



**Your Safety.
Your Mobility.
Your Economic Opportunity.**

Interagency Working Group (IWG) Meeting Minutes

March 10, 2020: 1:00 pm – 3:00 pm

Idaho Transportation Department

3311 W. State St, Boise, Idaho 83703, Room 212

Chair: Amanda Ames

Vice Chair: Craig Shaul

1. Call to Order (Chair)
2. Roll Call (Chair)

Idaho Workforce Development Council	Amanda Ames
Health & Welfare – Medicaid	Cathy Libby
Health & Welfare	Chris Freeburne (Phone)
Idaho Council on Development Disabilities	Richelle Tierney (Phone)
Idaho Department of Labor	Craig Shaul
Idaho Commission on Aging	Erin A. Olsen (Phone)
Idaho Transportation Department	Ron Duran
CTAI	Terri Lindenberg (Phone)
Division of Vocational Rehabilitation	Stephanie Bowles (Phone)
Idaho Department of Education	Derek Newland
Idaho Department of Commerce	Jerry Miller
Veterans Services	Kevin Wallior (Phone)
COMPASS	Kathy Parker
Idaho Transportation Department	Shauna Miller
US Census Bureau	Juanita Risch
Verizon	Daren McKinney

3. Approval of Minutes (Chair) Vote – Approved
 - Member Shaul motioned to approve, Member Olsen seconded the motion
4. Public Comment – None
5. Safety Share (ITD-Miller) – Seatbelt Safety
6. 2020 Census Presentation
 - Overview of 2020 Census and Requirements



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7. Subcommittee Report Out (ITD-Duran)
 - Onboarding/orientation package (for next meeting)
 - ITD-PT Come to the table with PTO Initiatives
 - Review Idaho Code 40-514 (last reviewed/amended 1992, 2000)
 - Current partnerships and collaborative efforts included in report outs
 - Additional IWG Participation statewide, not just in treasure valley

8. ITD Board Outreach Workshops (ITD-Duran)
 - Idaho Transportation Board is changing how their annual board tours are done. They are doing a town hall workshop. IWG has a seat at that meeting and has the opportunity to participate in those meetings and potentially talk to the board. Unified, direct message from IWG.
 - PTAC representatives will be attending the meetings as well.
 - Chair Ames – IWG should attend to learn even if we don't have "messaging yet"

9. 2020 Goal Setting (Chair) Vote – Approved
 - Subcommittee suggestion is that 3 year goal setting
 - Goal 1: Identify purpose, structure, and direction of the group so it is more conducive to collaboration and information gathering and do an orientation. (2020)
 - ITD-PT to do mission/purpose statement to be presented next meeting that aligns with code.
 - Each representative identify and bring to the group transportation barriers they face in their respective agencies.
 - Goal 2: Broaden representation for all districts by the end of 2020.
 - Not adding/changing seats but the potential for ex officio members participating in the group from every district throughout the state.
 - Goal 3: Idaho Code 40-514 update/review (legislative if needed)
 - Would need to be done no later than August/September to go to next legislative session
 - Member Shaul motioned to approve, Member Newland seconded the motion



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10. Agency Initiatives/Projects – Informational Only

- **Idaho Transportation Department (R. Duran)** - Our office is focusing a lot right now on outreach more specifically our Share the Ride Idaho app that connects people who need rides with transit options. ACHD Commuteride is the driver behind the platform. Summer Hirschfield (ITD-PT) is the liaison from our office for this application. Currently it is underutilized outside of the Treasure Valley. While at the Idaho Housing and Finance Administration Conference our office signed up more than 10 additional providers. We will have a booth at the Highway Safety Summit in April in Sun Valley. We are looking at partnering with Law Enforcement.
 - Member J. Miller suggested the Association of Idaho Cities in June.
- **Idaho Department of Labor (C. Shaul)** – We are working on long term industry and occupation projections which should be out by June 30. Rural Summit in DOL will be hosting in Caldwell. Updating a profile of rural Idaho and will have data for the summit.
- **Idaho Department of Health & Welfare (Medicaid) (C. Libby)** – I will be on the road doing outreach later this month. Talking with providers and users of transit services and identify how to better serve our users and communities. Reviewing info collected from RFP.
- **Idaho Department of Education (D. Newland)** – We are on our 3rd count of ridership and the last of our mileage counts. Both done multiple times a year. Seeing substantial growth in costs. Gearing up to do driver recruitment during summer months.
- **Idaho Department of Commerce (J. Miller)** – Opportunity Zones is a federal tax incentive intended to drive low income tracks. Bonus criteria built into funding opportunities to have an advantage. J. Miller is willing to share this information. Some examples of agencies using this USDA, Small Business Development, Dept. of Commerce, US Dept. of Commerce Economic Development Administration, etc.
- **Idaho Workforce Development Council (A. Ames)** – Highway construction skills gap report. Identified areas for work based learning opportunities.



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- **Community Transportation Association of Idaho** (T. Lindenberg) – Statewide initiative for technology to assist public transportation providers with gathering data in a more efficient manner. Received statewide representation from transit agencies that are interested. Functionality problems with previous system procured 10 years ago.
- **Idaho Commission on Aging** (E. Olsen) – Gathering information from our rural areas and identifying transportation needs and issues. Ridesharing has come up. May be implementing program called “Seniors to Seniors”. High School Seniors connecting with senior citizens to work together.
- **Idaho Department of Health & Welfare** (C. Freeburne) – Nothing to report at this time.
- **Veterans Services** (K. Wallior) – Nothing for transit. Managing 3 long-term nursing facilities across the state. Corona Virus mitigation.

11. Adjourn (Chair) (CS, RD) – approved

- Member Shaul motioned to approve, Member Duran seconded the motion