



Public Transportation Advisory Council (PTAC) Meeting Minutes

March 10, 2022, 9:00 am – 3:00 pm

Idaho Transportation Department

Conference Room: Webex

3311 W State Street, Boise, ID 83703

Chair: Kathleen Lewis

Vice Chair: Ryan Luttmann

- I. Call to Order (Chair)
- II. Roll Call (Chair)

PTAC Representatives	ITD-PT STAFF	OTHER
D1 PTAC – Ryan Luttmann	Ron Duran	Ben Aiman, SMART
D2 PTAC – Alisa Anderson	Shauna Miller	Ben Varner, MRTA
D3 PTAC – Alan Schneider	Ada Finlayson	Brianna Tamayo
D4 PTAC – Jeff McCurdy	Beth Thompson	Candy Forshay, Lemhi Ride
D5 PTAC – Kathleen Lewis	Summer Hirschfield	Christina Erling, LINC
D6 PTAC – Rick Miller	Taylor Bothke.	Michael Lefevor, LIFE
		Skyler Beebe, PRT
		Wally Morgus, MRTA
		Tara Contreras, SICOG

- III. Approval of Minutes (Chair) Vote – Approved
Member McCurdy motioned to approve, Member Luttmann seconded
- IV. Public Comment - None
- V. Safety Share (ITD-Miller) – Brain Injury Awareness
- VI. PTAC District Report Outs (Chair)
 - District 1:
 - Kootenai County:
 - IMI Program
 - Strategic Service Plans
 - Riverstone Phase 2 – Finishing up bid package



- SPOT:
 - Ridership increasing
 - Exploring microtransit
 - Bus Purchase

- Silver Express
 - Ridership increasing

- District 2:
 - Driver shortage
 - Mask mandate
 - Ridership remains the same
 - Exploring electric vehicles
 - Looking at installing charging stations in the fall
 - SMART is having troubles finding mechanics for their current fleet

- District 3:
 - TVT
 - New dispatch & ridership Software
 - Ridership down but increasing
 - Fully staffed
 - Wage increases
 - Human Trafficking Awareness on all meeting agendas

 - Metro Community Services
 - No fare program
 - Volunteer drivers
 - Need funding and donations
 - VRT Partnering

 - ACHD Commuteride
 - Ridership quite up
 - Employer paid programs



- COMPASS
 - 2050 Plan
 - Light rail wanted but is it feasible?
 - 04/15 – 05/15 open for public comment
 - VRT
 - 10% Ridership increase overall
 - 25% Ridership increase for fixed route
 - Electric buses don't have enough charging stations
 - Driver shortage
 - Integrated fare program
 - Tree Spark – on demand software
- District 4:
 - Housing issues
 - Driver Shortage
 - Ridership increasing, but not back to pre-pandemic levels
 - Banks closing & people are having to travel greater distances
 - Seniors are struggling
 - USDA Rural Development
 - Twin Falls transition to MPO
- District 5:
 - PRT
 - Replacing dispatching software with CARES award
 - Ridership increase but not back to pre-pandemic levels
 - Driver shortage
 - Reduced a Saturday route
 - Mirroring part time drivers to full time drivers
 - Commuter route to Lamb Weston outside American Falls
 - Mask Mandate
 - SICOG
 - Lifesaver conference



- District 6:
 - Housing/affordable living
 - Ridership increase but not back to pre-pandemic levels
 - Mask mandate
 - City of Idaho Falls update

VII. PT Office Update (ITD-Duran)

- ITD Headquarters Flood
- Lease at old HP Campus on Chinden
- Idaho Falls update
- Joint research project with ITD's Office of Civil Rights
- FTA RAISE Grant
- Transportation Expansion & Congestion Mitigation (TECM) to present at June PTAC meeting
- State Management Review (SMR) – FTA Audit
- State Audit

VIII. Operations and Capital Program Annual Report (ITD – Bothke)

- Operations
 - Working with providers to get reimbursements submitted in a timely manner
- Capital
 - TVT McCall Renovation Project
 - FY22 5339c Low-No Program Applications
 - FY22 5339b Bus & Bus Facilities Applications
 - ID/WA Cooperative Agreement

IX. Annual Training & RTAP Update (ITD-Miller)

- 2021 RTAP Scholarship Program
- Upcoming Trainings
 - March 28 – April 1, 2022: TSI Transit Supervisor Course
 - June 21-22, 2022: TSI Safety, Security, and Emergency Management Considerations for FTA Capital Projects
- 2022 RTAP Program Changes



- X. Congressional Applications (ITD-Bothke) Vote – Concurrence w/ Comments
- 5310 – Member McCurdy motioned to approve, Member Anderson seconded
 - Total: \$868,072
 - DAC: \$188,160
 - TVT: \$282,919
 - VRT: \$99,388
 - Kuna Senior Center: \$30,745
 - LINC: \$266,860

 - 5311 – Member Miller motioned to approve, Member McCurdy seconded
 - Total: \$13,655,176
 - Shoshone County: \$231,482
 - SPOT: \$1,122,076
 - CDA Tribe: \$660,598
 - NPT-Appaloosa Express: \$151,032
 - SMART: \$1,229,518
 - TVT: \$3,147,546
 - MRTA: \$3,632,309
 - PRT: \$1,447,712
 - Shoshone Bannock Tribe: \$216,595
 - START Bus (Commuter): \$1,155,749
 - START Bus (GTR): \$369,124
 - Lemhi Ride: \$291,435

 - 5339 – Member Luttmann motioned to approve, Member Anderson seconded
 - Total: \$3,866,989
 - Kootenai County: \$475,000
 - SMART: \$284,800
 - ACHD Commuteride: \$530,720
 - TVT (Buses): \$605,800
 - TVT (Vans): \$210,669
 - MRTA: \$1,340,000
 - PRT: \$420,000



- Vehicle Investment Program (VIP) – Member Anderson motioned to approve, Member Schneider seconded. Passed with Comment.
 - Comments:
 - Member McCurdy – approve Filer as long as ITD-PT Office works in conjunction with them to ensure an adequate vehicle is purchased
 - Member Schneider – approve filer but revise future applications to include minimum score for funding
 - Member Miller – do not approve funding Filer due to insufficient application
 - Total: \$287,003
 - Evangelical Lutheran Society: \$55,888
 - Shoshone County: \$69,479
 - Kuna Senior Center: \$4,536
 - Mountain Home Senior Center: \$85,000
 - Filer Senior Haven: \$12,100
 - Lemhi Ride: \$60,000

XI. Summit Update (ITD-Miller)

XII. Safety Update (ITD-Miller)

- Monthly Mask Distribution
- 2022 ISP Inspection Program
- Human Trafficking Training

XIII. PTAC Guidance (ITD - Duran)

- City of Twin Falls challenges
 - Member Anderson to connect Ron with Randy Fife, former City of Moscow Attorney
- CARES unallocated funding
- Provide PTAC advance notice of PTAC Guidance items before meetings

XIV. 2022 PTAC Goals (Chair) Vote – Approved

- Member Luttmann motioned to approve, Member Schneider seconded
- Safety
 - Statewide Continuation of Human Trafficking Awareness & Outreach
 - Aid in supporting January awareness
 - Annual Summit Training
 - Annual refresher training to PTAC
 - Quarterly meeting standing agenda item



- Serve as a conduit of training resource needs from our providers to ITD-PT.
 - Quarterly meeting standing agenda item
 - Identifying provider needs
 - Best venue (Summit, local, district, online, video recordings)
 - In-person safety trainings locally to minimize service impacts
 - a. Multiple sessions
 - b. After hours
 - c. Weekends

- Review training attendance and outcome trends presented by ITD-PT annually
 - ITD-PT to include outcome trends at annual presentation

- Mobility
 - PTAC to identify and assist with service-to-service connectivity.
 - PTAC to share Intercity bus study with their agencies
 - Standing agenda item at quarterly meeting to identify:
 - Barriers
 - Opportunities to share successes/challenges across districts
 - How are providers integrating technology
 - PTAC to support the creation and dispensation of GTFS dataset to enable Statewide PT service delivery chains to operate more efficiently and better inform policy development.

 - PTAC to identify and support agency initiatives to connecting the traveling public with services.
 - Standing agenda item at quarterly meeting to identify:
 - How are these initiatives being funded?
 - Barriers
 - Opportunities to share successes/challenges across districts
 - How are providers integrating technology
 - PTAC to support the creation and dispensation of GTFS dataset to enable Statewide PT service delivery chains to operate more efficiently and better inform policy development.



- Economic Opportunity
 - PTAC to continually solicit and gather feedback from providers within their district, to advise the PT Office on CARES funding allocation.
 - Quarterly provider meeting standing agenda item
 - Barriers/threats to local match for non-CARES awards? Are local match sources sustainable?
 - What are the provider needs in regards to the CARES funding? Operating funds? Capital funds?
 - ITD-PT to provide what is allowable in the CARES Program.
 - PTAC to continually explore and gather information on additional funding sources to support sustainability in public transportation.
 - PTAC to remain cognizant of transit related barriers outside of PT such as driver shortages and housing issues and look for opportunities to integrate other local, state, and/or federal programs.

XV. Next Meeting Agenda Review (Chair)

- Standing Agenda Items
- Chair & Vice Chair Elections
- One-Time Funding Application
- PTAC Application Review (Dist. 2 & Dist. 6)
- Summit Update
- TECM Presentation

XVI. New Business and Future Business (Chair)

XVII. Adjourn (Chair)

- Member McCurdy motioned to adjourn, Member Anderson seconded