Public Transportation Advisory Council

Meeting Minutes

October 10, 2018
9:00 am – 2:00 pm
ITD-HQ Room 212, 3311 W State St., Boise, Idaho

I. Call to Order (Chair) – 9:03 am

II. Roll Call (Chair)

<table>
<thead>
<tr>
<th>PTAC Members</th>
<th>ITD-PT Staff</th>
<th>Other</th>
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<tbody>
<tr>
<td>Maureen Gresham – D3</td>
<td>Kim McGourty</td>
<td>Kelly Jakovac – VRT</td>
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<td>Carleen Herring – D4</td>
<td>Shauna Miller</td>
<td>Kathy Parker – COMPASS</td>
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<td>Kathleen Lewis – D5</td>
<td>Josh Leavitt</td>
<td>Jeff Barnes – City of Nampa</td>
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<td>Mike O’Bleness – D6</td>
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<td>Debbie Maxwell – TVT</td>
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<td>Alisa Anderson – D2</td>
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<td>Terri Lindenberg – TVT</td>
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<td>Kathy Pope (Phone)</td>
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<td>Sara Stith – Health &amp; Welfare</td>
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III. Approval of Minutes (Chair) – Approved

- Member Lewis made a motion to approve the meeting minutes. Alisa Anderson seconded the motion.

IV. Public Comment

V. PT Update (Kim McGourty)

- Welcome Member Herring as District 4 PTAC Member
- Congratulations to Member O’Bleness for continued appointment as District 6 PTAC Member
- PTAC logo displayed
- 2018 State Management Review closing out in October
- Discretionary grant awards
- Safety stand down
- Miller received the Transit Safety & Security Program (TSSP) Certification for State Safety Oversight (SSO)
• One-Time Applications close 10/27
• FTA visit from Kristy McGill and Mark Assam
  o Visited MRTA and City of Mountain Homes
• APTA Conference attended by McGourty & Pallister
• Rural & Intercity Bus Transportation Conference attended by Pallister & Risch
  o Pallister attended as a Transit Cooperative Research Program (TCRP) Representative
• Closeout of FY17-FY18 2 year funding agreements
  o FY19-FY20 agreements are out for signatures

VI. Quarterly Funding Report Cards Update (Josh Leavitt)
• Reports to be sent out earlier moving forward

VII. Intercity Bus Program (Kim McGourty)
• Going out for RFP early 2019
  o Intercity Bus Study
    ▪ Approximately October 2019 award start
    ▪ Approximately October 2020 study results
  o Intercity Services
    ▪ Approximately October 2019 award start
    ▪ Approximately 1 – 2 year agreement
• Member Anderson would like to ensure that the outreach efforts include universities and relevant stakeholders.
• Chair Gresham noted that Intercity was one of the top 4 desires around the state and emphasized the importance of fully explaining what intercity services are as well as educating people on the different types of services.

VIII. Performance Report (Shauna Miller)
• Miller provided a statewide and district overview of the 2017 Annual Public Transportation Performance Report.
  o Report is currently in draft mode
  o Miller to provide PTAC with final copy once it’s completed
• Chair Gresham suggested adding this summary to the annual Idaho Transportation Board presentation
• Member Anderson suggested providing service mode summaries to the statewide and district overview sections.
• Chair Gresham suggested adding financial data summaries to the report.

IX. Statewide Plan Goals (Kim McGourty)
• Staff discussed goal that they are focusing on and brainstormed with PTAC what goals they would like to focus on over the next year.

WORKING LUNCH

X. Chair Election (Chair)
• PTAC Chair has a one year term with option to renew
• Policy outlines roles and responsibilities
• Member Anderson made the motion to renew Chair Gresham’s position another year.
  Member Lewis seconded the motion. Chair Gresham will continue to hold that position

XI. Medicaid Summary (Sara Stith)
• Overview of the NEMT broker contract including safety policies, compliance, and communication avenues.

XII. Summit Recap (Shauna Miller)
• Overview of 2018 Public Transportation Summit
• Brainstormed with PTAC on ideas for 2019 Transportation Summit

XIII. New Business and Future Business
• RTAP Summary postponed to next PTAC Meeting

XIV. Adjourned at 2:21 pm

*Call in information below:
  Toll Free-888-211-0253
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  Internal-77885
  Conference #- 1234#
  Security Pin#-1234#