



# Public Transportation Advisory Council (PTAC) Meeting Minutes

July 13, 2023 9:00 am MT/8:00 am PT

Idaho Transportation Department

Conference Room: Lake Coeur d’Alene, 11331 W. Chinden Blvd., Boise, ID 83714

Acting Chair: Ryan Luttmann

- I. Call to Order (Chair)
- II. Roll Call (Chair)

PTAC Representatives	ITD-PT Staff	Other
D1 PTAC – Ryan Luttmann, Acting Chair	Ron Duran	Scott Stokes, ITD
D2 PTAC – Alisa Anderson	Shauna Miller	Mollie McCarty, ITD
D3 PTAC – Allan Schneider	Sam Carroll	Lila Klopfenstein, COMPASS
D4 PTAC – Jeff McCurdy	Connie Edwards	Candy Forshay, Lemhi
D5 PTAC – Michael Lefevor		Lila Klopfenstein, COMPASS
D6 PTAC – Michelle Ziel-Dingman		Alyssa Romero, Lobby Idaho
		Kade Marquez, GIFT
		Terri Lindenberg, TVT
		Donna Griffin, SPOT

- III. Approval of Minutes (Chair) – Approved
  - Member Anderson motioned to approved, Member McCurdy seconded
- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – 988 Suicide & Crisis Hotline
- VI. PTAC District Report Outs (Chair)
  - District 1:
    - Kootenai Transit: Transit center complete, ridership at 3% increase, almost back to Pre-COVID numbers, IMI program is being tested and FTA is auditing August 21 to pre-evaluate the program, FR they’ve added ride signal in the app, waiting on 6 paratransit buses expecting them in service in September.
    - SPOT: a lot of work on budgeting, leveraging CARES funds, positive reception so far, working with Sandpoint to develop standards for bus stops/shelters, Trans IV buses both in operation, ridership increasing
    - Shoshone County: contracted for mechanical work, 80% of Pre-COVID numbers, AAA funding impacting FR costs
    - Lots of discussion about bus procurement, why is PT on the back burner as opposed to say school buses, ways to obligate funds that you don’t have yet and plan 3 years out, bus QC problems, opportunities for resource sharing, Passio system and implementing other agencies into the same system



- District 2:
  - SMART: Could use one more driver but they are well staffed now, social media outreach success, participating in local programs generating extra sources of local match, sponsoring programs events, old vehicle out for bid but didn't get any responses, ridership up from last year, Andie met with KC and did a demo on Passio, Where's Waldo on buses and got a good response, audit went through well, board members up for renewal, participation from other organizations in the city, CityLink is now coming down to Moscow, starting a program when school starts which will carry students to work at Casino, looking at setting up a CDA route
  - LCVMPPO: Awarded a Safe Routes for All for planning and improvements grant
  - City of Moscow: transferred vanpool van back to ITD for use in District 4.
  
- District 3
  - Attended Regional Advisory Council and PT needs to be represented there
  - Difficulty getting vans, buses, cutaways, inflation struggles
  - ACHD Commuteride: wanting to bypass some of the guidelines under Buy America, connecting dealerships to make purchase of multiple buses easier.
  - VRT: Eagle on demand start asking for fares in early September, one dedicated unit under 45 minutes, Beyond ADA program brings all transit options together to simplify accessibility with one phone number and one set of operating hours, October rollout
  - TVT: New Meadows to McCall route looking to expand, Brundage and Tamarack looking for increased service
  
- District 4
  - Twin Falls: process of becoming MPO, RFP process for a microtransit provider, hired Downtowner LLC, went live July 1 under the name Ride TFT, summit roundtables last year providers wanted discussion with City of Twin Falls about future effects, Twin Falls hired transit coordinator
  
- District 5
  - No report at this time
  
- District 6
  - GIFT – steady increase in ridership, average wait time is 22 min and trying to drive that number down, average ride time is 11 minutes, average driver rating is 4.9 stars, Downtowner is giving bonuses for high customer service, AAA funding submitted an RFP to make tech improvements, City supports capacity to change fee schedule, Idaho Falls has preliminarily approved \$20k increase in funding for GIFT



- VII. PT Office Update (ITD-Duran)
  - Staffing Changes:
    - New Grants & Contracts Officers: Connie Edwards and Ben Schumacker
    - New Office Specialist II: Savannah DeMeritt
    - Grant Management Software Update
    - FTA States Conference in August
- VIII. Operations and Capital Program Annual Report (ITD-Carroll)
- IX. PTAC Goal Review (Chair) – Approved
  - Safety – No Changes
  - Mobility – Sharing of Intercity Bus Plan complete and removed
  - Economic Opportunity – Added: PTAC to serve as a conduit of feedback to and from our providers on match sustainability to ITD-PT.
    - Member Lefevor motioned to approve the change, member McCurdy seconded
- X. FY24 Chair Appointment (Chair) – Approved
  - Member Schneider motioned to appoint Member Luttmann as new Chair, Member Anderson seconded
- XI. FY24 Vice Chair Appointment (Chair) – Approved
  - Member McCurdy motioned to appoint Member Ziel-Dingman as new Vice Chair, Member Schneider seconded
- XII. Congressional Application (ITD-Carroll)
- XIII. RTAP Scholarship Program Proposed Change (ITD-Miller)
  - RTAP Program to include scholarship application for in-house training
- XIV. Summit Discussion (ITD-Miller)
  - New proposed dates: September 26-28, 2023
  - Location: Boise
  - Theme: Preparing for 2024 Stakeholder engagement event
  - 2024 tentatively planned for Sun Valley
- XV. Annual Human Trafficking Awareness (ITD-Miller)
- XVI. October Meeting Reschedule (ITD-Miller) – Approved
  - Member McCurdy motioned to move the meeting to September 28, Member Anderson seconded
- XVII. PTAC Guidance (ITD-Duran)
- XVIII. Next Meeting Agenda Review (Chair)
- XIX. New Business and Future Business (Chair) – None
- XX. Adjourn (Chair)
  - Member McCurdy motioned to adjourn, Member Anderson seconded