



**Your Safety.
Your Mobility.
Your Economic Opportunity.**

Public Transportation Advisory Council Meeting Minutes

October 10, 2018
9:00 am – 2:00 pm

ITD-HQ Room 212, 3311 W State St., Boise, Idaho

- I. Call to Order (Chair) – 9:03 am
- II. Roll Call (Chair)

PTAC Members	ITD-PT Staff	Other
Maureen Gresham – D3 PTAC	Kim McGourty	Kelly Jakovac –VRT
Carleen Herring – D4 PTAC	Shauna Miller	Kathy Parker – COMPASS
Kathleen Lewis – D5 PTAC	Josh Leavitt	Jeff Barnes – City of Nampa
Mike O’Bleness – D6 PTAC		Debbie Maxwell – TVT
Alisa Anderson – D2 PTAC		Terri Lindenberg – TVT
		Kathy Pope (Phone)
		Sara Stith – Health & Welfare

- III. Approval of Minutes (Chair) – Approved
 - Member Lewis made a motion to approve the meeting minutes. Alisa Anderson seconded the motion.
- IV. Public Comment
- V. PT Update (Kim McGourty)
 - Welcome Member Herring as District 4 PTAC Member
 - Congratulations to Member O’Bleness for continued appointment as District 6 PTAC Member
 - PTAC logo displayed
 - 2018 State Management Review closing out in October
 - Discretionary grant awards
 - Safety stand down
 - Miller received the Transit Safety & Security Program (TSSP) Certification for State Safety Oversight (SSO)



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- One-Time Applications close 10/27
- FTA visit from Kristy McGill and Mark Assam
 - Visited MRTA and City of Mountain Homes
- APTA Conference attended by McGourty & Pallister
- Rural & Intercity Bus Transportation Conference attended by Pallister & Risch
 - Pallister attended as a Transit Cooperative Research Program (TCRP) Representative
- Closeout of FY17-FY18 2 year funding agreements
 - FY19-FY20 agreements are out for signatures
- VI. Quarterly Funding Report Cards Update (Josh Leavitt)
 - Reports to be sent out earlier moving forward
- VII. Intercity Bus Program (Kim McGourty)
 - Going out for RFP early 2019
 - Intercity Bus Study
 - Approximately October 2019 award start
 - Approximately October 2020 study results
 - Intercity Services
 - Approximately October 2019 award start
 - Approximately 1 – 2 year agreement
 - Member Anderson would like to ensure that the outreach efforts include universities and relevant stakeholders.
 - Chair Gresham noted that Intercity was one of the top 4 desires around the state and emphasized the importance of fully explaining what intercity services are as well as educating people on the different types of services.
- VIII. Performance Report (Shauna Miller)
 - Miller provided a statewide and district overview of the 2017 Annual Public Transportation Performance Report.
 - Report is currently in draft mode
 - Miller to provide PTAC with final copy once it's completed



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- Chair Gresham suggested adding this summary to the annual Idaho Transportation Board presentation
- Member Anderson suggested providing service mode summaries to the statewide and district overview sections.
- Chair Gresham suggested adding financial data summaries to the report.

IX. Statewide Plan Goals (Kim McGourty)

- Staff discussed goal that they are focusing on and brainstormed with PTAC what goals they would like to focus on over the next year.

WORKING LUNCH

X. Chair Election (Chair)

- PTAC Chair has a one year term with option to renew
- Policy outlines roles and responsibilities
- Member Anderson made the motion to renew Chair Gresham's position another year. Member Lewis seconded the motion. Chair Gresham will continue to hold that position

XI. Medicaid Summary (Sara Stith)

- Overview of the NEMT broker contract including safety policies, compliance, and communication avenues.

XII. Summit Recap (Shauna Miller)

- Overview of 2018 Public Transportation Summit
- Brainstormed with PTAC on ideas for 2019 Transportation Summit

XIII. New Business and Future Business

- RTAP Summary postponed to next PTAC Meeting

XIV. Adjourned at 2:21 pm

*Call in information below:

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