



## **Public Transportation Advisory Committee (PTAC) Application Form**

### **Required for Submission**

Please include the following information:

- Cover Letter
- Letters of recommendation and/or references
- Conflict of Interest Statement (attached)
- Resume that includes work experience, educational background, and any other relevant experience.

### **Contact Information**

Full Name: Ryan Luttmann

Street Address: 607 W. Superior St. City/State/Zip: Sandpoint, ID 83864

Phone: (208) 627-7775 Email: rluttmann@centurywest.com

### **Organization Affiliation (if any):**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

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### **District you are applying for:**

District 1 X District 2     District 3     District 4     District 5 X District 6

**RYAN J. LUTTMANN, P.E.**

607 W. Superior St.  
Sandpoint, ID 83864  
208-627-7775  
rluttmann@centurywest.com

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ITD – Public Transportation  
Attn: Shauna Miller  
2600 Frontage Road  
Lewiston, ID 83501

January 25, 2024

**RE: ITD Public Transportation Advisory Council (PTAC) Application – District 1**

Dear Ms. Miller,

I am pleased to submit my application for reappointment to the ITD Public Transportation Advisory Council for District 1. I was appointed to PTAC by the ITD Board on April 18, 2019, served as Vice Chair from 2020 to 2023, and I was nominated by the members of PTAC to serve as Chair in 2023. As an active member of PTAC I look forward to this opportunity to continue to advise ITD on issues and policies regarding public transportation in Idaho.

My career as a civil engineer has been devoted to District 1 and I appreciate the relationships that have been developed through my service in the public and private sectors. As a representative of PTAC, I have worked with the District 1 Public Transportation providers and I have an understanding of the challenges and needs they face as they work to provide safe and efficient public transportation.

It is a pleasure to work with the ITD Public Transportation Manager, Ron Duran, his staff, and the other members of PTAC. Together, we have developed goals and actions for PTAC that align with ITD's mission for safety, mobility, and economic opportunity. The strategic use of the CARES funding has greatly improved the financial sustainability of Public Transportation in Idaho and I am proud to have been a part of this process.

I have included letters of reference with my application which reflect my dedication to service on this council that is working to ensure the public transportation program is safe, financially stable, and capable to adjust to the changing transportation landscape in Idaho. Thank you for this opportunity and consideration of my application.

Respectfully,



Ryan J. Luttmann, PE



# KOOTENAI COUNTY

## PUBLIC TRANSPORTATION

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Idaho Transportation Board

11331 W. Chinden Blvd.

Boise, Idaho

RE: Letter of Support - Ryan Luttmann  
Public Transportation Advisory Council (PTAC)

Dear Idaho Transportation Board Members:

I am writing to express my strong support of Ryan Luttmann, who has demonstrated exceptional commitment and dedication to serve as the District 1 Representative on the Public Transportation Advisory Council. Mr. Luttmann's dedication to serve is demonstrated by his exemplary commitment to public transportation and community within the district.

Mr. Luttmann's professional experience, knowledge, and understanding of public transportation and his drive to ensure the public transportation program is safe, financially stable, and proactive in adjusting to the changing transportation landscape in Idaho is a testimony to his service to date. I am confident that Mr. Luttmann will continue to make a significant impact on public transportation and the community within the district, positively influencing the lives of those he serves. Mr. Luttmann's dedication, passion, and expertise make him an invaluable asset to the PTAC team.

As the Program Manager of Public Transportation for Kootenai County, I sincerely believe Mr. Luttmann will continue to be an excellent contributing member of PTAC. We are truly fortunate to have a professional of his caliber and dedication.

Chad Ingle, Program Manager  
Kootenai County Public Transportation



**Selkirks-Pend Oreille Transit Authority**  
**31656 Hwy 200, St. 102, Box 8, Ponderay, Idaho 83852**  
**208-263-3774**

January 23, 2024

Attn: Shauna Miller  
ITD – Public Transportation Office  
2600 Frontage RD  
Lewiston, ID 83501

[shauna.miller@itd.idaho.gov](mailto:shauna.miller@itd.idaho.gov)

RE: District 1 PTAC Application

Dear Shauna:

Selkirks Pend Oreille Transit Authority provides public transportation in Boundary and Bonner Counties in northern Idaho. The SPOT Board strongly supports the reappointment of Ryan Luttmann as District One member on the Public Transportation Advisory Council.

Ryan has done an outstanding job as our District One PTAC member. Ryan continues to seek pertinent information, facts and data from the SPOT Board and staff as well as local governments and agencies, regarding our rural public transportation issues. Ryan reaches out to the providers in District One on a regular basis to see what our needs and concerns are. His excellent communication skills, ability to think of innovative solutions, and ability to work constructively with others make him an ideal District 1 PTAC representative.

Ryan is truly dedicated to public transportation and has a passion to make public transportation successful in Idaho. Ryan's experience as an engineer in both the public and private sectors gives him a unique and thoughtful perspective on public transportation. We strongly encourage his reappointment so he can continue his fine work for public transportation.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Lewis". The signature is written in a cursive, flowing style.

Nancy Lewis  
Mayor of Kootenai, Idaho and SPOT Board Chair

January 23, 2024

To Whom It May Concern

I am pleased to write a Letter of Recommendation for Ryan Luttmann, P.E. as a continuing member of the Public Transportation Advisory Council. I have known Ryan both professionally and personally for over 25 years. Ryan has proven to be a man of exceptional character with high standards in his profession. He is highly respected throughout the engineering and public transportation communities. Ryan's background in PTAC and all phases and aspects of municipal engineering are an asset to the board. He is familiar with the processes of ITD and PTAC and has taken an active role in State of Idaho public transportation. Ryan is a very good communicator and will continue to be an effective member of the board.

I strongly recommend Ryan Luttmann for this position.

A handwritten signature in blue ink, appearing to read "Charlie Gay", with a long horizontal flourish extending to the right.

Sincerely,

Charlie Gay, P.E.  
Manager  
Silver Express Bus Service  
Operated by: Northwest Medical Transport, LLC



## Conflict of Interest

As a member of the Public Transportation Advisory Council (PTAC), you will be leading and participating in meetings and processes related to public transportation.

This PTAC function requires that you fully disclose any real or potential conflict of interest that may influence or appear to influence your objectivity, judgment, or decisions. Based on the specific detail of any possible conflict of interest, you may be asked to recuse yourself from elements of the evaluation and recommendation process. If at any point you determine that a conflict of interest may exist, it is your responsibility to notify the presiding PTAC chair to determine the most appropriate action.

Examples of a conflict of interest, or the appearance of a conflict of interest, exist when a council member:

- Is directly or indirectly associated with the project applicant.
- Is employed, working as an intern, or considered for employment by the project applicant.
- Is a student or volunteer with the project applicant?
- Is providing, or intends to provide, direct or in-kind financial assistance related to the applicant or project application.
- Is elected to, appointed to, or employed by an organization that is providing, or intends to provide, direct or in-kind financial assistance to an applicant or the project application.
- Is a member of a committee or board, voting or otherwise, of the project applicant?
- Participated in the preparation of a submitted project application.
- Maintains an ownership position of any type, including securities or other evidences of debt, with the project applicant.
- Has a personal relationship with someone who has an interest in the project application.

The above examples and are not intended as a complete list. If you have any questions concerning possible conflicts of interest, contact Public Transportation Program Manager prior to signing this form.

I have read and fully understand this *Conflict of Interest Statement (Attachment A)* and will immediately advise the presiding PTAC Chair or the Public Transportation Program Manager of any potential conflict during my term on the PTAC.

Ryan Luttmann

Print Name

Digitally signed by Ryan J. Luttmann, PE  
Date: 2024.01.25 15:29:46-08'00'

Signature

January 25, 2024

Date

## **RYAN J. LUTTMANN, P.E.**

607 W. Superior St.

Sandpoint, ID 83864

208-627-7775

rluttmann@centurywest.com

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### **ABOUT:**

Ryan brings 26 years of experience in planning, design and review of public infrastructure and transportation facilities. His career includes working in both private and public sectors giving him a broad range of experience. He has the ability to cooperate with multiple organizations to balance various perspectives and achieve an end result that benefits the communities that he serves. Ryan values the relationships he has developed over his career and emphasizes out-of-the-box thinking and the creation of a long-term solution that accounts for the best use of funds and resources.

### **EDUCATION:**

UNIVERSITY OF IDAHO - MOSCOW, IDAHO, 1997  
Bachelor of Science Degree in Civil Engineering

BOISE STATE UNIVERSITY - BOISE, IDAHO, 1992-1996  
Undergraduate studies in Civil Engineering

### **PROFESSIONAL REGISTRATIONS:**

Idaho Professional Civil Engineer, No. 10390

### **COMMUNITY INVOLVEMENT:**

Public Transportation Advisory Council D1, Vice Chair, 2019-2023, Chair 2023-current

Rotary Club of Sandpoint, Past President 2004 & 2018, Member, 2016-current

Post Falls Community Volunteers, Member, 2015

Rotary Club of Post Falls, President Elect 2015, Member, 2013-2016

Leadership Coeur d' Alene, Member, 2013

Sandpoint Community Star Award, Recipient, 2004

Bonner County Area Transportation Team, Member, 2004-2012, 2016-2018

Idaho Association of County Engineers and Road Supervisors, 2004-2012

Bonner County Historical Society, Board Member, 2003-2005

Bonner County Local Emergency Planning Committee, Member, 2004-2012

Leadership Sandpoint, Member 2004

## **CAREER SUMMARY:**

### **CENTURY WEST ENGINEERING, SANDPOINT, IDAHO**

**Idaho Office Supervisor/Senior Project Manager**, February 2018 – Current

Works with municipal clients within District 1 as a consulting civil engineer and serves as the contract City Engineer for the City of Kootenai, City of Clark Fork, and the District Engineer for the Independent Highway District. As a Senior Project Manager, Ryan works with clients to determine the goals of engineering projects, develop project schedules, and determine the resources needed to accomplish the goals within the available project funds. Creating a detailed plan to achieve each stage of the project and leading a project team in the development of plans, specifications and estimates as well as various technical reports for public agency projects. Manages project schedules, budgets, and invoicing for engineering services. Reports regularly on the progress of the projects and presents at public meetings.

### **CITY OF SANDPOINT, SANDPOINT, IDAHO**

**Public Works Director/City Engineer**, February 2016 – February 2018

Provided administrative and management duties over the Public Works Department, including water and wastewater systems and treatment facilities, street construction and maintenance, building services, street lighting, stormwater management, equipment fleet management, contract and grant administration, and department budgeting and capital improvement planning. Perform professional engineering duties, including project and plan review and approval, project design and management, and providing technical support to other City departments. Lead the solicitation and selection process for consulting engineering services, negotiate contracts and change orders, and coordinate engineering activities, work with other public agencies. Supervise the Water and Wastewater Supervisors, the Building Official and Street Supervisor and recruit, interview and select public works staff.

### **J-U-B ENGINEERS, INC., COUER D'ALENE, IDAHO**

**Area Transportation Manager/Senior Project Manager**, April 2012 – February 2016

Performed business development and relationship building with municipal and private sector clients, proposal writing and interviewing for potential projects, and attending city council and planning and zoning commission meetings. Lead and managed a team of ground transportation engineers and support staff in the development of plans, specifications and estimates as well as various technical reports for public agency transportation projects. Management of project schedules, budgets, and invoicing for engineering services. Assigned tasks, projects and monitored assigned personnel. Recruited, interviewed, selected, trained, coached and motivated transportation professionals.

### **BONNER COUNTY, SANDPOINT, IDAHO**

**Director of Road and Bridge/County Engineer**, July 2004 – April 2012

Assumed full management and leadership responsibility for Road and Bridge services, staff, facilities, and activities. Managed and participated in the development and administration of the annual operating budget for staffing, equipment, materials and supplies for approximately 685 centerline miles of roadway; directed, monitored, and approved expenditures; directed the preparation of and implemented budgetary adjustments as necessary. Managed the development and implementation of Road and Bridge goals, objectives, policies, and priorities; established appropriate service and staffing levels; allocated resources accordingly. Selected, trained, motivated, and evaluated personnel; provided and coordinated staff training; worked with employees to correct



deficiencies; implemented discipline or termination procedures. Developed and scheduled equipment purchase and replacement. Responded to and resolved difficult and sensitive inquiries and complaints. Maintained a cooperative working relationship with other agency staff in a similar field of service. Prepared and presented staff reports and other necessary correspondence. Represented Road and Bridge to other County departments, elected officials and outside agencies; interpreted and explained County policies, programs, and activities; negotiated and resolved sensitive, significant, and controversial issues. Met with staff to identify and resolve problems; assigned projects and areas of responsibility; reviewed and evaluated work methods and procedures. Prepared and updated policy and procedure manuals. Adhered to safe work practices and procedures. Directed, attended, and participated in meetings, attended workshops, conferences and classes to increase professional knowledge; served on committees as assigned.

Performed engineering duties relative to Bonner County Public Works. Developed stormwater management plans, traffic impact studies, construction plans and documents for agency approval for Bonner County projects. Worked with Idaho Department of Environmental Quality and other agencies to ensure compliance with site closure requirements. Reviewed conditional use permits, stormwater management plans, zone changes, subdivisions, traffic impact studies and other planning and zoning applications for compliance with existing codes. Researched and identified right-of-way locations and descriptions and served as expert witness for Bonner County in right-of-way disputes. Worked with consulting engineering firms in the development of contract documents and construction plans for road projects, standard drawings, and transportation studies.

#### **J-U-B ENGINEERS, INC., SANDPOINT, IDAHO**

**Project Manager/Sandpoint Office Manager, May 2000 – July 2004**

Office management which included assisting in the development of the company strategic plan and serving as a performance coach for employees in the Coeur d'Alene Office. Managing the development team through the design and construction of municipal water, wastewater, and transportation projects. Duties included client management, planning and design, administration, public presentation, permitting and agency approvals, contract documents and plans, competitive bidding and awards, construction management, preparing partial pay estimates and change orders, problem resolution and negotiation, and project monitoring.

#### **RUEN-YEAGER & ASSOCIATES, INC., SANDPOINT, IDAHO**

**Engineer-in-Training, June 1997 – May 2000**

Design Engineer - performed analysis, design and construction observation for water, wastewater, and transportation facilities for municipal and private clients in Bonner, Boundary and Kootenai Counties and designed stormwater and erosion control plans in Bonner and Kootenai County. Worked with project engineers to perform planning and design, permitting and agency approvals, contract documents and plans, competitive bidding and awards, construction management, preparing partial pay estimates and change orders, LID's, problem resolution and negotiation, and project monitoring.

#### **REFERENCES:**

**Letters of reference included.**

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