



## Interagency Working Group (IWG) Meeting Minutes

December 8, 2020, 1:00 – 3:00 pm  
Idaho Transportation Department  
Conference Room: Webex  
3311 W State Street, Boise, ID 83703

Chair: Amanda Ames  
Vice Chair: Craig Shaul

- I. Call to Order (Chair) at 1:08 pm
- II. Roll Call (Chair)

Idaho Workforce Development Council	Amanda Ames
Health & Welfare – Medicaid	Cathy Libby
Health & Welfare	Chris Freeburne
Idaho Department of Labor	Craig Shaul
Idaho Commission on Aging	Erin A. Olsen
Idaho Transportation Department	Ron Duran
CTAI	Terri Lindenberg
Idaho Department of Commerce	Kimberly Glineski
Nez Perce Tribe	MaryBeth Frank-Clark
Veterans Services	Kevin Wallior
Idaho Transportation Department	Shauna Miller
COMPASS	Rachel Haukkala

- III. Approval of Minutes (Chair) Vote – Approved
  - Member Shaul motioned to approved, Member Freeburne seconded
- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – Winter Driving Safety
- VI. PT Office Update (ITD-Duran)
  - PT Office will continue to work remotely
  - Public Transportation Summit Update
  - One-Time Funding (Regular & CARES) Update
  - Idaho Falls public transit reinstatement update
  - Twin Falls Small Urban transition update
  - CARES Act Update



- VII. Vice Chair Elections (Chair) Vote – approved Member Lindenberg
  - Member Duran nominated Member Lindenberg, Member Olsen seconded
  - Member Lindenberg accepted
  
- VIII. Annual Report Preparation (ITD-Miller)
  - Draft sent to member 12/08/20.
  - Revisions/Comments due back 12/16/20.
  
- IX. Annual Charter Review (Chair) Vote – Approved
  - Member Shaul motioned to approve with no changes, Member Lindenberg seconded
  
- X. 2021 Schedule (Chair) Vote – approved
  - Member Olsen motioned to approve schedule, Member Duran seconded
  - Meeting dates:
    - March 10, 2021
    - June 22, 2021
    - September 28, 2021
    - December 14, 2021
  
- XI. IWG Goal Review/Updates (Chair) Vote – No vote needed
  - No changes
  
- XII. PT Office Annual Transportation Board Update (ITD-Duran)
  - Will highlight goals and activities of IWG
  
- XIII. Agency Initiatives/Projects – Informational Only
  - **Idaho Workforce Development Council** (A. Ames) – Idaho Launch Program up and running. Working on the Youth Apprenticeships program.
  - **Idaho Department of Labor** (C. Shaul) – Preparing for seasonal unemployment claim increases. Could see effects from the pandemic to the number of claims. Working on annual presentations for Legislative Session.
  - **Idaho Department of Health & Welfare** (Medicaid) (C. Libby) – Almost ready to post RFP for next brokerage. Preparing for Legislative Session.
  - **Idaho Department of Health & Welfare** (C. Freeburne) – This will be the last meeting due to taking on additional responsibilities. Replacement representative will be ready to step in by the next IWG meeting.



- **Idaho Commission on Aging** (E. Olsen) – Attending the Public Transportation Summit and was able to participated in a number of the Public Transportation Advisory Council (PTAC) Round Table Sessions. Everyone had a strong interest in coordinating transportation services. Excited about the progress in Idaho Falls and Twin Falls in establishing long term transportation solutions. Working on ensuring that the aging population has access to NEMT and other transit services. Able to leverage CARES funding received in these efforts.
- **Community Transportation Association of Idaho** (T. Lindenberg) – RFP for the Statewide Intelligent Transportation Systems Technology. Received 94 questions from potential vendors. We put together a standard form to answer questions. The proposal is due December 17.
- **Idaho Department of Commerce** (K. Glineski) – Finishing out the broadband grants that end December 15. Working with businesses and doing outreach their struggles, especially in the rural communities. The assistance received in the spring has been exhausted.
- **Nez Perce Tribe** (M. Frank-Clark) – We have rural transit services. We leveraged our CARES funds for operations and PPE both for our providers and our drivers. We are also watching for the reauthorization of the transportation bill.
- **Veteran Services** (K. Wallior) – We just opened our second State Veterans Cemetery in Blackfoot. We also received a donated bus for our Post Falls home which is currently being constructed.

XIV. Next Meeting Agenda Review (Chair)

XV. New & Future Business (Chair)

- Thank you Amanda Ames for your services this past year as the IWG Chair.

XVI. Adjourn (Chair)

- Member Shaul motioned, Member Duran seconded

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### **Action Items:**

- All IWG – return all revisions/comments to S. Miller by 12/16/20
- S. Miller (ITD) – annual report submission to JFAC