



June 2016

Title VI

The Idaho Transportation Department (The Idaho Transportation Department (ITD) is committed to compliance with Title VI of the Civil Rights Act of 1964 and all related regulations and directives. In accordance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975 and Executive Orders 12898 (Environmental Justice) and 13166 (Limited English Proficiency), ITD does not and will not exclude from participation in or deny the benefits of its programs or activities; or subject anyone to discrimination or treat persons unfavorably based on race, color, national origin, sex, age, disability, limited English proficiency or economic status. In addition, ITD will not retaliate against any person who complains of discrimination or who participates in an investigation of discrimination.

Liz Healas, Editor

Idaho Transportation Department
Office of Civil Rights



Statewide Davis-Bacon Training

Join us on Thursday, **June 2 from 9am-Noon MDT, 8am-11am PDT** for the USDOL's live presentation on the Davis-Bacon Act.

ITD and the US Department of Labor (USDOL) is hosting a free presentation on the **Davis-Bacon and Related Acts** on Thursday, June 2 from 9am-Noon (Mountain Time) / 8am-11am (Pacific Time).

Satisfy your craving for knowledge and get answers to all your questions about

complying with prevailing wage and fringe benefit requirements on federal-aid projects,

We will also cover the process for obtaining wage determinations and adding classifications, compliance assistance

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FHWA DBE Goal

Pending information from our soon-to-begin disparity study update (likely to be finished in Fall 2016), we're announcing a proposed overall FFY 2017-2018 DBE participation goal, still all race/gender-neutral.

The Idaho Transportation Department (ITD) announces the following proposed Disadvantaged Business Enterprise (DBE) Annual Participation Goal (APG) on United States Department of Transportation (USDOT) Federal Highway Administration (FHWA)-assisted

contracts.

The proposed goal for Federal Fiscal Years 2017 through Federal Fiscal Year 2019 is 7.6%.

This goal was developed based on data
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Newly Certified DBEs

2016 CDBG Projects

SBA Small Business Persons of the Year

Zions Smart Women Grant\$

SBA 504 Refinance Program Permanent

ITD Procurement



Our Website Has It All (Mostly)

How about one-stop-shop website for all your ITD Civil Rights needs?

www.itd.idaho.gov/ocr/index.aspx does it all for you! (Well, nearly all. We're delighted to take suggestions for additions or improvements.)

So go ahead and save this web address as one of your browser favorites. If you can't find what you're looking for, just click on the "Contact Us" graphic on the bottom of the page — after all, any website is a work in progress.

Newly Certified DBE Firms

Baseline Supply LLC

Tracey Meents, Managing Member

65 Turnberry Drive, Monroe Township, NJ 08831

Phone: (732) 835-2080

FAX: (888) 398-2080

Email: baselinesupply@gmail.com

Homepage: www.baselinesupply.net

Supplier of construction materials.

CedarBridge Group LLC

(formerly known as Robinson and Associates Consulting LLC)

Carol Robinson, Principal

PO Box 29011, Portland, OR 97296

Phone: 503-953-2294

Email: beth.crane@raaconsult.com

Homepage: www.raaconsult.com

Strategic and tactical and technical planning; nonprofit governance; small business market strategies; public engagement, communications, advocacy and public affairs for health care and human services; health information technology and health information exchange; marketing, policy and statutory analysis for public health programs.

Green Water Energy LLC

Erin Clemens, Managing Member

PO Box 1964, Clarkston, WA 99403

Phone: (509) 254-5610

FAX: (509) 780-2005

Email: erin@greenh20energy.com

Homepage: www.greenh20energy.com

General contracting and mechanical contracting firm: process piping; medical gas; fuel piping; radiant heating and cooling; steam piping/heating; compressed piping; HVAC; etc.

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What is a DBE?

A Disadvantaged Business Enterprise (DBE) is a small, for-profit business concern that is at least 51% owned and controlled by socially and economically disadvantaged individuals. The US Department of Transportation's (USDOT) DBE Program is designed to foster equal opportunity for minority, female and disadvantaged business owners on federal-aid transportation projects, and help them improve their business efficiency and flexibility.

This monthly newsletter is published by ITD's DBE Supportive Services as an informational and educational resource for DBs, contractors, consultants and federal-aid agencies on EEO, procurement and business issues. If you'd like to receive this newsletter regularly, please contact us for a **free subscription**.

Want to learn more about the DBE Program? Visit www.youtube.com/watch?v=5i1vZPLLOXE for a quick online presentation.

Looking for DBEs? It couldn't be easier. Just view our slick, new, continually updated online, on-demand **DBE Directory** at <https://itd.dbesystem.com>.

You can browse by work categories, keywords, NAICS Codes, or just download the whole thing to Excel.

Zions Smart Women Grant\$

Zions is still accepting applications for its Annual Smart Women Grants through July 11.



Each year, Zions Bank awards one \$3,000 Smart Women Grant in each of 6 categories:

1. Business
2. Community development
3. Continuing education and teacher support
4. Child and elder care

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Clue for this month's "Where in Idaho are You?" (front page) This museum celebrates the heritage of an ethnic group which has a tremendous history and cultural presence here in Idaho.



Answer to May Issue (photo shown above): The National Oregon/California Trail Center in Montpelier. For past issues, visit www.itd.idaho.gov/ocr/ocrBUSINESSNEWS.aspx.

2016 CDBG Projects Announced

The **Idaho Community Development Block Grant (CDBG) Program** helps Idaho cities and counties develop needed public infrastructure improvements ... and also provides statewide contracting opportunities.

The **Idaho Community Development Block Grant (CDBG) Program** uses funds received annually from the U.S. Department of Housing and Urban Development for targeted infrastructure improvements. Eligible projects include those that benefit low and moderate-income persons, help prevent or eliminate slum and blight conditions, or solve catastrophic health and safety threats in local areas.

The Idaho Department of Commerce, which administers the ICDBG Program, has announced the following 2016 competitive grantees.

While in most cases, an engineering or architect firm has already been chosen to oversee the project, the work itself may not yet have been put out for bid. Refer to the listed contacts for more information.

City of Bellevue

Improvements to the city's main lift station, installation of five cleanouts, flow meter, pressure gauge and two new pumps.

Contact: Brandon Keller P.E., Keller Associates / 208-288-1992

City of Blackfoot

Installation of new fire alarm and automatic fire sprinkler system; removal and replacement of exhaust hood fire suppression system; exhaust hood, ranges, walk-in cooler/freezer boxes and dish machine; demolition and relocation of other food prep equipment and sinks; reconstruction of space to accommodate dry storage; and modifications to building infrastructure to accommodate kitchen upgrade work.

Contact: Rodney Round, Architect / 208-952-5990

City of Buhl

Phase 4 of line replacement includes 3,380 lf of wastewater and 2,530 lf of water line. Addressing areas of leaking wastewater pipe, undersized/deteriorated water mains, residential pressures and fire flows.

Contact: Scott Bybee P.E. / 208-421-7643

City of Fairfield

Downtown enhancement by replacing sidewalks, building curbs, gutters, and storm water catch basins, creating handicapped accessible street corners, and installing lighting to improve safety and aesthetics.

Contact: Steven Yearsley P.E. / 208-854-8304

City of Hagerman

Wastewater Improvements: Construction of two new lagoons, replacement of a lift station at the lagoons, rehabilitate two additional lift stations, and acquisition of property. Property is needed for land application.

Contact: Mark Holtzen P.E., J-U-B Engineers / 208-733-2414

City of Kuna

Lighting, curb, gutter, and bulb-out intersection through two blocks in downtown Kuna. Improving pedestrian access and safety, and resolving inadequate infrastructure issues.

Contact: Lisa Bachman, J-U-B Engineers / 208-489-7894

City of Nezperce

New construction of an unfinished 9,475 sq ft. five bay, regional emergency services facility. Facility will house all equipment, supplies, office space for records, training space, kitchen, restrooms/showers, and sleeping quarters.

Contact: Cory Trapp, Longwell Trapp Architecture / 208-772-0503

City of Notus

Wastewater collection system work includes repair/replacement of 9,206 lf of priority 1

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(DAVIS-BACON, Continued from page 1)

and general enforcement processes.

We are offering this training in person at the ITD Boise headquarters office, and through live-streaming broadcast to all six ITD districts.



Did someone say ... Bacon? Get it while you can, because these trainings are hard to come by.

Participants can also view via Webex by their computer and/or phone but they'll have to move fast, since space is limited.

Join WebEx meeting at <https://itd.gov.webex.com/itd.gov/j.php?>

MTID=m335440edba17950179921927c48d5af8

Meeting number: 802 919 757
Meeting password: 2016

Join by phone

+1-855-797-9485 US Toll free
+1-415-655-0002 US Toll
Access code: 802 919 757

- 600 W Prairie Ave, Coeur d'Alene
- 2600 Frontage Rd, Lewiston
- 8150 Chinden Blvd., Boise
- 216 South Date Street, Shoshone
- 5151 South 5th Avenue, Pocatello
- 206 N. Yellowstone Ave., Rigby

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sewer line and 3,885 lf of priority 2 sewer line. Sewer collection lines date back to the 1930's and 60's. Lagoon work includes dredging, installation of influent screen, disinfection system, aeration system, flow measurement, and electrical upgrades.

Contact: Stuart Hurley P.E., Mountain Waterworks / 208-780-3990

Fremont County

Construction of weigh scales, scale building,

electrical service, recycling center, new recycling bins, reconstruction of road entrance to landfill and landscaping.

Contact: Dave Noel Forsgren / 208-356-9201

City of Pierce

Project includes manhole, sewer main and line replacement or repairs, construction of a 191,000 gpd wastewater treatment plant, rehab of existing treatment plant, installation of a sludge dewatering system, removal of existing

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(SMART WOMEN, Continued from page 3)

- 5. Health and human services
- 6. Arts and culture

Smart Women Grants help bolster the efforts of entrepreneurs who strengthen our communities through their diverse talents and endeavors.

Grants are open to anyone whose proposal promotes the empowerment of women or directly benefits women or low-income or underserved populations in Utah and Idaho.

Grant recipients are selected from submitted applications.

To download an application, visit www.zionsbank.com/learning-center/swsm-grant.jsp. The application deadline is July 11, 2016.

SBA 504 Refinance Program Made Permanent

Measure Designed to Help Small Businesses Grow and Create Jobs.

Eligible small business owners now have more options to refinance eligible fixed assets and business expenses through the Small Business Administration (SBA) 504 Refinance Program.

SBA Administrator Maria Contreras-Sweet made the program permanent through an Interim Final Rule in The Federal Register released May 26, 2016. This change will help small business owners ease their financial burdens and create incentives for potential expansion and further job creation.

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HUD Section 3 Business Registry

The Section 3 (referring to a part of the Housing and Urban Development Act of 1968) **Business Registry** is a listing of firms that have self-certified that they meet one of the regulatory definitions of a Section 3 business and are included in a searchable online database that can be used by agencies that receive HUD funds, developers, contractors, and others to facilitate the award of certain HUD-funded contracts. For more information — and to register — visit <https://portalapps.hud.gov/Sec3BusReg/BRegistry/BRegistryHome>

(REFINANCE, Continued from page 4)

In making the announcement, Contreras-Sweet said: "As both a former small business owner and a banker, I know firsthand that access to capital is the single most important factor in the survival and growth of a small business. The 504 loan program with its long term fixed-rate can help refinance debt from adjustable rate loans with significant savings to borrowers. Paying off existing loans with a new loan at a lower cost can help increase cash flow, which can be especially helpful in a resurgent economy. That's why I'm so proud to announce this Final Rule making 504 Refi permanent."

As outlined in the Interim Final Rule announcement, SBA will begin accepting applications from small business owners effective June 24, 2016.

Also, concurrent with the announcement, a public comment period will begin for the public to make recommendations that SBA will review for further program enhancements in the future. The public comment period will end July 25, 2016.

"For some time now, we've been making the case for the 504 Refinance Program with lawmakers, and now small businesses will have access to \$7.5 billion under this program. Congress heard the combined voices of small business, lenders and SBA, and made the 504 Refinance Program permanent – a measure that I'm sure will prove essential in helping small business expand and strengthen the nation's economy," Contreras-Sweet said.

On December 18, 2015, Congress passed the Consolidated Appropriations Act of 2016, which made the 504 Debt Refinancing Program a permanent part

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(CBDG, Continued from page 4)

beds and installation concrete sedimentation basin for water treatment plant backwash.
Contact: Stuart Hurley P.E., Mountain Waterworks / 208-780-3994

City of Priest River

Wastewater collection upgrades include: line replacement, replace and repair manholes, rehabilitation of three lift stations and the relocation of one lift station.

Treatment facility upgrades include: upgrades to the UV disinfection system, sludge pumping improvements, improvements to the solids dewatering area, grit removal system improvements, electrical improvements and upgrades to the laboratory and sampling system.

Project also includes repairs to the clarifiers and rehabilitation of the influent screw pump.

Contact: Stuart Hurley P.E. Mountain Waterworks / 208-780-3994

City of Weippe

Phase I of a two phased rehabilitation of the city's wastewater system. Includes replacement of 8,500 lf of mainlines and laterals, installation of an influent and effluent measurement system and replacement of the City's disinfection system. Additional upgrades will install gauges, monitoring systems and prepare the system for lagoon upgrades in Phase II.

Contact: Amy Uptmor, J-U-B Engineers / 208-746-0015

City of Winchester

Construction of new 300,000 gallon water storage tank.

Contact: Michelle Johnson P.E., J-U-B Engineers / 208-762-8787

City of Worley

Replacement of 14,000 lf of deteriorated wastewater collection lines, 57 sewer service connections at the main line, 55 manhole covers and restoration of gravel, asphalt and curb and gutter.

Contact: Jesse Herndon P.E. 208-215-2277

Clark County

Remodel of the kitchen to allow for commercial kitchen use. Improvements will include incidental framing, electrical and plumbing; purchase and installation of walk-in fridge and freezer; installation of range and commercial hood, commercial dishwasher, sink and cabinetry. Roof repair and ADA improvements to sidewalk.

Contact: Brent McFadden, Architect, JRW Associates / 208-356-9329

Idaho County (sub-recipient Rapid River Water & Sewer District)

Project includes a new storage tank that needs replacement, a new well to replace a failed well with contamination issues and then connect these upgrades to the existing distribution system. The project will also install additional fire hydrants to address fire flow issues.

Contact: Mike Martin, Civil Dynamics / 208-453-2028

Idaho County (sub-recipient Syringa Hospital)

Project includes remodeling 8,100 square feet to increase the number of exam rooms, increase the size of the waiting room, reconfiguring corridors to meet accessibility standards and improve overall patient flow.

Contact: Rhonda Wemhoff, Wemhoff Architecture PLLC / 208-962-5458

HUD Money & EEO Requirements

Grant Administrators must, to the greatest extent feasible, utilize business concerns located in or substantially owned by residents of the project area in the award of contracts and purchase of services and supplies. Grant Administrators must also take affirmative steps to ensure minority businesses are used when possible as sources of supplies, equipment, construction, and services.

(NEW DBEs, Continued from page 2)

Lynx LLC

Doreen Horn, President
4092 E 450 N Idaho, Rigby, ID 83442
Phone: 208-403-2554 Email: docholiday26@juno.com
Aggregate, Dirt and Water, Long and Short Hauling.

Poteet Construction, Inc.

Debora Poteet, President
3460 Grant Creek Rd, Missoula, MT 59808
Phone: (406) 728-9370 FAX: (406) 721-4165
Email: mhagen@poteetconstruction.com Homepage: www.poteetconstruction.com
Traffic control and rentals, message boards, permanent signing, pilot cars, concrete, road and highway barriers, and guard rail installation.

W.W. Construction, LLC

Beth Ann Wheeler, Managing Member
P.O. Box 1150, Newport, OR 97365
Phone: 541-265-7090 FAX: 541-265-7099
Email: beth@wwconstruction.org Homepage: www.wwconstruction.org
Install Water And Sewer Main Lines and Infrastructure For Gas Lines; Dig Trenches, Place Rock or Bedding Material, Pull String Through Conduit, Clearing, Grubbing, Removal of Duff, Contouring. Underground Utilities Work On Streets, Sidewalks, Curbs; Grading, Leveling, Hauling, and Removing Material And Debris.

Important Milestone in Small Business Persons of the Year Award

First LGBTQ Couple Wins 2016 SBA National Small Business Competition. Entrepreneurs from Louisiana, Hawaii and Kentucky also recognized by SBA as Outstanding American Small Businesses.

The owners of Equator Coffees & Teas of San Rafael, Calif., are the first LGBTQ couple to be named **SBA National Small Business Person(s) of the Year.**



Entrepreneurs Helen Russell and Brooke McDonnell, the 2016 Small Business Persons of the Year.

The awards were announced at a ceremony held in Washington, D.C. last month.

A high-impact coffee company focused on quality, sustainability and social re-

sponsibility, **Equator Coffees & Teas** is an LGBTQ-owned business founded twenty years ago by Helen Russell and Brooke McDonnell.

Both are involved with their product at every step of the lifecycle from farming to roast-

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(REFINANCE, Continued from page 5)

of the 504 Loan Program. The 504 Refinance Program was originally a temporary measure under the Small Business Jobs Act of 2010. This temporary debt refinance program expired on September 27, 2012.

SBA is authorized to approve up to \$7.5 billion for the regular 504 Loan Program and \$7.5 billion in lending authority under the 504 Debt Refinancing Program, which brings the total 504 lending combined authorization to \$15 billion.

The 504 Debt Refinancing Program is authorized to operate only in fiscal years during which the subsidy costs to the government are zero.

To see (and comment on) the final Interim Rule, visit www.federalregister.gov/articles/2016/05/25/2016-12447/debt-refinancing-in-504-loan-program.

(DBE GOAL, Cont. from page 1)

obtained in ITD's last updated Disparity and Availability Study and annual goal-setting methodology process.

ITD has filed information regarding the methodology used in the establishment of this APG with FHWA. This information is available for inspection at the ITD Office of Civil Rights, 3311 West State Street, Boise, Idaho during normal business hours for 30 days following the date of this notice.

Comments may be sent for 45 days following the date of this notice to:

Liz Healas
DBE Program Coordinator
Idaho Transportation Department
PO Box 7129
Boise, ID 83707-1129; or

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Michael Caliendo,
FHWA Civil Rights Specialist/
Program Analyst
FHWA Idaho Division Office
3050 Lakeharbor Lane, Suite 126
Boise, ID 83703.

Disparity Study Update

ITD's DBE Goal is likely to be modified after the results of the newest Disparity Study become available. Stay tuned for updates!

Other ITD Bidding Opportunities

Not all ITD procurement is highway construction-related. We buy goods and services for Maintenance, Safety, Aeronautics, Public Transportation and Motor Vehicles as well.

Visit www.itd.idaho.gov/business/business.htm (*Bid & Contract Information—ITD Goods & Services*) for bid notices for: Building Construction; Maintenance and Repair; Facility and Yard Improvements; Highway Maintenance and Repair; Site Clearing and Demolition.

These notices are available as free pdf documents and include relevant drawings and specifications. After bid opening, brief bid abstracts and award information are also posted.

Bigger solicitations of all sorts (services, consulting, equipment and supplies) are posted by the Idaho Division of Purchasing on its e-procurement page. For an overview of Idaho Electronic Procurement (IPRO), visit <http://purchasing.idaho.gov/ipro.html>.

ITD Procurement

ITD Highway Construction Plans & Specs

ITD highway construction plans and specifications are available only through Quest Construction Data Network (QuestCDN). To obtain or view plans, first visit ITD's Contractor Page at www.itd.idaho.gov/design/contractors/contrinfo.htm.



Curious to see our big Master Plan of design and construction? Visit www.itd.idaho.gov and click on the icon shown above for our five-year project list.

You'll need QuestCDN membership in order to do this: the cost is \$10 per each plan set. Monthly or annual download plans are also available. Instructions for accessing the QuestCDN site, creating an account and viewing plans are included on

the ITD Contractor Page.

At the main ITD Contractor Page you can also view bid openings and abstracts (when available), as well as contract awards.

Don't miss the link to the Local Highway Technology Assistance Center (LHTAC), where their plans and specifications are listed as pdf documents.

On the blue-shaded menu on the left side of the screen is the "Browse Projects & View Plan holders" option. This directs you to a screen where you can either search for projects, or choose "Show all."

After clicking on individual project names, you can view plan holders or addenda, and of course download plans and specifications.

Invitations to Bid

Seeking bids from DBE subcontractors? Email civilrights@itd.idaho.gov with information about the project and the bid date, plus the specialty areas in which you plan to subcontract. To view current invitations, visit www.itd.idaho.gov/civil/invitations.htm.

Consulting for ITD

Consultants: mark this website in your "favorites": www.itd.idaho.gov/design/cau/cau.htm. Learn here how ITD uses professional services for highway project development and improvements.

Requests for Proposal are posted here;

be sure to pay particular attention to getting on ITD's Term Agreement List, too!

You'll also find important contact information, overhead rates, and other important need-to-know information.

Idaho Transportation Department
Office of Civil Rights
PO Box 7129
Boise, ID 83707-1129

(2016 SBA AWARD, Continued from page 6)
ing; they were among the first roasters to support the Fair Trade movement to gain better wages for growers.

From literal beginnings in McDonnell's garage, Equator now has 90 employees and 350 wholesale customers including the renowned French Laundry restaurant, cafes at LinkedIn, micro-kitchens at Google and retail stores in Northern California.

The first award runner-up was Angela O'Byrne, President of **Perez, APC**, headquartered in New Orleans. Perez, APC has provided clients with design and construction services for more than 75 years.

O'Byrne acquired 100% ownership of the firm in 2000. With a staff of more than 50, she has grown the multi-discipline organization to 15 branch locations, including those along the East, West, and Gulf Coasts, the Midwest, and Afghanistan — despite losing

23 of 25 contracts as a result of Hurricane Katrina in 2005.

O'Byrne is also a passionate advocate for women in architecture and construction, and is involved in countless professional and nonprofit organizations dedicated to their industry advancement.

Second runner-up was Raymond Jardine Jr., Chairman/CEO of **Native Hawaiian Veterans, LLC (NVH)** in Honolulu. Jardine started NHV in 2005 with just three employees and first-year revenue of about \$64,000. In 11 years of operation, NHV has reached impressive heights in terms of expansion, revenues and jobs created.

By 2015, the company had already expanded his lines of business to all 50 states and territories, 20 countries, more than 200 employees and over \$30 million in gross revenue.

Jardine is a strong advocate of small businesses and has a proven history of

volunteer efforts to advance the small business community. He also contributes both time and money to many organizations such as the Kina'ole Foundation, the Native Hawaiian Organizations Association, the Native Hawaiian Chamber of Commerce and many others.

Third Runner-up was David Dafoe, Founder and Chief Operations Officer of **Flavorman and Distilled Spirits Epicenter** of Louisville, Kentucky.

Dafoe struck out on his own after a successful career with a local beverage company, where he worked to develop well-known drink mixes and cocktails. He formed Pro-Liquitech International in 1992, which later became Flavorman, an international customer beverage production company.

Dafoe started the company with one customer and no employees, but that quickly changed as the company rapidly grew. He currently has 30 full-time and four part-time employees.