

**Agreement Establishing  
The Idaho Unified Certification Program  
For the Disadvantaged Business Enterprise Program  
in the State of Idaho**

THIS AGREEMENT is made and entered into by and between the attached listed Recipients and the Idaho Transportation Department (ITD), each a recipient as that term is defined by 49 CFR §26.81 and in accordance with the ITD approved Disadvantaged Business Enterprise (DBE) Program.

WHEREAS, 49 CFR §26.81 requires federal transportation fund recipients of a state to create a Unified Certification Program (UCP) as part of each recipient's DBE program; and

WHEREAS, the parties require certification, renewal, and decertification of firms as a DBE; and

WHEREAS, all recipients of federal transportation funds in this state are covered by the requirements of 49 CFR §26.81, and are also required to participate in a Unified Certification Program; and

WHEREAS, the parties desire to join together for cooperative action pursuant to carrying out the requirements of 49 CFR §26 and to establish an Idaho Unified Certification Program (IUCP); and

WHEREAS, the governing board of each party has by resolution authorized the entering into of the Agreement and the establishment of the IUCP; and

WHEREAS, by that agreement each current recipient and/or future recipients identified by the ITD are bound by the requirements of the IUCP and agree to abide by the requirements of the IUCP which is a continuation of the ITD current and previous process.

NOW, THEREFORE, in consideration of the mutual promises and benefits that each party shall derive therefrom, the parties agree as follows:

## **ARTICLE I: PURPOSES**

The parties have entered into this Agreement for the purposes of creating an Idaho Unified Certification Program (IUCP) to be administered by the Idaho Transportation Department Office of Civil Rights (OCR). The ITD OCR will oversee the process for designation of a Certification Committee as stated in the approved ITD DBE Program under section III DBE Certification Process, A. Certification Committee. This Certification Committee will perform DBE certification, renewal, and decertification for Idaho recipients.

## **ARTICLE II: SERVICES**

### **Section 2.1. Idaho Unified Certification Program**

The IUCP is hereby created and implemented in accordance with 49 CFR §26.81, as amended.

**STATEMENTS OF AGREEMENT  
SIGNED AND RECEIVED AS OF MAY 2019**

District	Agency	Authorized By	Address	Signed By	Date Returned/ Received
1	Athol, City of	Bob Wachter, Mayor	P.O. Box 249, Athol, ID, 83801	Bob Wachter	03/21/18
1	Benewah County	Clerk	701 W College Ave, Ste 101 St. Maries, ID 83861	Deanna Bromblett	11/02/18
1	Bonner County	BOCC Chairman	1500 Hwy 2 Ste 308 Sandpoint, ID 83864	Glen Bailey	11/06/18
1	Bonnors Ferry, City	Commissioner	PO Box 149 Bonnors Ferry, ID 83805	David Sims	11/07/18
1	Boundary County	Chairman, Dan Dinning	P.O. Box 419, Bonnors Ferry, ID 83805	Dan Dinning	03/13/18
1	City Link (Coeur d'Alene Tribe)	Alan R. Eirls	PO Box 236 Worley, ID 83876-0236	Alan R. Eirls	11/01/18
1	Coeur D'Alene	Steve Widmyer, Mayor	710 E. Mullan Avenue, Coeur D'Alene, ID	Steve Widmyer	02/20/18
1	Dalton Gardens, City of	Steve Roberge	6360 N. 4th Street, Dalton Gardens, ID	Steve Roberge	01/30/18
1	Dover, City of	Mayor Annie Shaha	P.O. Box 115, Dover, ID 83825	Annie Shaha	02/08/18
1	Eastside HD #3	Graham Christensen	6095 E Mullan Trail, CDA ID 83815	Graham Christensen	02/12/18
1	East Hope, City of	Vernon Fleisher	P.O. Box 186, Hope, ID 83836	Vernon Fleisher	03/14/18
1	Harrison, City of	Kayleen Walker	P.O. Box 73, Harrison, ID 83833	Kayleen Walker	03/29/18
1	Hauser, City of	City Clerk	11839 N. Hauser Lake Rd., Hauser, ID	Claire Hatfield	03/20/18
1	Hayden Lake, City of	Mayor Chris Beck	9393 N. Strahorn Rd, Hayden Lake, ID	Chris Beck	03/06/18
1	Hayden, City of	Steven J. Griffiths	8930 N Government Way, Hayden, ID 83835	Steven J. Griffiths	03/16/18
1	International Selkirk Loop	EX Director	PO Box 922 Bonnors Ferry, ID 83805	Stephanie Sims	11/01/18
1	Kootenai, City of	Nancy Lewis, Mayor	204 Spokane St., P.O. Box 566, Kootenai, ID 83840	Nancy Lewis	02/08/18
1	Kootenai County	Marc Eberlein	501 Government Way (PO Box 9000), Coeur d'Alene, Idaho 83816-9000	Marc Eberlein	12/06/18
1	Kootenai Metropolitan	Glenn F Miles	250 NW Blvd. Suite 209 CDA, ID	Glenn F Miles	11/05/18
1	Lakes HD	Chairman	11341 N Ramsey Rd Hayden, ID83835	Rodney A Twete	11/07/18
1	Mullan, City of	Don Kotschevar	PO Box 475 Mullan, ID 83846	Don Kotschevar	11/28/18
1	Oldtown	Lonnie Orr	215 N Washington Ave, Oldtown, ID 83822	Lonnie Orr	12/05/18
1	Osburn, City of	Lisa Millard	P.O. Box 865/ 921 E. Mullan Ave., Osburn ID 83849	Lisa Millard	03/15/18
1	Pinehurst, City of	Robert Julila	106 North Division Street P.O. Box 417 Pinehurst, ID 83850	Robert Julila	01/29/18
1	Plummer	William Weems, Mayor	800 C Street, P.O. Box B, Plummer	William Weems	11/09/18
1	Plummer Gateway HD	Jack Denny	PO Box D Plummer, ID 83851	Jack Denny	11/19/18
1	Ponderay, City of	Steve Geiger, Mayor	P.O. Box 500, Ponderay, ID 83852	Steve Geiger	02/06/18
1	Post Falls HD	Terry Werner	5629 E Seltice Way, Post Falls, ID 83854	Terry Werner	04/04/18
1	Post Falls, City of	Shannon Howard	408 N Spokane St., Post Falls, ID 83854	Shannon Howard	03/12/18
1	Priest River	James L. Martin	PO Box 415, Priest River, ID 83856	James L. Martin	02/20/18
1	Rathdrum, City of	Leon Duce	8048 W Main St Rathdrum, ID 83858	Leon Duce	11/27/18
1	Sandpoint, City of	Mayor Shelby Rognstad	1123 Lake St, Sandpoint, ID 83864	Shelby Rognstad	02/15/18
1	Shoshone County	Chairman	700 Bank St Suite 120 Wallace, ID 83873	Mike Fitzgerald	11/19/18
1	Spirit Lake	<a href="https://www.spiritlakeid.gov/">https://www.spiritlakeid.gov/</a>	6042 W. Maine St., P.O. Box 309, Spirit Lake, ID 83869	Michelle Wharton	03/20/19
1	SPOT Bus -- Ponderay	Director	31656 Hwy 200 PO Box 8 Ponderay, ID	David Sims	11/02/18
1	St. Maries, City of	Tom Carver	602 College Ave., St. Maries, ID 83861	Tom Carver	01/31/18
1	Wallace, City of	Kristina Larson	703 Cedar St., Wallace, ID 83873	Kristina Larson	01/30/18
1	Wardner, City of	Joseph A. Guardipee, Mayor	P.O. Box 719, Kellogg, ID 83837	Joseph A. Guardipee	02/14/18
1	Worley HD	Kevin J. Howard	12799 W. Ness Rd., Worley, ID 83876	Kevin J. Howard	01/22/18
1	Worley, City of	Brenda Morris	P.O. Box 219, Worley, ID 83876	Brenda Morris	02/28/18
2	Bovill, City	City Clerk/Treasurer	PO Box 569 Bovill, ID 83806	Tracy Prior	11/19/18
2	Clearwater County	John Smith, Pro-tem	P.O. Box 586, Orofino, ID 83544	John Smith	01/29/18
2	Clearwater HD	Caralyn McCollum	PO Box 445 Moscow, ID 83843	Caralyn McCollum	11/26/18
2	Clearwater RC&D Council	Board Pres	PO Box 9576 Moscow, ID 83843	John W Smith	11/09/18
2	Cottonwood	Pepper Harman	P.O. Box 571, Cottonwood, ID 83522	Pepper Harman	01/29/18
2	Craigmont, City of	Roger D. Riggers, Mayor	109 E. Main St., P.O. Box 250, Craigmount, ID 83523	Roger D. Riggers	02/07/18
2	Culdesac, City of	Robert D.E. Sharp, Mayor	100 Sixth St., Culdesac, ID 83524	Robert D.E. Sharp	04/09/18
2	Elk River, City of	Rebecca Patterson, Clerk & Treasurer	P.O. Box H, 112 S. Second Street, Elk River, ID 83827	Rebecca Patterson	02/02/18
2	Evergreen HD	Willis Humphrey	PO Box 6 Winchester, ID 83555	Willis Humphrey	11/08/18
2	Ferdinand, City of	Angie Riener	P.O. Box 115, Ferdinand, ID 83526	Angie Riener	01/29/18
2	Genesee, City of	Steve Odenborg	P.O. Box 38, Genesee, ID 83832	Steve Odenborg	02/06/18
2	Grangeville, City of	Tonya Kennedy	225 W North St., Grangeville, ID 83530	Tonya Kennedy	01/30/18
2	Grangeville HD	Paul Hauger	PO Box 269 Grangeville, ID 83530	Paul Hauger	11/08/18
2	Idaho County	Commissioner Chair	320 W Main Grangeville, ID 83530	R. Skipper Brandt	11/13/18
2	Juliaetta, City of	Richard Groseclose, Mayor	P.O. Box 229, 203 Main St, Juliaetta, ID	Richard Groseclose	04/04/18
2	Kamiah	Ken Law	P.O. Box 338, 507 Main, Kamiah, ID 83536	Ken Law	01/30/18

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District	Agency	Authorized By	Address	Signed By	Date Returned/ Received
2	Kendrick, City of	Lucinda Hites	P.O. Box 195, 808 Railroad Street, Kendrick, ID 83537	Lucinda Hites	12/14/18
2	Kidder Harris HD	Terry Agee	P.O. Box 398, Kooskia, ID 83539	Terry Agee	03/19/18
2	Kooskia, City of	Teresa Lytle	P.O. Box 126, Kooskia, ID 83539	Teresa Lytle	02/05/18
2	Lapwai, City of	Ruth McConville, Mayor	P.O. Box 336/ 315 S. Main St., Lapwai, ID 83540	Ruth McConville	02/05/18
2	Latah Co.		P.O. Box 8068, Moscow, ID 83843	Tom Lamar	03/19/18
2	LCVMPO	Director	PO Box 759 Asotin, WA 99402	Shannon Grow	11/05/18
2	Lewis County	Commissioner	510 Oak Street, Rm1, Nezperce, ID 83543	Justin McLeod	12/10/18
2	Lewiston, City of	Michael G. Collins, Mayor	P.O. Box 617, Lewiston, ID 83501	Michael G. Collins	03/26/18
2	Moscow, City of	Alisa J. Anderson, Grants Manager/ADA Coordinator	206 East 3rd St., P.O. Box 9203, Moscow, ID 83843	Alisa J. Anderson	03/26/18
2	Nezperce, City of	Steve A. Bateman, Mayor	P.O. Box 367, Nezperce, ID 83543	Steve A. Bateman	05/08/18
2	Nez Perce County	Patty Weeks	PO Box 896 Lewiston, ID 83501	Patty Weeks	11/27/18
2	North Latah County Hwy D	Dan Carscallen	1132 White Ave. Moscow, ID 83843	Dan Carscallen	11/05/18
2	Orofino, City of	Ryan Smathers, Mayor	P.O. Box 312, Orofino, ID 83544	Ryan Smathers	02/13/18
2	Pierce, City of	Vianna Marshall	404 South Main- P.O. Box 356, ID 83546	Vianna Marshall	01/29/18
2	Potlatch, City of	David L. Brown, Mayor	P.O. Box 525, Potlatch, ID 83855	David L. Brown	02/06/18
2	Prairie Hwy Dist	Chairman	P.O. Box 36, Nezperce, ID 83543	William H Hansen Chair/signed by Daniel Johnson Clerk	11/27/18
2	Reubens, City of	Nathan Weeks, Clerk	35222 Ruckman Rd, Reubens, ID 83548	Nathan Weeks	02/07/18
2	Riggins, City of	Glenna McClure, Mayor	P.O. Box 249, Riggins, ID 83549	Glenna McClure	02/14/18
2	Stites, City of	Rey Mireles	P.O. Box 300, Stites, ID 83552	Rey Mireless	01/30/18
2	South Latah HD	Kevin Renfrow	P.O. Box 307, Genesee, ID 83832	Kevin Renfrow	12/07/18
2	Weippe, City of	Caralyn McCollum	623 N. Main St., Weippe, ID 83553	Caralyn McCollum	01/28/18
2	White Bird HD	Joaquin M Lowe, Commissioner-Chair	P.O. Box 152 White Bird, ID 83554	Joaquin M Lowe	02/13/18
2	Whitebird, City of	Sandra L. Murphy, City Clerk/Treasurer	P.O. Box 74 212 River Street, White Bird, ID 83554	Sandra L. Murphy	02/27/18
3	ACHD	Commission	3775 Adams St., Boise, ID	Sara Baker	12/12/18
3	Ada County	Commissioner	200 W Front St Boise, ID 83702	David Case	11/27/18
3	Adams County	Commissioner, Vice Chairman	P.O. Box 325, New Meadow, ID 83654	Mike Paradis	11/30/18
3	Boise County	Mary Prisco	PO Box 1300 Idaho City, ID 83631	Mary Prisco	11/27/18
3	Boise State University		1910 University Dr., Boise, ID 83725	Alicia Estey, Chief of Compliance Officer	04/02/19
3	Boise, City of	Mayor	3201 W Airport Way Suite 1000 Boise, ID 83705	Dave Beiter	11/28/17
3	Caldwell, City of	Garret L. Nancolas, Mayor	P.O. Box 1179, Caldwell, ID, 83606	Garret L. Nancolas	02/05/18
3	Cambridge, City	Mayor	PO Box 220 Cambridge, ID 83610	Jack Toothman	11/02/18
3	Canyon County	Board of Commissioners	1115 Albany St Caldwell, ID 83605	BOCC	11/16/18
3	Canyon HD 4	Dave Jones	15435 Highway 44, Caldwell, ID 83607	Dave Jones	01/19/18
3	Cascade, City of	Mayor	P.O. Box 649, Cascade, ID 83611	Julie Crosby	02/12/18
3	Council, City of	Bruce Gardner, Mayor	P.O. Box 606, Council, ID 83612	Bruce Gardner	02/22/18
3	Crouch, City of	Vickie L. Chandler	342 Village Circle, Garden Valley, ID 83622	Vickie L. Chandler	01/30/18
3	Donnelly, City of	Brian Koch	P.O. Box 725, Donnelly, ID 83615	Brian Koch	02/26/18
3	Eagle, City of	Stan Ridgeway, Mayor	660 E. Civic Lane, Eagle, ID 83616	Stan Ridgeway	02/02/18
3	Elmore County	Board of Commissioners	150 S. 4th E., Mountain Home, ID 83647	Wesley Weotan, Franklin Corbus and Albert Hofer	12/07/18
3	Emmett	Gordon W Petrie	501 E. Main St., Emmett, ID 83617	Gordon W Petrie	11/28/18
3	Fruitland, City of	Brian F. Howell, Mayor	P.O. Box 324, 200 S. Whitley Drive, Fruitland, ID 83619	Brian F. Howell	02/12/18
3	Garden City, City of	John G. Evans, Mayor	6015 Glenwood, Garden City, ID 83714	John G. Evans	02/05/18
3	Gem County	Chairman of County Commissioners	415 E. Main St., Emmett, ID 83617	Bill Buttucci	12/10/18
3	Glenns Ferry HD	Dewey Crane, GFHD Chairman	P.O. Box 66, Glenns Ferry, ID 83623	Dewey Crane	03/15/18
3	Glenns Ferry, City of	Monty White, Mayor	P.O. Box 910, Glenn Ferry, ID 83623	Monty White	01/31/18
3	Golden Gate HD	Director	500 Golden Gate Ave East Wilder, ID 83676	Gordon Bates	11/28/18
3	Grandview, City of	Jodi Jewett	425 Boise Ave P.O. Box 69, Grand View, ID 83624	Jodi Jewett	02/14/18
3	Highway Dist #1 New	Dale Miller	3890 NW 1st Ave, New Plymouth, ID 83655	Dale Miller	12/25/17

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District	Agency	Authorized By	Address	Signed By	Date Returned/Received
3	Homedale, City of	Gheen Christoffersen	P.O. Box 757, Homedale, ID 83628	Gheen Christoffersen	01/30/18
3	Horseshoe, City of	Terri Lawson	P.O. Box 246, Horseshoe Bend, ID 83629	Terri Lawson	01/30/18
3	Idaho Dept of Parks/Rec	David Langhorst	5657 E Warm Springs Blvd. Boise 83706	David Langhorst	11/06/18
3	Idaho State Historical	Ex Director	2205 Old Penitentiary Rd. Boise, ID 83712	Janet Gallimore	11/07/18
3	Idaho State Police	Director	700 S Stratford Dr Meridian, ID 83642	Kedrick R. Wills	11/06/18
3	Kuna, City of	Joe Stear, Mayor	751 W. 4th Street, Kuna, ID, 83634	Joe Stear	02/07/18
3	Marsing, City of	Janice C. Bicandi	P.O. Box 125, Marsing, ID 83639	Janice C. Bicandi	01/29/18
3	McCall, City of	Jackie Aymon	216 E Park St., McCall, ID 83638	Jackie Aymon	02/08/18
3	Meadow Valley Rural Fire	Secretary/Treasurer	PO Box 523 New Meadows, ID 83654	Linda M DeMoss	11/19/18
3	Melba, City of	Noui Stapleton	P.O. Box 209, Melba, ID 83641	Noni Stapleton	02/01/18
3	Meridian, City of	<a href="https://meridianscity.org/">https://meridianscity.org/</a>	33 East Broadway Ave, Meridian, ID	Mayor Tammy deWeerd	03/26/19
3	Meridian Police	Jeff A. Lavey	1411 E. Water Tower St., Meridian, ID 83642	Jeff A. Lavey	02/08/18
3	Middleton	Darin Taylor, Mayor	P.O. Box 487, Middleton, ID 83644	Darin Taylor	02/21/18
3	Midvale, City of	Mariah Baladez	P.O. Box 115, Midvale, ID 83645	Mariah Baladez	01/30/18
3	Mountain Home (City of)	Rich Sykes, Mayor	P.O. Box 10, Mountain Home, ID 83647	Rich Sykes	02/12/18
3	Mountain Home HD	George "Larry" Hall	P.O. Box 756, Mountain Home, ID 83647	Larry Hall	12/05/18
3	Nampa, City of	Tom Points	411 3rd St. S., Nampa, ID 83651	Tom Points	01/22/19
3	LHTAC	Jeff Miles	3330 Grace St Boise, ID 83703	Jeff Miles	11/06/18
3	New Meadows, City	Mayor	PO Box 324 New Meadows, ID 83654	Darbey Edwards	11/02/18
3	New Plymouth, City of	Danielle Painter	P.O. Box 158, New Plymouth, ID 83655	Danielle Painter	01/29/18
3	Northwest Nazarene	President	623 S University Blvd Nampa, ID 83686	Joel Pearsall	11/27/18
3	Notus-Parma HD No. 2	William J. Hartman	P.O. Box 719, Parma, ID 83660	William J. Hartman	03/13/18
3	Owyhee County	Chairman	20381 State Hwy 78 Murphy, ID 83650	Kelly Aberasturi	11/26/18
3	Parma, City of	Nathan Leigh	P.O. Box 608, Parma, ID 83660	Nathan Leigh	03/05/18
3	Payette, City of	City Treasurer	700 Center Ave Payette, ID 83661	M Cordova	11/27/18
3	Payette County	Georgia Hanigan	1130 3rd Ave. N Room 104 Payette, ID	Georgia Hanigan	11/19/18
3	Star, City of	Chad Bell	P.O. Box 130, Star, ID 83669	Chad Bell	02/08/18
3	Three Creek HD	Dale H. Sluder	56562 Blossom Ln, Rogerson, ID 83302	Dale H. Sluder	01/22/18
3	Treasure Valley Transit	Terri Lindenberg	1136 W Finch Dr Nampa, ID 83651	Terri Lindenberg	11/01/18
3	Valley County	Chairman	P.O. Box 1350, Cascade, ID 83611	Gordon Cruichkshank	12/10/18
3	Valley Regional Transit	Kelli Bodesheim	700 NE 2nd St, Suite 100 Meridian, ID 83642	Kelli Bodesheim	11/05/18
3	Washington County	Board of Commissioner Chairman	256 E Court St; PO Box 670 Weiser, ID 83672	Kirk Chandler	12/03/18
3	Weiser, City of	David Tate	55 W Idaho Weiser, ID	David Tate	11/30/18
3	Weiser Valley HD	Bruce Winegar, Chairman	998 Olds Ferry Rd, Weiser, ID 83672	Bruce Winegar	02/13/18
3	Wilder, City of	Wendy Burrows-Severy	107 4th St, P.O. Box 687, Wilder, ID 83676	Wendy Burrows-Severy	02/22/18
3	Winona HD	Tim Schumacher	PO Box 531 Cottonwood, ID 83522	Tim Schumacher	11/05/18
3	YMCA Treasure Valley	David L Duro	1177 W State St Boise, ID 83702	David L Duro	11/05/18
4	Acequia, City of	Larry Wall, Mayor	P.O. Box 774, Acequia, ID 83350	Larry Wall	03/14/18
4	Albion, City of	Sharon Hardy Mills	P.O. Box 147, Albion, ID 83311	Sharon Hardy Mills	03/06/18
4	Arimo, City of	Lonnie Gunter	P.O. Box 61, Arimo, ID 83214	Lonnie Gunter	04/04/18
4	Bellevue, City of	Kathleen Clark	115 E Pine Street, P.O. Box 825, Bellevue, ID 83313	Ned Burns, Mayor	01/10/19
4	Bingham County		501 N. Maple, Blackfoot, ID 83221	Whitney Manwaring	04/22/19
4	Blaine County	Angenie McCleary	206 1st Ave S., Suite 300, Hailey, ID, 83333	Angenie McCleary	02/12/18
4	Bliss, City of	Larry Graves, Chairman	180 S 2nd Ave, Bliss, ID P.O. Box 107 83314	Larry Graves	02/14/18
4	Buhl, City of	Karen Drown	203 Broadway Ave N	Karen Drown	01/29/18
4	Buhl HD	Director	1500 W Main Buhl, ID 83316	John Zamora	11/27/18
4	Burley HD	Gaylen Smyer, Chairman	402 East 10th, Burley, ID 83318	Gaylen Smyer	02/12/18
4	Burley, City of	Steve L. Ormond	P.O. Box 1090, Burley, ID, 83318	Steve L. Ormond	02/21/18
4	Camas County	Bob Kunau	501 Soldier Road, P.O. Box 430, Fairfield, ID 83327	Camas County Commissioners Can't read signature.	05/13/19
4	Carey, City of	Teresa Cenorruse	20482 N. Main St. Carey, ID 83320	Teresa Cenorruse	03/05/18
4	Cassia County	<a href="https://www.cassiacounty.org/">https://www.cassiacounty.org/</a>	1459 Overland Avenue, Burley, ID 83318	Bob Kunau	12/03/18

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District	Agency	Authorized By	Address	Signed By	Date Returned/ Received
4	College of Southern Idaho	VP Finance & Administration	PO Box 1238 Twin Falls, ID 83301	Jeffrey M. Harmon	11/02/18
4	Delco, City of	Not Provided	P.O. Box 159, 8N Clark St., Delco, ID 83323	Not legible	02/26/18
4	Dietrich, City of	Don Heiken, Mayor	35 W. First St., Dietrich, ID 83324	Don Heiken	02/05/18
4	Fairfield, City	City Clerk	PO Box 336 Fairfield, ID	mickey dalton	11/27/18
4	Filer, City of	Robert Templeman, Mayor	P.O. Box 140 300 Main St., Filer, ID 83328	Robert Templeman	02/28/18
4	Filer HD	Loren A. Holloway, Chairman	P.O. Box 29, Filer, ID 83328	Loren A. Holloway	02/13/18
4	Gooding, City of	Howie Lierman	308 5th Ave W, Gooding, ID 83330	Hollye Lierman	01/30/18
4	Gooding County	Mark Bolduc	624 Main St, Gooding ID 83330		12/03/18
4	Hailey, City of Hailey	Fritz Haemmerle, Mayor	115 Main St. S, Suite H, Hailey, ID 83333	Fritz Haemmerle	05/14/18
4	Hansen, City of	Krystal Ray	P.O. Box 170, Hansen, ID 83334	Krystal Ray	02/07/18
4	Heyburn, City of	Tony Morley, City Administrator	941 18th St., Heyburn, ID 83336	Tony Morley	03/09/18
4	Hollister, City of	Jayne Self	2392 Main St., Hollister, ID 83301	Jayne Self	02/05/18
4	Jerome, City	David M Davis	152 E Avenue A Jerome, ID 83338	David M Davis	10/20/18
4	Jerome Highway District	Mike Praegitzer, Chairman	30 North 100 West, Jerome, ID 83338	Mike Praegitzer	02/08/18
4	Ketchum, City of	Neil Bradshaw, Mayor	480 East Ave,	Neil Bradshaw	02/01/18
4	Kimama HD	Ryan Robertson		Ryan Robertson	11/28/18
4	Kimberly, City of	Roxanne Bymum	242 Hwy 30, Kimberly, ID 83341	Roxanne Bymum	02/08/18
4	Lincoln Co		111 West B Street, Suite C, Shoshone, ID 83352	Rebecca Wood	04/01/19
4	Malta, City of	Lisa Bankhead	P.O. Box 82, Malta, ID 83342	Lisa Bankhead	02/05/18
4	Minidoka, City	James Cook	PO Box 85 Minidoka, ID 83347	James Cook	03/08/18
4	Minidoka HD	Jesse Miller	PO Box 237 Rupert, ID 83350	Jesse Miller	11/04/18
4	Oakley HD	Timothy Lloyd, Chairman	P.O. Box 155, Oakley, ID 83346	Timothy Lloyd	02/08/18
4	Raft River HD	Gus Oman	320 N Main, P.O. Box 636, Malta ID 83342	Gus Oman	02/07/18
4	Richfield HD #1	Road Foreman	P.O. Box 180, Richfield, ID 83349	David Guthrie	12/04/18
4	Rupert, City	Mayor	PO Box 426 Rupert, ID 83350	Michael Brown	02/13/18
4	Shoshone, City of	Dena Mabbutt, City Clerk/ Treasurer	P.O. Box 208, Shoshone, ID 83352	Dena Mabbutt	01/30/18
4	Sun Valley, City of	Peter Hendricks	P.O. Box 416, 81 Elkhorn Rd, Sun Valley	Peter Hendricks	02/20/18
4	Twin Falls, City	Shawn Barigar	PO Box 1907 Twin Falls, ID 83301	Shawn Barigar	11/27/18
4	Twin Falls County	Terry Ray Kramer	PO Box 126 Twin Falls, ID 83303	Terry Ray Kramer	11/30/18
4	Twin Falls HD	Dave Burgess	2620 Kimberly Road, Twin Falls, ID 83301	Dave Burgess	02/07/18
4	Wendell	Administrator	375 1st Ave. East Wendell, ID 83355	Brad Christopherson	11/20/18
4	Wendell HD	Warren Lawton	P.O. Box 187, Wendell, ID 83355	Warren Lawton	02/08/18
5	Aberdeen, City of	Larry Barrett	P.O. Box 190, Aberdeen, ID 83210	Larry Barrett	02/13/18
5	Aberdeen School Dist	C.Jane Ward	P.O. Box 610 Aberdeen, ID 83210	C.Jane Ward	11/01/18
5	Bancroft	Debbie Swensen/ City Clerk	P.O. Box 39 Bancroft, ID 83217	Debbie Swensen	01/29/18
5	Bannock County	Commissioner	624 East Center, Pocatello, ID 83201	Ken Bullock	12/04/18
5	Bannock Transportation Planning Organization	Mori Byington	210 E Center Pocatello, ID 83201	Mori Byington	11/02/18
5	Basalt, City of	City of Basalt	P.O. Box 178, Basalt, ID 83218	City Clerk	02/02/18
5	BLACKFOOT	Marc Carroll	157 N. Broadway, Blackfoot, ID 83221	Marc Carroll	01/30/18
5	Caribou County		159 S. Main, Soda Springs, ID 83276	Bryce Somsen	11/28/18
5	Chubbuck, City	Rodney Burch	5160 Yellowstone Chubbuck, ID 83202	Rodney Burch	11/01/18
5	Clifton, City of	Eve Waite	P.O. Box 37, Clifton, ID 83228	Eve Waite	01/30/18
5	Downey, City of	Dennis J. Phillips	215 S. Main, Downey, ID 83234	Dennis J. Phillips	02/13/18
5	Downey Swan Lake HD	Monte Henderson	211 S Highway 91 Downey, ID 83234	Monte Henderson	01/22/18
5	Firth, City of	Robert Dial	P.O. Box 37, Firth, ID 83236	Robert Dial	01/30/18
5	Franklin County	Commission Chair	39 W Oneida Preston, ID 83263	Dirk Bowles	11/28/18
5	Georgetown, City of	Lynette Smith	P.O. Box 99 Georgetown, ID 83239	Lynette Smith	01/30/18
5	Grace, City of	Jackie Barthlome	P.O. Box 288/ 108 E Center Grace, ID 83241	Jackie Barthlome	06/14/18
5	Idaho Falls, City	Mayor	308 Constitution Way Idaho Falls, ID 83402	Rebecca Noah Cooper	11/30/18
5	Idaho State University	Kevin Saterlee	921 S 8th Ave Pocatello, ID 83205	Kevin Saterlee	11/28/18
5	Malad, City of	Joan Hawkins, Mayor	59 Bannock St, Malad, ID 8352	Joan Hawkins	02/05/18

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District	Agency	Authorized By	Address	Signed By	Date Returned/ Received
5	Montpelier		534 Washington St. Montpelier, ID	Rick Roberts	03/20/19
5	Oneida County	Chairman	616 W 1500 S Malad, ID 83252	Max C Firth	11/19/18
5	Pocatello, City	Mayor	PO Box 4169 Pocatello, I D 83205	Brian C. Blad	04/20/18
5	Power Co	Ron Funk	543 Bannock Ave, American Falls, ID 83211	Ron Funk	12/17/18
5	Power County HD	Chairman	PO Box 513 American Falls, ID 83211	Wade Povey	11/19/18
5	Preston, City	City Clerk	70 W Oneida Preston, ID 83263	Linda Acock	11/26/18
5	Shelley, City of	Sandy Gaydusek	101 S. Emerson Shelley, ID	Sandy Gaydusek	01/31/18
5	Soda Springs, City of	Austin W. Robinson	9 West 2nd South, Soda Springs, ID 83276	Austin W. Robinson	02/07/18
5	Weston, City of	Sharon Kropf	P.O. Box 68, Weston, ID 83286	Sharon Kropf	02/12/18
6	Ammon, City of	Sean J. Coletti	2135 S. Ammon Rd, Ammon, ID 83406	Sean J. Coletti	02/23/18
6	Bonneville County	Roger Christenson	605 N Capital Ave. #102 Idaho Falls, ID	Roger Christenson	11/29/18
6	Butte County		2827 N. 3375 W., Moore, ID 83255	Brian Harrell	04/08/19
6	Clark County	Gregory Shenton	224 W Main St	Gregory Shenton	11/26/18
6	Clayton Area Historical	Myron Combs	PO Box 1 Clayton, ID 83227	Myron Combs	11/28/18
6	Custer Co.	Steve W. Smith	P.O. Box 385, Challis, ID 83226	Steve W. Smith	01/14/19
6	Driggs, City of	Johnson, Mayor	P.O. Box 48, Driggs, ID 83422	Johnson, Mayor	02/06/18
6	Dubois, City of	City Clerk	P.O. Box 27, Dubois, ID 83423	Lisa Sheriton	02/05/18
6	Fremont County	County Commissioner Chairman	151 W 1st St. Anthony, ID 83445	John Stoddard	12/03/18
6	Iona, City of	Dan Gubler, Mayor	3548 N. Main St., Iona, ID 83427	Dan Gubler	02/20/18
6	Jefferson County	Brian Farnsworth	210 Courthouse Way	Brian Farnsworth	12/03/18
6	Lemhi County	Clerk	206 Courthouse Dr Salmon, ID 83467	Brett Barsalou	11/19/18
6	Lewisville, City of	Donetta Fife, Clerk/Treasurer	3451 East 480 North, Lewisville, ID 83431	Donetta Fife	02/06/18
6	Madison County	Jon Weber	134 E. Main Street, Rexburg, ID 83440	Jon Weber	12/10/18
6	Menan, City	Clerk/Treasurer	PO Box 127 Menan, ID 83434	Allyson Pettingill	11/19/18
6	Mud Lake, City of	Sherry Locascio, Mayor	P.O. Box 56 Terreton, ID 83450	Sherry Locascio	03/14/18
6	Rexburg, City of	Jerry Merrill, Mayor	35 N. 1st E., Rexburg, ID 83440	Jerry Merrill	02/06/18
6	Rigby	Jason Richardson	158 W Fremont, Rigby, ID 83442	Jason Richardson	02/06/18
6	Ririe, City of	Larry Lovell, Mayor	464 Main St. P.O. Box 68, Ririe, ID 83443	Larry Lovell	02/09/18
6	Roberts, City of	Gale Scrivner	P.O. Box 242 Roberts, ID 83444	Gale Scrivner	01/31/18
6	Salmon, City of	Leo R. Marshall	200 Main St., Salmon, ID	Leo R. Marshall	02/14/18
6	Salt Lake Express (Western Trails Charters and Tours	Jacob Price	785 S Railroad Ave Rexburg, ID 83440	Jacob Price	11/02/18
6	St. Anthony, City of	Donald Powell, Mayor	420 N Bridge St., Suite A, St. Anthony, ID 83445	Donald Powell	02/05/18
6	Sugar, City of	David D. Ogden, Mayor	10 E. Center, Sugar City, ID 83448	David D. Ogden	01/30/18
6	Teton County	Commissioner	150 Courthouse Dr., Driggs, ID 83422	Cynthia Riegel	12/10/18
6	Tetonia, City of	Gloria Hoopes	P.O. Box 57, Tetonia, ID 83452	Gloria Hoopes	02/15/18
6	Ucon, City of	Craig Sturman, Mayor	P.O. Box 98, Ucon, ID 83454	Craig Sturman	02/05/18
6	Victor, City of	Mayor	32 Elm St., Victor, ID 83455	Jeff Potter	12/06/18
	<b>Transit Subrecipients</b>				
1	Northwestern Stage Lines		4611 S Ben Franklin Ln Spokane, WA 99224	Shirley Sample	04/01/19
1	CDA Tribe		PO Box 236 Worley, ID 83876-0236	Alan Eirls	03/22/19
1	SPOT/Dover		31656 Hwy 200 Box 8 Ponderay, ID	David Sims	01/28/19
1	Valley Vista		820 Elm St. St. Maries, ID 83861	Lee Ann Michael	03/19/19
2	COAST		PO Box 107 210 S Main St. Colfax, WA	Craig VanTine	04/01/19
2	Lewiston Transit		215 D Street Lewiston, ID 83501	Suzanne Seigneur	04/30/19
2	DAC		505 N Main St. Moscow, ID 83843	Mark Leeper	03/19/19
2	SMART (aka RPT)		PO Box 3854 Moscow, ID 83843	Daniel Gray	01/30/19
3	CCOA/Metro		4307 Skyway St Caldwell, ID 83605	Grant Jones	03/28/19
3	EOA		134 N Washington Ave Emmett, ID 83617	Donna Waters	01/30/19
3	Kuna Senior Center		PO Box 39 229 Ave B Kuna, ID	Evelyn Cunnington	03/22/19
3	Payette Senior Center		137 N Main St. Payette, ID 83661	Kathy Patrick	02/04/19
3	TVT		1136 W Finch Dr. Nampa, ID 83651	Terri Lindenberg	03/20/19
3	VRT		700 NE 2nd St, Suite 100 Meridian, ID 83642	Jason Jedry	02/04/19
3	Witco, Inc.		3919 E Ustick Rd. Caldwell, ID 83605	David Ptaszek	03/20/19

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District	Agency	Authorized By	Address	Signed By	Date Returned/ Received
4	Minidoka Memorial Hospital		1224 8th St. Rupert, ID 83350	Jeff Heins, Chair Board of Trustees	04/25/19
4	MRTA		PO Box 3091 Ketchum, ID 83340	Wally Morgus	01/29/18
4	Trans IV		PO Box 1238 Twin Falls, ID 83303-1238	Jeffrey Harmon	04/10/19
4	Senior Connection		721 Third Ave So. PO Box 28 Hailey, ID 83333	Teresa Beahen Lipman	01/29/19
4	Crisis Center of South		570 Shoup Ave. W Twin Falls, ID 83301	Kim Dopson	04/01/19
5	Oneida- Hospital		150 N 200 W. Malad, ID 83252	John Williams	03/19/19
6	START		PO Box 1687 Jackson, WY 83001	Darren Brugmann	03/01/19

- a. The IUCP will follow all certification, renewal, and decertification procedures in accordance with the certification standards of CFR 49, Subpart D of §26, the certification procedures of Subpart E of §26 and Subpart C of §23 as applied by the ITD in its DBE Program. This is addressed in the DBE Program Plan in Subpart E – DBE Certification Procedures. The Application Procedure for Certification as follows:
  - i. Applications are conducted online at: <https://itd.dbesystem.com>
  - ii. The ITD DBE Program Coordinator reviews the application and documentation to verify that the information is complete and then requests that the appropriate district Safety Compliance Officer (SCO) perform an on-site review.
  - iii. The Certification Committee will meet every thirty (30) days or sooner if necessary. The Certification Committee will make eligibility decisions within 90 days of receipt of all required information.
  - iv. Out of state firms applying for certification must be certified within their home state to qualify for the Idaho program. On-site-reviews from the out-of-state applicant will be accepted from the home state certification entity. See Subpart E.4, “Interstate Certification”, in the DBE Program Plan.
  - v. A firm that believes that they have been wrongly denied certification may appeal in writing to the United States Department of Transportation, Departmental Office of Civil Rights, External Civil Rights Program Division, 1200 New Jersey Avenue SE, Washington, D.C. 20590. Appeals must be submitted within ninety (90) days after certification has been denied.
  - vi. A firm that receives a Notice of Intent to Decertify may request an informal hearing by the selected Hearing Officer. Requests for an oral hearing must be submitted within 10 days of the notification and will be conducted within 30 days of receipt of the request. A hearing request for written arguments must be submitted within 30 days and then the selected Hearing Officer will make a decision within 30 days from receipt of the request. Any request for a hearing must be directed to Office of Civil Rights Manager (OCRM) at the Idaho Transportation Department, 3311 West State Street, Boise, Idaho 83703-1129.
  - vii. The Idaho electronic DBE Directory located on the ITD website will be updated with additions, deletions, and other changes as they occur. In addition to this update, upon request interested members of the IUCP will be notified of changes as they occur.
- b. The IUCP will cooperate fully with oversight, review and monitoring activities of the United States Department of Transportation (USDOT) and its operating administrations.



- c. The IUCP will implement USDOT directives and guidance concerning certification, renewal, and decertification procedures in accordance with the certification standards of CFR 49, Subpart D of §26, the certification procedures of Subpart E of §26 and Subpart C of §23 as applied by the approved ITD DBE Program Plan.
- d. Each recipient party to this Agreement shall ensure that the IUCP has sufficient resources and expertise to carry out the requirements of 49 CFR §26 and §23. The ITD Office of Civil Rights is currently receiving appropriate resources to provide the needed actions to meet the requirements of 49 CFR §26 in the establishment and implementation of the IUCP.
- e. The IUCP will be fully implemented within 120 days of the Secretary's approval of the IUCP on the following schedule:
  - i. Within 90 days of the Secretary's approval of the IUCP, each party to this agreement will begin to utilize the unified procedures set forth in the IUCP Agreement.
  - ii. Within 120 days after the Secretary's approval of the IUCP, the Committee will begin to meet on a regular basis as required to certify DBE applicants.
  - iii. Within 60 days after the Secretary's approval the IUCP will post the unified DBE Directory on its website.

## **Section 2.2. Idaho Unified Certification Committee**

The ITD/OCRM is identified as the administrator of the IUCP and responsible for the process for designation of the Certification Committee (Committee) which is established to administer the IUCP certifications as required by the approved ITD DBE Program Plan and CFR 49 §26, Subpart D and Subpart E and §23, Subpart C.

## **Section 2.3. DBE Directory**

An online DBE Directory will be maintained by the ITD/OCR at <https://itd.dbesystem.com>.

## **Section 2.4. Classification of Business and Financial Information**

Each recipient under this Agreement shall safeguard from disclosure to unauthorized person information that may reasonably be considered confidential business information consistent with Federal, State and local law.

# **ARTICLE III: TERM AND SCOPE OF AGREEMENT**

## **Section 3.1. Term**

This agreement shall be effective immediately upon its execution by all the parties hereto and the approval of the IUCP by the Secretary of the USDOT. This Agreement

and the IUCP shall continue in force as long as required by federal laws and regulations, unless terminated pursuant to Section 3.2. of the Agreement.

**Section 3.2. Early Termination**

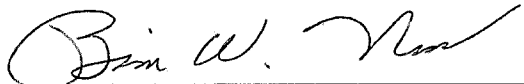
Any party to this Agreement may terminate its relationship to the IUCP upon a showing of non-recipient status, provided approval is given by USDOT for such termination.

**Section 3.3. Limited Agreement**

This Agreement is limited in scope and nothing contained in this Agreement shall imply any relationship between any of the signing parties beyond the creation and implementation of the IUCP.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below and attached:

**IDAHO TRANSPORTATION DEPARTMENT**

BY:   
\_\_\_\_\_  
BRIAN W. NESS, Director

DATE: 10/12/2017