



Public Transportation Advisory Council (PTAC) Meeting Minutes

October 06, 2022, 9:00 am

Idaho Transportation Department, Conference Room: Webex
11331 W Chinden Blvd, Boise, ID 83714

Chair: Kathleen Lewis
Vice Chair: Ryan Luttmann

- I. Call to Order (Chair)
- II. Roll Call (Chair)

PTAC Representatives	ITD-PT Staff	Other
D1 PTAC – Ryan Luttmann	Ron Duran	Scott Stokes, ITD
D2 PTAC – Alisa Anderson	Shauna Miller	Mollie McCarty, ITD
D4 PTAC – Jeff McCurdy	Sam Carroll	Kade Marquez, GIFT
D5 PTAC – Kathleen Lewis	Jeff Marker	Skyler Beebe, PRT
D6 PTAC – Michelle Ziel-Dingman		Terri Lindenberg, TVT
		Mayor Casper, Idaho Falls

- III. Approval of Minutes (Chair) – approved
 - Member McCurdy motioned to approve minutes, Member Ziel-Dingman seconded
- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – Seatbelt Safety
- VI. PTAC District Report Outs (Chair)
 - District 1:
 - Kootenai County:
 - Moving forward with IMI Project.
 - Ridership up 1% since COVID
 - Estimates for vehicles increased about 50%
 - SPOT:
 - New Director, Donna Griffin
 - Ridership higher than pre-COVID numbers
 - Impacts of cost increases
 - Using CARES Budget moving forward
 - Driver wage increase to help maintain staffing
 - Double Map/Trans Loc GPS and tracking on vehicles
 - Shoshone County/Silver Valley Express:
 - Seeing similar price increases as everyone else



- District 2:
 - SMART:
 - University of Idaho is back in session
 - Highest fixed route ridership than they've see in the past
 - Highest freshman enrollment they've had in 20 years
 - No new director yet, appointing interim director
 - Driver shortage
 - Fixed route deviated due to construction
 - Pursuit of electric buses on hold
 - Discussions taking place about route between Moscow and Pullman
 - City of Moscow:
 - Vanpool down to 2 riders
 - Looking to end vanpool program at the end of October
 - Lewiston Transit:
 - Driver shortage
 - Contracting some of their Fixed Route to Appaloosa Express
 - Large numbers in September with LCSC
 - High Demand Response Requests
 - Appaloosa Express:
 - Driver Shortages
- District 4:
 - City of Twin Falls became an MPO
 - Trans IV closure 09/30/2022. As they were closing people were still trying to find transit so the demand is still there
 - Salt Lake Express: Expanding operations, added route from Boise to Salt Lake, UT.
- District 5:
 - PRT:
 - Up 30,000 boardings from last year
 - Buses are \$35,000 to \$40,000 more than quoted
 - Fully staffed
 - Working on bringing another commuting route



- District 6:
 - No reports from Lemhi
 - GIFT:
 - Ridership pretty much the same as August, over 6,000 riders
 - Minor crash put a van out of service for a time
 - Challenges with Call Center
 - Signage and outreach embraced by local businesses
 - QR Codes

VII. PT Office Update (ITD-Duran)

- Welcome District 6 PTAC Member Michelle Ziel-Dingman
- ITD Updates
 - Director Scott Stokes
 - PT Reporting to Jeff Marker
 - Sam Carroll newest Grants & Contracts Officer
 - Summer Hirschfield departure
- GIFT Update
- Grant Management Software Update
- RAISE Grant Update

VIII. Operations and Capital Program Update (ITD-Miller)

- Wrapping up agreements, new agreements went into effect 10/01/2022
- Challenges with Washington State Contract
- Bus purchases are now 18-24 months
- Placing agency unused vehicles with other providers
- District 6 BUILD grant update
- Conducting quarterly calls
- Federal reporting due on all projects by end of October

IX. Summit Update (ITD-Miller)

- Facility and dates secured
- Theme: Getting out of the Box
- No breakout sessions this year

X. One-Time Funding Application (ITD-Miller)

- Release date: 10/28/2022
- Close date: 01/13/2023
- Presentation at Summit

XI. 2022 PTAC Goals (Chair)

- Reviewed, Goal setting to be done in April 2023



- XII. Annual Charter Review (ITD-Miller) Vote – Approved
 - Change: Update PTAC Member Terms
 - Member Luttmann motioned to approve with change, Member McCurdy seconded

- XIII. PTAC Annual Transportation Board Presentation (ITD-Duran)
 - Mid December
 - Ron to present
 - Suggested Topics
 - PTAC Goals
 - RAISE Grant
 - Twin Falls MPO
 - Inflation Challenges
 - Round Table Discussions
 - District Specific Goals

- XIV. 2023 Schedule (Chair) Vote – Approved
 - Return to in person meetings
 - Meetings in Boise at new Chinden Office
 - Dates:
 - April 20, 2023
 - July 13, 2023
 - October 19, 2023

 - Member Ziel-Dingman motioned to approve, Member Anderson seconded

- XV. PTAC Guidance
 - Idaho Transportation Board looking for greater engagement with stakeholders
 - Director Stokes created external affairs which includes Mollie McCarty
 - PTAC can engage at other times, Chairman Moad has changed the structure of monthly board updates to include a meeting with the public.

 - Twin Falls
 - Trans IV Closer
 - City looking to implement a similar model as GIFT
 - CARES Funds:
 - ~\$85,000 left over from Trans IV
 - Additional ~\$2.2 million added

- XVI. Next Meeting Agenda Review (Chair)



XVII. New Business and Future Business (Chair)

- Minimum application score of 50 points
- Update on Filer – Sam & Shauna transferred them a vehicle and are working with them on their One Time Application
- NEVI Plan – would like presentation at April Meeting

XVIII. Adjourn (Chair)

- Member McCurdy motioned to adjourn, Member Anderson seconded