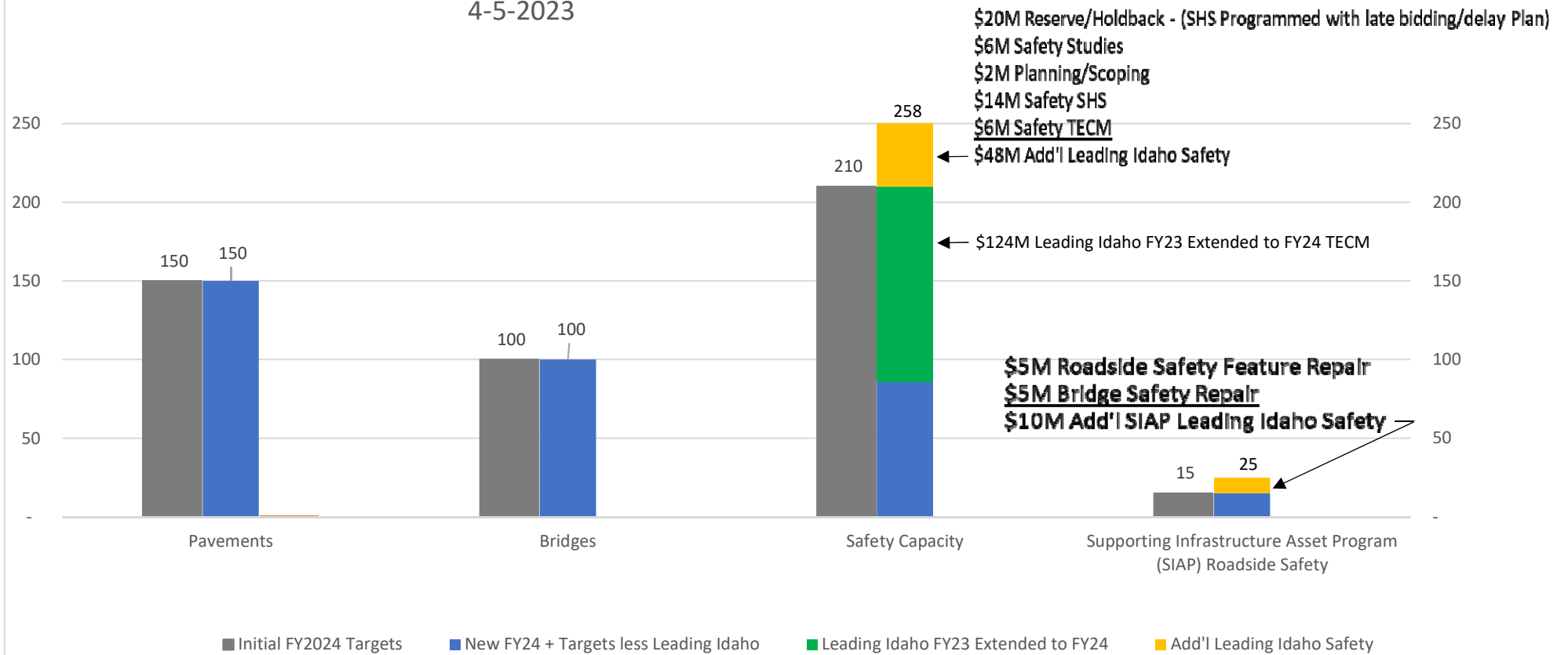
### Recommendations

Staff requests that the Board approve the resolution on page 104.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

Program Target Changes from Initial 2024 to New 2024  
Investing With Purpose  
4-5-2023





## RESOLUTION

WHEREAS, it is in the public's interest for the Department to publish and accomplish a current, realistic, and fiscally constrained Idaho Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the Board has authority to select projects for the State using additional Leading Idaho funds and staff has delivered a plan for the use of these funds,

WHEREAS, it is expected that these funds are to be ongoing.

*NOW THEREFORE BE IT RESOLVED*, that the Idaho Transportation Board approves the plan for the use of ITD State Leading Idaho Funds shown in the attached Board Agenda Item.

*BE IT FURTHER RESOLVED*, the Board approves the ongoing programming of these funds in the FY24-30 Draft Idaho Transportation Investment Program.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April, 20<sup>th</sup>, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15 minutes

Presenter's Name Drew Meppen	Presenter's Title Engineering Manager	Initials TDM	Reviewed By LSS
Preparer's Name Conner Huffaker	Preparer's Title TESL	Initials CDH	

## Subject

KN23631, SATURN TO SCIENCE CENTER and KN22774 SUNNYSIDE TO LOMAX		
Key Number 23631/22774	District 6	Route Number US-20 and I-15B/US-26

## Background Information

The US-20 Saturn to Science Center project (US-20, MP307.5-308.7) and I-15B/US-26 Sunnyside to Lomax project (I-15B, MP4.53-6.33 and US-26 MP333.00-333.66) will improve the safety and mobility of their respective corridors with a 0.15' depth mill and inlay.

These projects have been programmed in FY28 and FY27, respectively, but due to harsh winter conditions the road surface in both locations has deteriorated more quickly than expected, causing substantial damage, including significant cracking and large potholes in high traffic areas.

Both projects have received environmental clearance through a Categorical Exclusion and have been delivered for PS&E. No additional Right-of-Way was required for either project.

District 6 is seeking approval to move KN 23631 Saturn to Science Center and KN 22774 Sunnyside to Lomax projects from the FY28 and FY27 Pavement Preservation Program, respectively, to the FY23 Pavement Preservation Program for construction. Funding would require \$2.08M for KN 23631 and \$2.80M for KN 22774. Funding for construction is available from FY23 ST Funds from Statewide Balancing. This will help accelerate the construction of both projects mentioned to meet the needs of the deteriorating roadways. District 6 will fill the FY28 and FY27 gap with the draft FY24 to FY30 ITIP update.

## Recommendations

Approval of resolution on page 106.

## Board Action

☐ Approved ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

RES. NO.

WHEREAS, the KN 23631 US-20, Saturn to Science Center and KN 22774 I-15B / US-26 Sunnyside to Lomax projects support the Idaho Transportation Department mission of safety, mobility, and economic opportunity; and

WHEREAS, Board Policy 4011 allows projects to be advanced in the Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Department has recognized a need to move the projects into the FY23 Pavement Preservation Program to improve safety and mobility on the respective corridors of US-20 and I-15B/US-26; and

WHEREAS, the Department has determined funds are available in FY23 ST funding to construct these projects

*NOW THEREFORE BE IT RESOLVED*, that the FY 2023-2029 ITIP be amended to move the KN 23631 US-20, Saturn to Science Center and KN 22774 I-15B / US-26 Sunnyside to Lomax projects from FY28 and FY27, respectively, to the FY23 Pavement Preservation Program using state funds available of \$2.08M for KN 23631 and \$2.80M for KN 22774.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item      Information Item X      Amount of Presentation Time Needed 10 Minutes

Presenter's Name Dan McElhinney	Presenter's Title CD/COO	Initials dm	Reviewed By LSS
Preparer's Name Scott Luekenga	Preparer's Title Planning Manager	Initials sl	

## Subject

Transportation Multimodal Partnership Update		
Key Number N/A	District N/A	Route Number N/A

## Background Information

<p>The purpose of this Board item is to update the Board on ITD's Multimodal Partnerships. This update will include:</p> <ol style="list-style-type: none"><li>1. Introduce to the Board Elaine Clegg, Director, Valley Regional Transits (VRT). Update ITD and VRT partnership.</li><li>2. Introduce to the Board Cynthia Gibson, Director, Idaho Walk Bike Alliance (IWBA). Update ITD and IWBA partnership.</li><li>3. Provide updates on ITD's American with Disabilities Act (ADA) Transition Plan update, 2023 State Freight Plan update, 2023 Bike Plan update and Idaho's efforts with the Intercity Passenger Rail Corridor Identification Program.</li></ol>
--

## Recommendations

For information.
------------------

## Board Action

<input type="checkbox"/> Approved <input type="checkbox"/> Deferred    _____
<input type="checkbox"/> Other    _____



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15 mins

Presenter's Name	Presenter's Title	Initials	Reviewed By
David Tolman	Chief Administrative Officer	DT	LSS
Preparer's Name	Preparer's Title	Initials	
David Tolman	Chief Administrative Officer	DT	

## Subject

New Administrative Policy 5561 On-Call Policy		
Key Number	District	Route Number

## Background Information

Administrative Policy 5561 is a new policy created to establish the parameters for employees required to be available in an on-call status during hours that are outside of their normally defined work schedule. The policy only applies to non-exempt covered employees and administrative, professional, and computer-exempt employees as defined by the Fair Labor Standards Act. This policy is consistent with the guidance provided by the Division of Human Resources.

The Board Subcommittee on Policies has reviewed and concurred with Administrative Policy 5561.

## Recommendations

Board concurs with Administrative Policy 5561. Resolution on page 118.

## Board Action

☐ Approved ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



## ON-CALL POLICY

### **Purpose**

The purpose of this policy is to establish the parameters for employees required to be available in an on-call status during hours that are outside of their normally defined work schedule<sup>1</sup>.

This policy only applies to non-exempt covered employees and administrative, professional, and computer-exempt employees as defined by the Fair Labor Standards Act (FLSA)<sup>2</sup>.

### **Legal Authority**

Idaho Code Title 67, Chapter 53; Personnel System – Classified Employees

IDAPA 15.04.01 Administrative Rules of the Idaho Division of Human Resources and the Idaho Personnel Commission; and Idaho Division of Human Resources Policies, Section 12 On-call

### **Definitions**

**On-Call:** An employee who is **scheduled** to be available if called upon by the Idaho Transportation Department (ITD) during hours that are outside of their normally defined work schedule.

**Called Back:** A request made by an ITD designee that requires an employee to return to work due to an unforeseen or emergency situation after the employee has left the official work location. ITD's expected response time will be established by the respective member of the Executive Leadership Group.

**Official Work Location:** The employee's assigned physical ITD work location. If the employee is telecommuting while on-call, hours outside of their normal and agreed-upon work schedule are considered on-call hours.

**On-Call Shift:** A scheduled on-call shift may occur on a weekday (Monday through Friday), on a weekend (Saturday through Sunday), or on a paid state holiday, outside of the employee's normally defined work schedule.

### **On-Call Expectations**

Employees designated to be on-call are expected to adhere to the following guidelines under the on-call policy:

- Carry an ITD-approved communication device;
- Be available to report to the physical work location when called upon within the response time established by the member of the Executive Leadership Group;
- Remain in a condition fit for duty, free from impairment while on-call.

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.

## **On-Call Accruals<sup>3</sup>**

Page 2 of 5

On-call employees will accrue time for each on-call shift worked as follows:

- Weekday on-call hours begin at the close of the scheduled work shift and end the following day at the beginning of the scheduled work shift and the on-call hours earned (OCE) are recorded on the day in which the scheduled shift ended..
- Weekend on-call hours begin at the close of the scheduled work shift on the last day of the work week and end the following day at 6:00 pm. Weekend days thereafter are 6:00 pm to 6:00 pm the following day until the beginning of the first scheduled workday.
- Each designated on-call shift, if not called to return to work, will accrue two (2) hours for a maximum of 14 hours per work week.
- On-call hours accrue at the normal one-to-one accrual rate and are not eligible to accrue at the overtime rate.
- On-call hours cannot be substituted for regular working hours. On-call hours are in addition to the standard 40-hour work week.

Accruals of on-call, overtime, sick time, vacation time, or credited state service hours, will follow applicable statutes and State Controller's Office (SCO) policies and processes.

## **Actual Time Worked**

An employee who is called back into the physical work location to respond to an emergency work situation, or who needs to report to work, would cease to accrue on-call hours and will instead be paid for the actual time worked (REG) as determined by their FLSA status. On-call employees who are required to work during an on-call shift will code the actual hours worked.

If the actual time worked is less than 2 hours in a shift, employees will receive compensation for the actual time worked combined with on-call time to ensure that a minimum of 2 hours are compensated for that shift.<sup>4</sup> (see example 3 below)

## **Payout of On-Call Hours**

ITD will payout FLSA covered/non-exempt employee on-call hours earned during any one-half (1/2) fiscal year but not taken by the end of the succeeding one-half fiscal year, in cash, on the first payroll following the close of such succeeding one-half (1/2) fiscal year and in alignment with current compensatory time payout; **and**

1. On-call accrued balances will be paid out when a covered/non-exempt employee leaves employment at ITD or transfers to another state agency; **or**
2. ITD may require an employee to use any accrued on-call balances to avoid a budgetary impact of a payout, **or**
3. ITD may elect to pay out FLSA covered/non-exempt employee hours earned prior to the required payout events identified in #1 and #2 above.
4. Professional, Administrative, and Computer Exempt employees are ineligible to be paid out for any accrued on-call hours and will forfeit on-call hours when leaving state employment or transferring to another state agency

<sup>3</sup> For more information regarding leave accruals, visit the State Controllers' Earnings Codes (ERN) and Leave Accruals webpage.

<sup>4</sup>Examples: 1-hour OCE and 1-hour REG; 2 hours OCE, 2 hours REG.

## Appendix

Page 3 of 5

### Timesheet Coding Example 1

This is an example for an employee earning on-call hours with shift differential pay in the first week but not in the 2<sup>nd</sup> week. The employee was on-call from October 31<sup>st</sup> thru November 5<sup>th</sup>. The employee was not on-call and ineligible for shift differential pay in week 2.

Easy Fill | Leave Balance | Printer Friendly Version | Show Accounting Details | View Default Accounting | Show Average Time | Weekly Totals | Other Functions ▶

Work Schedule

Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCE	Use Default Accounting			02:00	02:00	02:00	02:00	02:00	02:00								12:00	00:00	12:00
2 REG	Use Default Accounting			08:00	08:00	07:00	08:00	07:30			08:00	08:00	08:00	08:00			38:30	32:00	70:30
3 REG	Use Entered Accounting				01:00		00:30										1:30	00:00	1:30
Major Program: A1010 Program: A405025 Phase: MT Activity: M343 Task: B Sub Activity:																			
Location: Reporting:																			
4 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
Total Hours :			00:00	10:00	10:00	10:00	10:00	10:00	2:00	00:00	8:00	8:00	8:00	8:00	8:00	00:00	52:00	40:00	92:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

Save | Save and Close | Submit | Validate | Discard

Timesheet | Daily Activity | Other Activity | Equipment Usage | Document History | Workflow | Document Comments

In the date field below, enter the date for the Sunday that begins the week for which you are requesting overtime pay (OTP) or shift differential (SFT).

Employee Name: [REDACTED] Home Department: ITD Assignment From: 04/03/2022 Accounting Adjustment: ☐

Employee ID: [REDACTED] Home Unit: [REDACTED] Assignment To: 12/31/9999 Submitted by Proxy User: ☐

Appointment ID: [REDACTED] Home Unit Desc: [REDACTED] Supervisor Name: [REDACTED] Split Position: N

Title: [REDACTED] Union Local: [REDACTED] Reports To: [REDACTED]

Sub-title: [REDACTED] Position Number: [REDACTED]

Submitted By: [REDACTED] Submitted Date: [REDACTED]

Date	Event	Event Desc	Accounting Mode
10/30/2022	SFT	SFT PAY 5%	Use Default Accounting

First Prev Next Last

Save Delete Insert Copy Paste

\*Event: SFT PAY 5% Amount: 0.00

\*Date: 10/30/2022

Choose Accounting: Use Default Accounting

Close Submit

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.



## Timesheet Coding Example 2

This is an example for an employee that was on-call November 7<sup>th</sup> thru November 9<sup>th</sup>. The employee was called into work on November 9<sup>th</sup> and worked an additional 4 hours after being called back in. Per the on-call policy the employee does not get on-call hours earned for November 9<sup>th</sup>.

Work Schedule			Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1	OCE	Use Default Accounting									02:00	02:00					00:00	4:00	4:00
2	REG	Use Entered Accounting		01:00	00:30	02:00								03:00			3:30	3:00	6:30
Major Program: A1010 Program: A405033 Phase: MT Activity: G503 Task: B Sub Activity:																			
Location: Reporting:																			
3	REG	Use Entered Accounting					08:00	08:00			08:00	10:00	08:00	03:00			16:00	29:00	45:00
Major Program: MTC08 Program: A405077 Phase: MT Activity: M700 Task: B Sub Activity:																			
Location: Reporting:																			
4	REG	Use Default Accounting		07:00	07:30	06:00								04:00			20:30	4:00	24:30
5	HOL	Use Default Accounting													08:00		00:00	8:00	8:00
Total Hours :			00:00	8:00	8:00	8:00	8:00	8:00	8:00	00:00	00:00	10:00	12:00	12:00	6:00	8:00	40:00	48:00	88:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

## Timesheet Coding Example 3

This is an example for an employee earning on-call hours October 30<sup>th</sup> thru November 12<sup>th</sup>. On November 9<sup>th</sup> the employee was called back into work and worked 1 additional hour.

Work Schedule			Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1	OCE	Use Default Accounting	02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	01:00	02:00	02:00	02:00	14:00	13:00	27:00
2	REG	Use Entered Accounting		01:00	00:30	02:00							01:00	03:00			3:30	4:00	7:30
Major Program: MTC01 Program: A405070 Phase: MT Activity: M210 Task: B Sub Activity:																			
Location: Reporting:																			
3	REG	Use Entered Accounting					08:00	08:00			08:00	10:00	04:00	03:00			16:00	25:00	41:00
Major Program: MTC15 Program: A405086 Phase: MT Activity: M400 Task: B Sub Activity:																			
Location: Reporting:																			
4	REG	Use Default Accounting		07:00	07:30	06:00								04:00	02:00		20:30	6:00	26:30
5	HOL	Use Default Accounting													08:00		00:00	8:00	8:00
Total Hours :			2:00	10:00	10:00	10:00	10:00	10:00	2:00	2:00	10:00	12:00	10:00	10:00	10:00	2:00	54:00	56:00	110:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

<sup>3</sup> For more information regarding leave accruals, visit the State Controllers' Earnings Codes (ERN) and Leave Accruals webpage.

<sup>4</sup> Examples: 1-hour OCE and 1-hour REG; 2 hours OCE, 2 hours REG.

## Timesheet Coding Example 4

Page 5 of 5

This is an example for an employee taking time off using hours from their on-call earned hours leave balance in week one. In week two the employee is on-call for the November 11<sup>th</sup> holiday.

Easy Fill Leave Balance Printer Friendly Version Show Accounting Details View Default Accounting Show Average Time Weekly Totals Other Functions ▶

Work Schedule

Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCT	Use Default Accounting							08:00									8:00	00:00	8:00
2 OCE	Use Default Accounting														02:00		00:00	2:00	2:00
3 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
4 REG	Use Entered Accounting			10:00			02:00				10:00		10:00	10:00			12:00	30:00	42:00
Major Program: MTC01 Program: A405070 Phase: MT Activity: M210 Task: B Sub Activity:																			
Location: Reporting:																			
5 REG	Use Entered Accounting				10:00	10:00						12:00					20:00	12:00	32:00
Major Program: MTC15 Program: A405086 Phase: MT Activity: M400 Task: B Sub Activity:																			
Location: Reporting:																			
Total Hours :			00:00	10:00	10:00	10:00	2:00	8:00	00:00	00:00	10:00	12:00	10:00	10:00	10:00	00:00	40:00	52:00	92:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

## Timesheet Coding Example 5

This is an example for an employee that **wasn't** on the schedule for being on-call but was called into work on Sunday, November 6<sup>th</sup>.

Easy Fill Leave Balance Printer Friendly Version Show Accounting Details View Default Accounting Show Average Time Weekly Totals Other Functions ▶

Work Schedule

Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 REG	Use Entered Accounting							08:00									8:00	00:00	8:00
Major Program: A1010 Program: A405025 Phase: MT Activity: M343 Task: B Sub Activity:																			
Location: Reporting:																			
2 HOW	Use Entered Accounting														10:00		00:00	10:00	10:00
Major Program: A1010 Program: A405025 Phase: MT Activity: M343 Task: B Sub Activity:																			
Location: Reporting:																			
3 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
4 REG	Use Entered Accounting			10:00			10:00			01:00	10:00		10:00	10:00			20:00	31:00	51:00
Major Program: A1010 Program: A405033 Phase: MT Activity: G503 Task: B Sub Activity:																			
Location: Reporting:																			
5 REG	Use Entered Accounting				10:00	10:00						12:00					20:00	12:00	32:00
Major Program: MTC08 Program: A405077 Phase: MT Activity: M700 Task: B Sub Activity:																			
Location: Reporting:																			
Total Hours :			00:00	10:00	10:00	10:00	10:00	8:00	00:00	1:00	10:00	12:00	10:00	10:00	18:00	00:00	48:00	61:00	109:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.



## ON-CALL POLICY

### **Purpose**

The purpose of this policy is to establish the parameters for employees required to be available in an on-call status during hours that are outside of their normally defined work schedule<sup>1</sup>.

This policy only applies to non-exempt covered employees and administrative, professional, and computer-exempt employees as defined by the Fair Labor Standards Act (FLSA)<sup>2</sup>.

### **Legal Authority**

Idaho Code Title 67, Chapter 53; Personnel System – Classified Employees

IDAPA 15.04.01 Administrative Rules of the Idaho Division of Human Resources and the Idaho Personnel Commission; and Idaho Division of Human Resources Policies, Section 12 On-call

### **Definitions**

**On-Call:** An employee who is **scheduled** to be available if called upon by the Idaho Transportation Department (ITD) during hours that are outside of their normally defined work schedule.

**Called Back:** A request made by an ITD designee that requires an employee to return to work due to an unforeseen or emergency situation after the employee has left the official work location. ITD's expected response time will be established by the respective member of the Executive Leadership Group.

**Official Work Location:** The employee's assigned physical ITD work location. If the employee is telecommuting while on-call, hours outside of their normal and agreed-upon work schedule are considered on-call hours.

**On-Call Shift:** A scheduled on-call shift may occur on a weekday (Monday through Friday), on a weekend (Saturday through Sunday), or on a paid state holiday, outside of the employee's normally defined work schedule.

### **On-Call Expectations**

Employees designated to be on-call are expected to adhere to the following guidelines under the on-call policy:

- Carry an ITD-approved communication device;
- Be available to report to the physical work location when called upon within the response time established by the member of the Executive Leadership Group;
- Remain in a condition fit for duty, free from impairment while on-call.

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.

On-call employees will accrue time for each on-call shift worked as follows:

- Weekday on-call hours begin at the close of the scheduled work shift and end the following day at the beginning of the scheduled work shift and the on-call hours earned (OCE) are recorded on the day in which the scheduled shift ended.
- Weekend on-call hours begin at the close of the scheduled work shift on the last day of the work week and end the following day at 6:00 pm. Weekend days thereafter are 6:00 pm to 6:00 pm the following day until the beginning of the first scheduled workday.
- Each designated on-call shift, if not called to return to work, will accrue two (2) hours for a maximum of 14 hours per work week.
- On-call hours accrue at the normal one-to-one accrual rate and are not eligible to accrue at the overtime rate.
- On-call hours cannot be substituted for regular working hours. On-call hours are in addition to the standard 40-hour work week.

Accruals of on-call, overtime, sick time, vacation time, or credited state service hours, will follow applicable statutes and State Controller's Office (SCO) policies and processes.

**Actual Time Worked**

An employee who is called back into the physical work location to respond to an emergency work situation, or who needs to report to work, would cease to accrue on-call hours and will instead be paid for the actual time worked (REG) as determined by their FLSA status. On-call employees who are required to work during an on-call shift will code the actual hours worked.

If the actual time worked is less than 2 hours in a shift, employees will receive compensation for the actual time worked combined with on-call time to ensure that a minimum of 2 hours are compensated for that shift.<sup>4</sup> (See example 3 below.)

**Payout of On-Call Hours**

ITD will payout FLSA covered/non-exempt employee on-call hours earned during any one-half (1/2) fiscal year but not taken by the end of the succeeding one-half fiscal year, in cash, on the first payroll following the close of such succeeding one-half (1/2) fiscal year and in alignment with current compensatory time payout; **and**

1. On-call accrued balances will be paid out when a covered/non-exempt employee leaves employment at ITD or transfers to another state agency; **or**
2. ITD may require an employee to use any accrued on-call balances to avoid a budgetary impact of a payout, **or**
3. ITD may elect to pay out FLSA covered/non-exempt employee hours earned prior to the required payout events identified in #1 and #2 above.
4. Professional, Administrative, and Computer Exempt employees are ineligible to be paid out for any accrued on-call hours and will forfeit on-call hours when leaving state employment or transferring to another state agency

<sup>3</sup> For more information regarding leave accruals, visit the State Controllers' Earnings Codes (ERN) and Leave Accruals webpage.

<sup>4</sup>Examples: 1-hour OCE and 1-hour REG; 2 hours OCE, 2 hours REG.

Timesheet Coding Example 1

This is an example for an employee earning on-call hours with shift differential pay in the first week but not in the second week. The employee was on-call from October 31<sup>st</sup> thru November 5<sup>th</sup>. The employee was not on-call and ineligible for shift differential pay in week 2.

Easy Fill   Leave Balance   Printer Friendly Version   Show Accounting Details   View Default Accounting   Show Average Time   Weekly Totals   Other Functions ▶																			
Work Schedule																			
Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCE	Use Default Accounting			02:00	02:00	02:00	02:00	02:00	02:00								12:00	00:00	12:00
2 REG	Use Default Accounting			08:00	08:00	07:00	08:00	07:30			08:00	08:00	08:00	08:00			38:30	32:00	70:30
3 REG	Use Entered Accounting				01:00		00:30										1:30	00:00	1:30
Major Program: A1010    Program: A405025    Phase: MT    Activity: M343    Task: B    Sub Activity:																			
Location:    Reporting:																			
4 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
Total Hours :			00:00	10:00	10:00	10:00	10:00	10:00	2:00	00:00	8:00	8:00	8:00	8:00	8:00	00:00	52:00	40:00	92:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

Save   Save and Close   Submit   Validate   Discard

Timesheet	Daily Activity	Other Activity	Equipment Usage	Document History	Workflow	Document Comments
In the date field below, enter the date for the Sunday that begins the week for which you are requesting overtime pay (OTP) or shift differential (SFT).						
Employee Name	Home Department : ITD	Assignment From : 04/03/2022	Accounting Adjustment : <input type="checkbox"/>			
Employee ID	Home Unit	Assignment To : 12/31/9999	Submitted by Proxy User : <input type="checkbox"/>			
Appointment ID	Home Unit Desc	Supervisor Name :	Split Position : N			
Title	Union Local :	Reports To				
Sub-title	Position Number					
Submitted By :	Submitted Date :					
Date	Event	Event Desc	Accounting Mode			
10/30/2022	SFT	SFT PAY 5%	Use Default Accounting			
First Prev Next Last						
Save Delete Insert Copy Paste						
*Event : SFT PAY 5%						
*Date : 10/30/2022		Amount : 0.00				
Choose Accounting : Use Default Accounting						
Close   Submit						

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.

### Timesheet Coding Example 2

This is an example for an employee that was on-call November 7<sup>th</sup> thru November 9<sup>th</sup>. The employee was called into work on November 9<sup>th</sup> and worked an additional 4 hours after being called back in. Per the on-call policy, the employee does not get on-call hours earned for November 9<sup>th</sup>.

Easy Fill   Leave Balance   Printer Friendly Version   Show Accounting Details   View Default Accounting   Show Average Time   Weekly Totals   Other Functions ▶																			
Work Schedule																			
Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCE	Use Default Accounting										02:00	02:00					00:00	4:00	4:00
2 REG	Use Entered Accounting			01:00	00:30	02:00								03:00			3:30	3:00	6:30
Major Program: A1010 Program: A405033 Phase: MT Activity: G503 Task: B Sub Activity:																			
Location: Reporting:																			
3 REG	Use Entered Accounting					08:00	08:00			08:00	10:00	08:00	03:00				16:00	29:00	45:00
Major Program: MTC08 Program: A405077 Phase: MT Activity: M700 Task: B Sub Activity:																			
Location: Reporting:																			
4 REG	Use Default Accounting			07:00	07:30	06:00							04:00				20:30	4:00	24:30
5 HOL	Use Default Accounting													08:00			00:00	8:00	8:00
Total Hours :			00:00	8:00	8:00	8:00	8:00	8:00	00:00	00:00	10:00	12:00	12:00	6:00	8:00	00:00	40:00	48:00	88:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

### Timesheet Coding Example 3

This is an example for an employee earning on-call hours October 30<sup>th</sup> thru November 12<sup>th</sup>. On November 9<sup>th</sup> the employee was called back into work and worked 1 additional hour.

Easy Fill   Leave Balance   Printer Friendly Version   Show Accounting Details   View Default Accounting   Show Average Time   Weekly Totals   Other Functions ▶																			
Work Schedule																			
Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCE	Use Default Accounting		02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	02:00	01:00	02:00	02:00		14:00	13:00	27:00
2 REG	Use Entered Accounting			01:00	00:30	02:00							01:00	03:00			3:30	4:00	7:30
Major Program: MTC01 Program: A405070 Phase: MT Activity: M210 Task: B Sub Activity:																			
Location: Reporting:																			
3 REG	Use Entered Accounting						08:00	08:00			08:00	10:00	04:00	03:00			16:00	25:00	41:00
Major Program: MTC15 Program: A405086 Phase: MT Activity: M400 Task: B Sub Activity:																			
Location: Reporting:																			
4 REG	Use Default Accounting			07:00	07:30	06:00							04:00	02:00			20:30	6:00	26:30
5 HOL	Use Default Accounting													08:00			00:00	8:00	8:00
Total Hours :			2:00	10:00	10:00	10:00	10:00	10:00	2:00	2:00	10:00	12:00	10:00	10:00	10:00	2:00	54:00	56:00	110:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

<sup>3</sup> For more information regarding leave accruals, visit the State Controllers' Earnings Codes (ERN) and Leave Accruals webpage.

<sup>4</sup> Examples: 1-hour OCE and 1-hour REG; 2 hours OCE, 2 hours REG.

This is an example for an employee taking time off using hours from their on-call earned hours leave balance in week one. In week two the employee is on-call for the November 11<sup>th</sup> holiday.

Easy Fill Leave Balance Printer Friendly Version Show Accounting Details View Default Accounting Show Average Time Weekly Totals Other Functions ▶

Work Schedule

Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 OCT	Use Default Accounting							08:00									8:00	00:00	8:00
2 OCE	Use Default Accounting														02:00		00:00	2:00	2:00
3 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
4 REG	Use Entered Accounting			10:00			02:00				10:00		10:00	10:00			12:00	30:00	42:00
Major Program: MTC01 Program: A405070 Phase: MT Activity: M210 Task: B Sub Activity:																			
Location: Reporting:																			
5 REG	Use Entered Accounting				10:00	10:00						12:00					20:00	12:00	32:00
Major Program: MTC15 Program: A405086 Phase: MT Activity: M400 Task: B Sub Activity:																			
Location: Reporting:																			
Total Hours :			00:00	10:00	10:00	10:00	2:00	8:00	00:00	00:00	10:00	12:00	10:00	10:00	10:00	00:00	40:00	52:00	92:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

## Timesheet Coding Example 5

This is an example for an employee that **wasn't** on the schedule for being on-call but was called into work on Sunday, November 6<sup>th</sup>.

Easy Fill Leave Balance Printer Friendly Version Show Accounting Details View Default Accounting Show Average Time Weekly Totals Other Functions ▶

Work Schedule

Event	Choose Accounting	Details	Sun 10/30	Mon 10/31	Tue 11/01	Wed 11/02	Thu 11/03	Fri 11/04	Sat 11/05	Sun 11/06	Mon 11/07	Tue 11/08	Wed 11/09	Thu 11/10	Fri 11/11	Sat 11/12	Week 1 Total	Week 2 Total	Total Hours
1 REG	Use Entered Accounting							08:00									8:00	00:00	8:00
Major Program: A1010 Program: A405025 Phase: MT Activity: M343 Task: B Sub Activity:																			
Location: Reporting:																			
2 HOW	Use Entered Accounting														10:00		00:00	10:00	10:00
Major Program: A1010 Program: A405025 Phase: MT Activity: M343 Task: B Sub Activity:																			
Location: Reporting:																			
3 HOL	Use Default Accounting														08:00		00:00	8:00	8:00
4 REG	Use Entered Accounting			10:00			10:00			01:00	10:00		10:00	10:00			20:00	31:00	51:00
Major Program: A1010 Program: A405033 Phase: MT Activity: G503 Task: B Sub Activity:																			
Location: Reporting:																			
5 REG	Use Entered Accounting				10:00	10:00						12:00					20:00	12:00	32:00
Major Program: MTC08 Program: A405077 Phase: MT Activity: M700 Task: B Sub Activity:																			
Location: Reporting:																			
Total Hours :			00:00	10:00	10:00	10:00	10:00	8:00	00:00	1:00	10:00	12:00	10:00	10:00	18:00	00:00	48:00	61:00	109:00
Schedule Hours :			00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

<sup>1</sup> Outside normally defined work schedule is identified as time worked after an employee has left the work location (excluding telecommuters or those who live at their official work location), at the end of an employee's regular shift, and before the beginning of their next regularly scheduled shift.

<sup>2</sup> For definitions of these designations see the Department of Labor's Fact Sheet #17A.

RES. NO.  
ITB23

WHEREAS, Board Policy 4067 authorizes the Idaho Transportation Board or Idaho Transportation Department Director to set policies; and

WHEREAS, the newly created Administrative Policy 5561 defines the parameters for employees to be available in an on-call status during hours outside of their normal defined work schedule; and

WHEREAS, the Idaho Division of Human Resources Policy, Section 12, requires agencies to establish their own policy for on-call; and

WHEREAS, the Board Subcommittee on Policies reviewed staff recommendations at its February 2023 meeting and voted to recommend the policy as written to the full Board.

*NOW THEREFORE BE IT RESOLVED*, that the Board has reviewed and concurs with the implementation of Administrative Policy 5561, On-Call.





# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Sharon Snell	Human Resources Officer	SS	
Preparer's Name	Preparer's Title	Initials	
Sharon Snell	Human Resources Officer	SS	

## Subject

ITD's FY24 Change in Employee Compensation Plan		
Key Number	District	Route Number

## Background Information

Background: The Idaho Transportation Department (ITD) is committed to becoming the best organization by investing in our employees. In line with ITD's Compensation Policy and commitments to the employees, ITD proposes to implement payroll actions for the following components:

- **Component 1: Merit Increases**  
Permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating and compa-ratio.
- **Component 2: Targeted Classification Pay Increases**  
ITD recognizes that certain classifications continue to be difficult to recruit and retain. Therefore, ITD will address agency-specific issues in the CEC plan.
- **Component 3: Pay Line Shift**  
It is the policy of ITD to pay a minimum hourly rate of 80% of the salary range midpoint. All employee pay rates that fall below 80% of the midpoint of the FY24 pay schedule will move to ITD's 80% minimum pay rate effective April 16, 2023.
- **Component 4: Horizontal Career Path (HCP) Implementation**  
Per the compensation plans for the Transportation Technician Operations (TTO), Transportation Operations Team Leader (TOTL), Transportation Technician Engineering (TTE), and Technical Engineer Services Leader (TESL) career paths, if the employee's current pay rate is less than the pay rate for their next step, then the employee's pay rate may advance to the step pay minimum target effective date of April 16, 2023, provided the expectations and conditions of the respective horizontal career path are met.  
Additionally, the steps will move the same percent as the pay line move for the specific grade.

## Recommendations

Approve and implement the FY24 employee compensation components early. Resolution on page 120.

RES. NO.

WHEREAS, the Idaho Transportation Department's FY24 CEC plan has been developed in accordance with ITD's compensation policy, Legislature, Division of Human Resources, and Division of Financial Management; and

WHEREAS, Department staff presented the components of the plan for the proposed CEC plan, including eligibility requirements, to the Idaho Transportation Board at its April 20, 2023 meeting.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves the Department's FY24 CEC Plan to be implemented early, with the basic components as follows:

- For FY24, Permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating and compa-ratio. Full-time employees who are hired as of April 3, 2023 will be eligible for a salary increase upon successful completion of probation.
- Employees with a rate of pay that falls below the 80% compa-ratio of his or her pay grade will be brought to the new 80% compa-ratio of his or her pay grade after the rate change, regardless of performance or probationary status.
- ITD recognizes that certain classifications continue to be difficult to recruit and retain. Therefore, ITD will address agency-specific issues in the CEC plan.
- Employees who meet eligibility expectations and step pay rate requirements in an approved Horizontal Career Path (HCP) will advance to the next step pay rate within their respective career path, after the components of the above steps.
- Move the HCP steps up the same percent as the pay line move for the specific pay grade.

*BE IT FURTHER RESOLVED*, that the Board approves the Department to implement the CEC plan with a targeted effective date April 16, 2023, funded from current year salary savings.



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 4/20/23

Consent Item ☐

Information Item

Amount of Presentation Time Needed 10 minutes

Presenter's Name Brendan Floyd/Colby Cameron	Presenter's Title Policy Specialist/Gov. Affairs Mgr.	Initials B.F	Reviewed By MM
Preparer's Name Brendan Floyd	Preparer's Title Transportation Policy Specialist	Initials B.F.	LSS

## Subject

Temporary Rule Introduction - Online CDL License Renewals		
Key Number	District	Route Number

## Background Information

The legislature passed House Bill #9 during the 2023 legislative session. This department-proposed legislation will allow those with Commercial Driver's Licenses (CDL) to renew their licenses online, effective July 1, 2023. Per statute, the criteria for online driver's license renewals are established through administrative rule. In order to match the effective date for the new allowance for online CDL renewals, the department is seeking to establish a temporary rule (39.02.76) reflecting this allowance to take effect on July 1, 2023. The department has scheduled a negotiated rule meeting to discuss proposed changes for May 15, 2023.

## Recommendations

For information.

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_

## 39.02.76 – RULES GOVERNING DRIVER'S LICENSE AND IDENTIFICATION CARD RENEWAL-BY-MAIL AND ELECTRONIC RENEWAL AND REPLACEMENT PROCESSES

### 00. LEGAL AUTHORITY.

In accordance with Sections 49-201, 49-318, 49-319(10), and 49-2444, Idaho Code, the Idaho Transportation Board adopts the following rule to establish a process that may allow Idaho residents to renew or replace their drivers' licenses and identification cards by mail or electronically. (3-31-22)

### 01. ~~TITLE AND SCOPE~~ **PURPOSE.**

~~01. Title. This rule is titled IDAPA 39.02.76, "Rules Governing Driver's License and Identification Card Renewal by Mail and Electronic Renewal and Replacement Processes". (3-31-22)~~

~~02. Scope. The purpose of this rule is to establish standards by which drivers' licenses and identification cards may be renewed or replaced by mail or electronically. for those individuals whose Idaho credentials are about to expire or requires replacement due to loss or mutilation. The renewal by mail and electronic systems are designed to reduce the length of waiting lines at county driver's license offices. (3-31-22)~~

### ~~02. WRITTEN INTERPRETATIONS.~~

~~There are no written interpretations for this chapter. (3-31-22)~~

### ~~03. 009. (RESERVED)~~

### ~~10. DEFINITIONS.~~

~~01. CDL. Commercial Driver's License. (3-31-22)~~

~~02. Class D Driver's License. A license issued and valid for the operation of a motor vehicle that is not a commercial vehicle as defined in Section 49-123, Idaho Code. (3-31-22)~~

~~03. Credential. Any physical driver license or identification card issued by the department. (3-31-22)~~

~~04. Expiration Date. The date a credential expires. (3-31-22)~~

~~05. Identification Card. A card issued in accordance with Section 49-2444, Idaho Code. (3-31-22)~~

~~06. Photo License. A valid Idaho credential displaying a color photograph of the license holder. (3-31-22)~~

### 11. ELIGIBILITY FOR RENEWAL AND REPLACEMENT.

**01. Eligibility.** ~~An applicant may renew a Class D driver's license or identification card by mail or electronically in lieu of renewing or replacing these credentials in person. Licenses or identification cards shall only be renewed once in an eight (8) year period, and have a four year validity period. may be~~ renewed by mail or electronically for four (4) or eight (8) years if an applicant meets the following criteria:

- a. The renewal expiration date does not exceed a period of sixteen (16) years from an applicant's most recent in-person renewal.
- b. For driver's licenses only, the renewal expiration date does not extend beyond an applicant's seventieth (70<sup>th</sup>) birthday. (3-31-22)

**02. License and Identification Card Renewal.** Driver's licenses and identification cards ~~may not~~ **cannot** be renewed by mail or electronically for persons who: (3-31-22)

~~a. Hold a driver's license with a "J" restriction (e.g. limited to a five (5) mile driving radius of residence, driving privileges limited to one (1) or two (2) counties, cannot drive without parent for a specified time period, etc.); (3-31-22)~~

b. Hold a ~~CDL~~ hazardous materials endorsement, unless a person is able to pass a department- approved electronic version of the required knowledge test.

(3-31-22)

- c. Have changes in the information shown on their licenses, other than address changes; (3-31-22)
- d. Have any changes in physical, mental, and/or emotional condition, including vision, which may impair the ability to safely operate a motor vehicle; (3-31-22)
- e. Have drivers' licenses or driving privileges which are ~~suspended~~, revoked, canceled, denied, refused, or disqualified; (3-31-22)
- f. Are operating on department or court restricted driving permits; (3-31-22)
- g. Are required ~~Need~~ to provide documentation proving lawful presence in the United States; (3-31-22)
- h. Are not lawfully present in the United States; (3-31-22)
- i. Have a driving record which has been marked for special handling (~~e.g., verification of identity or date of birth, possible fraud, etc.~~); (3-31-22)
- j. Already have an existing extension; (3-31-22)
- k. Wish to add a motorcycle endorsement; (3-31-22)
- l. Are under eighteen (18) ~~twenty one (21)~~ years of age for purposes of renewal; (3-31-22)
- m. Are seventy (70) years of age or older for purposes of renewal; or (3-31-22)
- n. Have been expired more than ~~one (1) year~~ twenty-five (25) months.

~~03. Identification Card Renewal.~~ Identification cards may not ~~cannot~~ be renewed by mail or electronically for persons who: (3-31-22)

- ~~a. Have changes in the information shown on their identification cards, other than address changes; (3-31-22)~~
- ~~b. Have not been expired more than one (1) year twenty-five (25) months; (3-31-22)~~
- ~~c. Are required Need to provide documentation proving lawful presence in the United States; (3-31-22)~~
- ~~d. Are not lawfully present in the United States; or (3-31-22)~~
- ~~e. Have a canceled or surrendered status. (3-31-22)~~

**04. License and Identification Card Replacement.** Any driver's license, including a CDL, or identification card may be replaced by mail or electronically as long as the credential is not expired, ~~and there are no information changes other than address changes~~ and the status is otherwise valid. (3-31-22)

## ~~12. RENEWAL OR REPLACEMENT ELECTRONICALLY OR BY MAIL PROCEDURES.~~

~~01. Application Submission.~~ Credential renewal by mail or electronic renewal or replacement applications will be processed when received by mail or electronically. Eligible persons may mail or electronically submit their renewal or replacement application to the department or the driver's license office in their county of residence, or deliver their application in person together with the renewal fee for the same class of credential, pursuant to Sections 49-306, and 49-2444, Idaho Code. (3-31-22)

~~02. Updating Individual Records.~~ The county driver's license office or the department will update individual records to reflect the new expiration year, if renewed, and the issue date of the new credential, within three (3) business days after receipt of the completed application form. (3-31-22)

~~03. If Lost or Destroyed in Mail.~~ If an individual's credential is lost or destroyed in the mail, a written statement detailing the loss or destruction may be mailed or hand-delivered to the applicant's county of residence or completed electronically. Upon receipt of the letter, the county or the department can issue a no-charge replacement credential to the applicant. (3-31-22)

~~04. Temporarily Residing Out of State. Individuals temporarily residing out of state may apply for a renewal by mail, electronic renewal, or an extension, but not both, in an eight (8) year period. (3-31-22)~~

13. -- 999. (RESERVED)



# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed 10 minutes

Presenter's Name John Tomlinson	Presenter's Title Communication Manager	Initials JT	Reviewed By MM
Preparer's Name John Tomlinson	Preparer's Title Communication Manager	Initials JT	LSS

## Subject

Office of Communication Annual Report		
Key Number	District	Route Number

## Background Information

The Office of Communication has been very busy this past year working with many internal and external customers. We will highlight the new faces of the office and show some of the campaigns and projects that have been completed. We will also highlight the growth on social media and a look ahead of what's to come in 2023.

## Recommendations

For information.

## Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_



## Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date April 20, 2023Consent Item ☐Information Item ☒Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Josephine Middleton/Trooper Scott Bolen	Highway Safety Manager	JM	LSS
Preparer's Name	Preparer's Title	Initials	
Josephine Middleton	Highway Safety Manager	JM	

### Subject

Zero Fatalities Award		
Key Number	District	Route Number

### Background Information

Camas County was one of six counties in Idaho with zero traffic-related fatalities in 2022. Camas County had only four fatalities in the past 10 years. Those who will be recognized at the Board Meeting for their dedication to saving lives include Camas County, Camas County Sheriff's Office, Idaho State Police District 4, and the ITD Fairfield Shed.

Latah, Clearwater, Adams, Oneida, and Bear Lake Counties also had zero fatalities in 2022.

### Recommendations

For information.

### Board Action

☐ Approved    ☐ Deferred \_\_\_\_\_  
☐ Other \_\_\_\_\_





# Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 4/20/23

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name Doral J. Hoff, P.E.	Presenter's Title District 2 Engineer	Initials DJH	Reviewed By
Preparer's Name Jared Hopkins, P.E.	Preparer's Title District 2 Operations Engineer	Initials JMH	

## Subject

Board Unallocated Funding Request for US-95 Riggins and SH-11		
Key Number	District 2	Route Number US-95 Riggins & SH-11

## Background Information

District 2 is recommending two projects for the use of Board Unallocated Funding.

The first project would be within the City of Riggins, Idaho on US-95 from MP 195 to MP 196. US-95 is the primary roadway through Riggins. Existing manhole collars and covers are deteriorating and are a major concern for the City and the traveling public. This project would replace and repair these roadway features that are within the traveled way of US-95 and benefit the City of Riggins. The pavement around the manholes is in poor condition and would receive extensive repair as part of this project. Estimated cost for this work is \$300,000.

The second project would be on SH-11 from MP 29.5 to MP 35.3, Pierce to Grangemont. This section of road is an essential route for the logging industry. Over 40% of the average daily traffic on this route is commercial vehicles. This roadway is in an area that experiences extreme weather (snow, rain, freeze, thaw) from the fall through spring. The pavement on this route shows significant distress, rutting, potholing, alligator cracking, etc. The proposed work will consist of soft spot repairs and focused pavement surface improvements. Providing these repairs will help maintain this corridor as a safe route and allow efficient transport of timber products to market. This project supports the economy of several rural communities. Estimated cost for this work is \$1.5M.

## Recommendations

Approve resolution on page 126C.

## Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

# IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

State Fiscal Year 2023

as of April 12, 2023, following Board approval

					<i>Beginning Balance</i>	<b>\$ 10,000,000</b>
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>		<u>Cost</u>	
12/15/22	1	23990	SH 3&5, City of St. Maries		\$ 1,000,000	
12/15/22	3	23989	SH 44, Glenwood Corridor Plan		\$ 100,000	
01/12/23	6	23988	SH 33, SH 32/33 Centerline & Transverse Rumble Strips		\$ 500,000	
02/23/23	1	24001	I 90, Lake Coeur d'Alene Product Containment		\$ 300,000	
02/23/23	HQ	24002	STATE, Traffic Signal Operations & Maintenance Eval, Ph 1		\$ 500,000	
03/23/23	2	23119	US 95, Lower Lewiston Port of Entry Water Supply		\$ 225,000	
03/23/23	1	24101	US 95, Mica Flat Culvert Repair		\$ 750,000	
03/23/23	3	24106	SH 45, Elijah Culvert Repair, Nampa		\$ 1,000,000	
Request	4	NEW	STATE, D4 Signal Upgrades		\$ 2,000,000	
Request	4	24192	SH 75, Ohio Gulch Road Intersection		\$ 900,000	
Request	5	NEW	STATE, Wildlife Signs		\$ 450,000	
Request	3	NEW	I 84, E Boise POE Sign Repair		\$ 450,000	
Request	2	NEW	US 95, Roadway Repair, Riggins / SH 11, Pierce to Grangemont Roadway Repair		\$ 1,800,000	
					Total	\$ 9,975,000
					<i>Ending Balance</i>	<b>\$ 25,000</b>

## RESOLUTION

WHEREAS, the Idaho Transportation Board supports the Idaho Transportation Department (ITD) mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD to replace manhole collars and covers on US-95 in Riggins, and to repair the pavement on SH-11 from Pierce to Grangemont Rd. in District 2; and

WHEREAS; ITD is prepared to incorporate this project into the approved Statewide Transportation Investment Program (ITIP).

*NOW THEREFORE BE IT RESOLVED* that the Board approves the manhole collars and covers on US-95 in Riggins, and the SH-11 pavement repairs projects be added to the ITIP at a cost of approximately \$1,800,000 using FY 2023 Board Unallocated Funds.

*BE IT FUTHER RESOLVED*, that the Board approves staff to adjust the program and amend the approved FY 2023- 2029 ITIP accordingly.