



### Interagency Working Group (IWG) Meeting Minutes

March 21, 2023, 2:00 pm MT

Idaho Transportation Department

Conference Room: Lake Coeur d’Alene, 11331 W Chinden Boulevard, Boise, ID 83714

Chair: Janet Miller

Vice Chair: Skyler Beebe

- I. Call to Order (Chair)
- II. Roll Call (Chair)

IWG Representatives	
Skyler Beebe, Vice Chair	Community Transportation Association of Idaho
Janet Miller, Chair	Idaho Commission on Aging
Richelle Tierney	Idaho Council on Developmental Disabilities
Trish Reynolds	Idaho Department of Health and Welfare
Terry Gammell	Idaho Department of Labor
Heather Haugen	Idaho Division of Vocational Rehabilitation
Ron Duran	Idaho Transportation Department
Amanda Ames	Idaho Workforce Development Council
Ex-Officios	
Kimberly Glineski	Idaho Department of Commerce
MaryBeth Frank-Clark	Nez Perce Tribe
Kevin Wallior	Veterans Services
Additional Attendees	
Shauna Miller	Idaho Transportation Department
Scott Stokes	Idaho Transportation Department
Dan McElhinney	Idaho Transportation Department
Mollie McCarty	Idaho Transportation Department
Sam Carroll	Idaho Transportation Department
Lila Klopfenstein	COMPASS
Jeremy Maxand	LINC
Wally Morgus	MRTA
Ben Varner	MRTA
Kim MacPherson	MRTA
Debbie Maxwell	Treasure Valley Transit

- III. Approval of Minutes (Chair) Vote – Approved
  - Member Beebe motioned to approve, Member Ames seconded



- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – National Drug & Alcohol Facts Week
- VI. PT Office Update (ITD-Duran)
  - Staffing updates
    - Shauna promoted Senior Transportation Planner with public transportation
    - Taylor Bothke promoted to Manager of the Office of Civil Rights
  - Twin Falls Update
- VII. LINC Funding Application (ITD-Miller)
- VIII. IWG 2023 Goal Setting (Chair)
  - Member Reynolds motioned to approve, Member Beebe seconded
  - Move to 3 year goals (2023-2025)
  - Goal 1: Broaden representation for all districts and continue to explore participation of additional State agencies.
  - Goal 2: Identify opportunities to bridge funding gaps by sharing projects with the group.
  - Goal 3: Identify transportation barriers and establish actionable items that the group can do to aid in overcoming these barriers
- IX. Idaho National Laboratories (INL) Representative Ex-Officio Inclusion (Chair)
  - Member Beebe motioned to approve, Member Duran seconded
- X. Idaho Walk Bike Alliance (IWBA) Representative Ex-Officio Inclusion (Chair)
  - Member Reynolds motioned to approve, Member Tierney seconded
- XI. Agency Initiatives/Projects – Informational Only
  - Community Transportation Association of Idaho (S. Beebe) – Still working on getting the membership survey out. We meet again in April. The survey will be coming out likely via email so please watch out for that. We ask that everyone complete the survey because we are looking for unifying resources and all kinds of various things that will be beneficial to the state in general. The other initiative that we are continuing to work on is standardizing data for strategic planning.
  - Idaho Commission on Aging (J. Miller) – We are working on developing a volunteer transportation program to better serve all of Idaho.



- Idaho Council on Developmental Disabilities (R. Tierney) – Working with individuals and ensuring transportations services are in place. We’ve been pretty busy with Legislative Session. Ready for spring and summer with some conferences and outreach.
- Idaho Department of Health & Welfare (T. Reynolds) – Working on Medicaid re-evaluations to determine continuous eligibility for Medicaid.
- Idaho Department of Labor (T. Gammell) – No updates at this time.
- Idaho Division of Vocational Rehabilitation (H. Haugen) – Participated in travel training offered by a public transportation system in the Treasure Valley. This will help us support our customers on how the system works by having our own knowledge of it.
- Idaho Workforce Development Council (A. Ames) – Waiting on a lot of things to get through the legislature right now.
- Idaho Department of Commerce (K. Glineski) – Transportation-wise, it would probably be just broadband for us. We are waiting for the rest of our budget to go through.
- Nez Perce Tribe (M. B. Frank-Clark) – Dealing with staffing shortages. Drivers are hard to come by. Trying to procure buses quickly but that’s not possible right now. There’s still a long lag time to get a new bus. We are also in the process of updating some of our manuals.
- Veteran Services (K. Wallior) – No updates at this time

XII. Next Meeting Agenda Review (Chair)

XIII. New & Future Business (Chair)

- Invite Jeremy back from LINC to provide an update on progress of his application.
- NEVI Presentation at future meeting

XIV. Adjourn (Chair)

- Member Beebe motioned to adjourn, Member Tierney seconded