



*Your Safety.
Your Mobility.
Your Economic Opportunity.*

Public Transportation Advisory Council Meeting Minutes

March 8th, 2018

9:00 am – 3:00 pm

ITD-HQ Room 212, 3311 W State St., Boise, Idaho

- I. Call to Order (Chair) – 9:06 am
- II. Roll Call (Chair)

PTAC Members	ITD Staff	Other
David Sims- D1 PTAC	Kim McGourty- ITD-PT	Kelly Higgs -VRT
Alisa Anderson- D2 PTAC	Juanita Risch- ITD-PT	Dave Hunt – PRT
Maureen Gresham- D3 PTAC	Shauna Miller- ITD-PT	Suzanne Seigneur- Lewiston Transit
Kevin Dugan- D4 PTAC (on phone)	Rachel Pallister- ITD-PT	Ben Varner - MRTA
Kathleen Lewis- D5 PTAC	Scott Stokes- ITD-PT	Kathy Pope - SLEX
Mike O’Bleness- D6 PTAC	Drew McGuire – ITD-PT	Cleto Achabal – NWSL
	Josh Leavitt – ITD-PT	Terri Lindenberg - TVT

- III. Approval of Minutes (Chair) – Vote
 - Member Lewis made a motion to approve the meeting minutes; second from Member Anderson. Member O’Bleness asked to move Public Comment before the PT Update Agenda Item. - Rachel I had Alisa as the second... I did have O’Bleness ask to move



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Public Comment on the agenda to be before the PT Update

IV. Public Comment

V. PT Manager Update (PT Manager)

- September 2017 FTA Technical Assistance – PT Staff received hands on technical assistance trainings from FTA consultants
- October 2017 kicked off year two of funding agreements
- November 2017 Kim McGourty (PT Manager) attended an AASHTO Conference as an MTAP member in Texas
- ITD new Emerging Leaders Program: Shauna Miller (Grants Officer) was selected out of several candidates to be a part of this new group at ITD
- Juanita Risch (Grants Officer) was appointed to be a member of the National RTAP Committee starting in fall 2018
- January/February 2018 Consultants came to give PT staff hands on training for the upcoming State Management Review in June 2018. RIR submitted
- PT Office is becoming more integrated into the Highways Divisions
- PT Office involved in the conversation as Planning Office assists Twin Falls as they prepare for the transition into an MPO
- Governor’s Task Force on Automated Vehicles –Jeff Marker Lead for ITD
- 2018 Certs & Assurances have been published. 2018 Master Agreement not published yet
- National Bus Award for Low-No Grant Awarded. Still waiting to hear on the projects that were put in for the Discretionary.



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VI. RTAP Update (Juanita Risch)

VII. Quarterly Funding Report Cards Update (Rachel Pallister)

- Rachel Pallister discussed ITD-PT spending authority, how and when money gets swept, and the rate of spend being changed to quarterly. She then explained how these affect both the providers and the reports.

VIII. 2% FAST Act Allocation (PT Manager)

IX. Application Recommendations (PT Manager)

- 2018 – 2020 5311 Congressional Applications – concurrence done by fund source
 - 5310: PTAC concurred with PT staff recommendations.
Motion to approve by O’Bleness; Sims second
 - 5311: PTAC concurred with PT staff recommendations.
Member Anderson abstained from vote. Motion to approve by Lewis; Sims second
 - 5339: PTAC concurred with PT staff recommendations.
Member Lewis took over as Chair for 5339 funding recommendations. Member Gresham abstained from vote.
Motion to approve by Member Anderson, second by Member O’Bleness
 - VIP: PTAC concurred with PT staff recommendations.
 - Motion to approve by O’Bleness; Lewis second
- 2018 – 2019 5311(f) Intercity Applications
 - PTAC concurred with PT staff recommendations. Motion



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to approve by Lewis; Sims second

WORKING LUNCH

****Lunch provided and meals will not be claimed on reimbursements***

- X. Safety Program Update (Juanita Risch) – Juanita Risch presented on behalf of Shauna Miller a review of the 2017 safety program and upcoming year’s program.
- PT Office send Annual Report to PTAC Members.
- XI. United Way ALICE Report Presentation
- XII. PTAC Policy – added agenda item to discuss PTAC board policy and requirements.
- XIII. Statewide Plan Final (Rachel Pallister)
- Strategize PTAC Priorities Based On Goals
 - PT Office send to PTAC once plan is approved by the Idaho Transportation Board
- XIV. New Business and Future Business – PTAC legislative ideas/discussion and timeline
- Read Plan Goals & Objectives. Bring top 3 Action Items for next meeting: July 24th
- XV. Adjourn – 2:53 pm

*Call in information below:

Toll Free-888-211-0253
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Internal-77885
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