



# Public Transportation Advisory Council (PTAC) Meeting Minutes

July 11, 2024 9:00 am MT/8:00 am PT

Idaho Transportation Department

Conference Room: Lake Coeur d’Alene 11331 W. Chinden Blvd., Boise, ID 83714

Chair: Ryan Luttmann

Vice Chair: Michelle Ziel-Dingman

1. Call to Order (Chair)
2. Roll Call (Chair)

PTAC Representatives	ITD-PT Staff	Other
D1 PTAC – Ryan Luttmann, Chair	Shauna Miller	Scott Stokes, ITD
D2 PTAC – Alisa Anderson	Sam Carroll	Mollie McCarty, ITD
D3 PTAC – Allan Schneider	Ben Schumacker	Amy Schroeder, ITD
D4 PTAC – Jeff McCurdy	Connie Edwards	Lorraine Dennis, ITD
D5 PTAC – Michael Lefevor	Savannah DeMeritt	Colby Cameron, ITD
		Donna Griffin, SPOT Bus

3. Approval of Minutes (Chair) Vote – Approved
  - Member Schneider motioned to approve, Member Anderson seconded
4. Safety Share (ITD-Miller) – Avoiding Heat Stress
5. PTAC District Report Outs (Chair)
  - District 1:
    - SPOT
      - Low staff turnover and amazing staff
      - Challenges with bus procurements
      - Funding for infrastructure
      - Slight increase in ridership
      - Working with cities and counties on funding sources
      - Signage
    - Kootenai County:
      - Similar bus build issues
      - About 2% ridership increase
      - Paratransit bus met useful life, transferred to Veteran’s Services
      - Three new paratransit buses awarded, expect in service by 2027
      - Bus Stop Improvement Plan



- Delays on improvements due to price increases
- Getting local decision makers on the buses and seeing the system
- Providing buses for Post Falls community events
  
- District 2:
  - SMART:
    - Executive Director resigned
    - Interim Executive Director appointed to carry on operations
    - Working on getting reporting and reimbursements caught up
    - Breakdown of vehicles
    - Fully staffed but have several part time people and want to fill Dispatcher position
  
  - Lewiston Transit:
    - Trouble keeping enough drivers
    - Picking pedestrians up because of heat
  
  - Appaloosa Express:
    - Very busy, broad service area
    - Difficulty keeping drivers
  
- District 3:
  - District 3 ITD Board Workshop
  - Expecting over a million population shortly
  - VRT
    - Spoke to local chapter of Federation of the Blind about Access and Beyond Access
    - Partnered with LYFT for first mile last mile program and cover up to \$6 per ride
    - Updating routes
    - Looking at Happy Day Transit Center for intercity connection point
  
  - Salt Lake Express / Flix Bus
    - Unable to attend
    - Last meeting was asking about ARP funds, ITD to follow up with her to make sure those funds were disbursed



- TVT
  - Happy to get funding and match for 9 bus procurements
  - Grand opening of new facility
  - Sent mailers out and had public outreach with neighborhood to calm concerns about new transit center
  - 3 new buses delivered
  - Deal in Donnelly and Cascade to provide services to Tamarack
  - Putting out RFP for marketing early fall
  - Tripspark software system moving forward
  - MyRide app going live soon
  
- COMPASS
  - High speed transit – planning and environmental studies
  
- ACHD
  - Deploying new plan for expansion of coverage
  - Working with Micron to deploy vans there and Micron subsidizes trips for employees
  
- Human Trafficking Awareness
  - Collaboration and sharing information and ideas between providers
  
- District 4:
  - Board Workshop
  - Significant road construction in region
  - Twin Falls
    - Just hit one-year milestone and exceeding projected numbers
    - Held a local summit in May
  
  - MRTA
    - Bus garage project continues – 13 month construction project
  
  - Economic Development Organization
    - Doesn't deal with Public Transportation much
    - National Association of Development Organizations (NADO) created RPO America, a group for economic developers to meet and discuss Public Transit
    - Treating it as a resource to be utilized in Idaho



- District 5:
  - PRT
    - Partnerships with other agencies in the region
    - Tripspark implementation
    - Funding discussions including SICOG, ITD/FTA
    - Mobility Management program successes
    - Trolley for community events – great community outreach with Children’s Museum
    - Sustainability of Local Match increasingly challenging each year
    - Summer Youth Pass program for free rides for 18 and under
  - Ride United
  - Provide rides via United Way in Pocatello
  - Trying to make better connections with Bear Lake Memorial and Oneida County
- 6. PT Office Update (ITD-Miller)
  - State Fiscal Year End – challenges with spending authority, old capital projects were able to go through so large amounts of funds were disbursed
  - Board meeting in May, moving forward creating MPO and getting Twin Falls set up to work with FTA
  - Twin Falls Summit in May, great turn out, speakers, collaboration
  - Several grants under FTA review and NEPA review
  - FTA Environmental is swamped so getting help from DC staff
  - All the most recently approved awards are in TrAMS waiting for review
  - Site Reviews
    - ISU, City of Pocatello, ACHD completed recently
    - AE, SPOT, Silverton next week, as well as opportunity to meet with other providers
    - Call for PTAC Representatives to remind providers to complete and return packets in a timely fashion
  - IWG quarterly meeting – Made a subcommittee for challenges and barriers to transportation and how to overcome those
  - TSI classes hosted in collaboration with VRT
- 7. Congressional Awards Update (ITD-Miller)
- 8. Operations and Capital Program Update (ITD-Miller)
- 9. Human Trafficking Awareness Training (ITD-Miller)



10. PTAC Goal Review (Chair) – No Changes
11. Annual Chair Election (Chair) – Approved
  - Member Schneider motioned Member Luttmann for Chair, Member Anderson seconded
12. Annual Vice Chair Election (Chair) – Approved
  - Member McCurdy motioned Member Ziel-Dingman for Vice Chair, Member Lefevor seconded
13. Summit Update and Discussion (ITD-Miller)
14. PTAC Guidance (ITD-Duran)
15. Next Meeting Agenda Review (Chair)
16. New Business and Future Business (Chair)
17. Adjourn (Chair)
  - Member Lefevor motioned to adjourn, Member Schneider seconded