



Interagency Working Group (IWG) Meeting Minutes

March 10, 2021, 1:00 – 3:00 pm
Idaho Transportation Department, Conference Room: Webex
3311 W State Street, Boise, ID 83703

Chair: Craig Shaul
Vice Chair: Terri Lindenberg

- I. Call to Order (Chair) at 1:00 pm
- II. Roll Call (Chair)

IWG Representatives	
Idaho Workforce Development Council	Amanda Ames
Idaho Head Start Association	Bill Foxcroft
Idaho Dept. of Health & Welfare – Medicaid	Cathy Libby
Idaho Department of Labor	Craig Shaul
Idaho Commission on Aging	Erin A. Olsen
Idaho Department of Health & Welfare	Joyce Broadsword
Idaho Department of Education	Kyle Rahn
Idaho Transportation Department	Ron Duran
Division of Vocational Rehabilitation	Stephanie Bowles
CTAI	Terri Lindenberg
Ex-Officio Members	
Veterans Services	Kevin Wallior
Idaho Department of Commerce	Kimberly Glineski
Nez Perce Tribe	MaryBeth Frank-Clark
Additional Attendees	
Idaho Transportation Department	Shauna Miller
Idaho Transportation Department	Kristina Larkin
Idaho Transportation Department	Taylor Bothke
Idaho Transportation Department	Russ Rivera
Idaho Transportation Department	Cathy Ford
Idaho Commission on Aging	Janet Miller
Driver’s Education	Emily Kormylo
Gooding County Commissioner	Ron Buhler
COMPASS	Liisa Itkonen
City of Nampa	Jeff Barnes
Salt Lake Express	Kathy Pope



III. Approval of Minutes (Chair) Vote – Approved

- Member Lindenberg motioned to approve, Member Duran seconded

IV. Public Comment – None

V. Safety Share (ITD-Larkin) – Federal Mask Mandate on Public Transportation

VI. PT Office Update (ITD-Duran)

- One-Time Funding (Regular & CARES) Update
- Idaho Falls public transit reinstatement update
- Twin Falls Small Urban transition update
- CRRSAA Funding

VII. Human Trafficking Presentation (ITD-Miller)

VIII. IWG Goal Review/Updates (Chair) Vote – Approved

- 2021 Goal 1: Broaden representation for all districts by the end of 2021 to include at least 1 representative from each district

Member Olsen motioned to approve Goal 1, Member Duran seconded

- 2021 Goal 2: Develop a basic framework and process for creating a centralized list of transportation providers/resources across the state.

Member Duran motioned to approve Goal 2, Member Lindenberg seconded

- 2021 Goal 3: Each agency will host a human trafficking presentation/training and help raise public awareness.

Member Duran motioned to approve Goal 3, Member Olsen seconded

IX. Agency Initiatives/Projects – Informational Only

- **Idaho Department of Labor** (C. Shaul) – Offices are still closed and are by appointment only. New stimulus package.



- **Idaho Department of Health & Welfare (Medicaid)** (C. Libby) – We continue to work with our Medical Transportation program to do improvements. Most recently we have been focused on long distance Medicaid patient travel.
- **Idaho Department of Health & Welfare** (J. Broadsword) – Updating Strategic Plan.
- **Idaho Commission on Aging** (E. Olsen) – Services in Idaho Falls. Working with Madison County, Rexburg, and AAA to triple our reimbursement rate. New 90 day pilot program. Marketing efforts for older adults regarding COVID and COVID facts. Transportation can be coordinated and paid for by AAA for immunizations. Fire Department and EMS services to allow in-home vaccinations. In our 2nd month in our consumer directed transportation program. This is my last meeting as the representative, getting an additional role of coordinating our Aging and Disability Resource Center. Janet Miller will be the new representative. Joined ICOA 6 months ago.
- **Idaho Department of Education** (K. Rahn) – Kicking off a train the trainer program. Will be working with Shauna to implement the human trafficking training.
- **Division of Vocational Rehabilitation** (S. Bowles) – Navigating COVID and staff. Seeing customers utilizing a COVID calendar to ensure everyone’s safety.
- **CTAI** (T. Lindenberg) – Website updates www.ctai.org. Annual conference and legislative social tabled for this year due to pandemic. Working on a dues structure for the different sized systems as well as the other types of memberships. Looking at what that membership has to offer. The Human Trafficking component would be a great resource to put up on our website to make available. RFP for ITS Systems is complete. Looking at what future initiatives we will be looking at.
- **Nez Perce Tribe** (M. Frank-Clark) – Our 5311 is still running, we had to shut down in May to do our preparedness and redo things on our fleet to protect our drivers. Will be putting new doors on the transit facility. Getting a new on-demand vehicle.
- **Veteran Services** (K. Wallior) – No updates at this time.

X. Next Meeting Agenda Review (Chair)

XI. New & Future Business (Chair)



XII. Adjourn (Chair) at 2:46 pm

- Member Duran motioned to adjourn, Member Lindenberg seconded

Action Items:

- Member Broadsword to send Shauna information on Aunt Bertha to share with committee