



Interagency Working Group (IWG) Meeting Minutes

December 14, 2021, 1:00 – 3:00 pm
Idaho Transportation Department
Conference Room: Webex
3311 W State Street, Boise, ID 83703

Chair: Craig Shaul
Vice Chair: Terri Lindenberg

- I. Call to Order (Chair)
- II. Roll Call (Chair)

IWG Representatives	
Idaho Department of Labor	Craig Shaul
CTAI	Terri Lindenberg
Idaho Dept. of Health & Welfare – Medicaid	Josie Graham
Idaho Department of Health & Welfare	Joyce Broadsword
Idaho Commission on Aging	Janet Miller
Idaho Transportation Department	Shauna Miller
Workforce Development Council	Amanda Ames
Ex-Officio Members	
Veterans Services	Kevin Wallior
Nez Perce Tribe	MaryBeth Frank-Clark
Idaho Department of Commerce	Kimberly Glineski
Additional Attendees	
Idaho Dept. of Health & Welfare – Medicaid	Venecia Andersen

- III. Approval of Minutes (Chair) Vote – Approved
 - Member Broadsword motioned to approve, Member Ames seconded
- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – Winter Safety
- VI. PT Office Updates (ITD-Miller)
 - a. State Management Review
 - b. LSO Audit



- VII. Vice Chair Annual Election (Chair) - Approved
 - a. Vice Chair Lindenberg stepped down.
 - b. Member S. Miller motioned to appoint Amanda Ames as new Chair, Member Lindenberg seconded. All approved.
 - c. Member S. Miller motioned to appoint Janet Miller as Vice Chair, Member Ames seconded. All approved.

- VIII. Annual Report Review (ITD-Miller)
- IX. Annual Charter Review (Chair) – Approved
 - a. Member Broadsword motioned to approve with no changes. Member Lindenberg seconded.

- X. 2022 Schedule (Chair) - Approved
 - a. March 22, 2022
 - b. May 17, 2022
 - c. September 27, 2022
 - d. December 06, 2022
 - e. Member Ames motioned to approve, Member Lindenberg seconded

- XI. IWG Goal Review/Updates (Chair) – Approved
 - Goal 1: Broaden representation for all districts by the end of 2022 and explore participation of additional State agencies.
 - Goal 2: Develop a basic framework and process for creating a centralized list of transportation providers/resources across the state.
 - Goal 3: Each agency host a human trafficking presentation and help raise public awareness.
 - Member Broadsword motioned to approve new goals, Member J. Miller seconded.

- XII. PT Office Annual Transportation Board Update (ITD-Miller)



XIII. Agency Initiatives/Projects – Informational Only

- Idaho Workforce Development Council (A. Ames) – Wrapping the end of year. Getting ready for Legislative Session. Idaho Launch Program – www.idaholaunch.gov training opportunities.
- Idaho Department of Labor (C. Shaul) – Dealing with worker shortages. Job fairs throughout the state at various times. 2.2 jobs online for each unemployed Idahoan. November was Apprenticeship Month.
- Idaho Department of Health and Welfare, Division of Medicaid (J. Graham) – Still in the procurement process with NEMT contract. We have a new division administrator, Juliette Sharon.
- Idaho Department of Health & Welfare (J. Broadsword) – We are in the process of looking at a new Idaho Behavioral Health Plan. We continue to work on our Strategic Plan. Preparing for Legislative Session.
- Idaho Commission on Aging (J. Miller) – Over the past year we have ran a pilot in Garden Valley. We have wanted to expand transportation services to rural areas. We are doing consumer directed transportation so we are giving people a budget and they are able to hire their own transportation. It has worked really well in Garden Valley. We will be rolling this out statewide hopefully at the start of January. This will tentatively start in March.
- Community Transportation Association of Idaho (T. Lindenberg) – Current initiative is membership development. Our goal is to grow CTAI members and revenues to sustain the association. We are looking at our value proposition for potential new members. We want to expand provider reach and networks to include community stakeholders and eventually develop a membership campaign. Our key goal is to define who our target audience is in the transportation network and among the community stakeholders. We are in the process of drafting a survey to put out to our target audience and ask specific questions around what they want and/or need from CTAI. Next step is to conduct virtual workshops in each district.



- Idaho Department of Commerce (K. Glineski) – Business attraction is super busy. Lots of leads coming in. Broadband Advisory Board is in full force and will be looking for a lot more money to be appropriated out into the state. Cybersecurity task force is meeting and working on the state plan. Business retention and attraction continues to be working out in all areas of the state. The biggest barriers we encounter are workforce, childcare, and affordable housing. In commerce, bed tax continues to beat records time and time again. Prepping for legislative session.
- Nez Perce Tribe (M. Frank-Clark) –Watching the Bipartisan Infrastructure Law. FTA received a substantial increase. National meeting last week. Worrying about supply chain on the fleets. 18-24 month delay on new buses. Looking at the outlay for the nation on the EV buses. Rural services are not keen on electric buses especially when going one way 75 miles upriver. Focusing on how things are impacting our service areas. Looking over our transit operations and long term planning.
- Veteran Services (K. Wallior) – Actively working on expanding telehealth options out into eastern Idaho for our rural veterans. There have been pilot projects done around the country that have a VA telehealth coordinator located within a State Veteran’s Home to coordinate telehealth appointments for residents as well as those around the rural community. Eliminates the need to drive or extensively commute to far off VA Hospitals. Southeast Idaho is served by the Salt Lake City VA Health Care System which is a bit of a drive for a lot of the veterans in that part of the country. Hoping to alleviate some of that transportation need by giving them a hub.

XIV. Next Meeting Agenda Review (Chair)

XV. New & Future Business (Chair)

XVI. Adjourn (Chair)

- Member S. Miller motioned to adjourn, Member Broadsword seconded