Technology Application & One-Time Funding Overview
Agenda

• Housekeeping Items
• One-Time Funding Applications
• CARES One Time Technology Applications
One-Time Funding Applications
Application Timeline

PT Summit (October 2020) → Application Open (10/01/20) → Application Close (11/30/20) → Technical Assistance (December 2020)

PT Office Evaluation (Dec 2020 – Jan 2021) → Public Comment (12/31/20 - 01/29/21) → ITD-PT Recommendation to PTAC (February 2021)
## Available Funding

<table>
<thead>
<tr>
<th>FUNDING SOURCE</th>
<th>Estimated Available Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>5310 Rural Elderly and Individuals with Disabilities Program</td>
<td>$379,000</td>
</tr>
<tr>
<td>5311 Rural Formula Grant Program</td>
<td>$500,000</td>
</tr>
<tr>
<td>5339 Rural Bus and Bus Facility Program</td>
<td>$3,700,000</td>
</tr>
<tr>
<td>Vehicle Investment Program (VIP)</td>
<td>$262,000</td>
</tr>
<tr>
<td><strong>Total Funding</strong></td>
<td><strong>$4,841,000</strong></td>
</tr>
</tbody>
</table>
5310 One-Time Funding Application

• Program Purpose

• Program Priorities:
  • Existing 5310 Services (Capital, Preventative Maintenance)
  • Expansion of 5310 Services (Capital, Preventative Maintenance)
  • New 5310 Operator (Capital, Preventative Maintenance)

• Eligible Recipients
  • Subrecipients: State or local government authorities, nonprofit organizations, operators of public transportation that receive grant funds indirectly through a recipient.

• Local Match: 20%
5311 One-Time Funding Application

• Program Purpose

• Program Priorities:
  • Existing 5311 Services (Capital, Preventative Maintenance)
  • Expansion of 5311 Services (Capital, Preventative Maintenance)
  • New 5311 Operator (Capital, Preventative Maintenance)

• Eligible Recipients
  • Subrecipients: State or local government authorities, nonprofit organizations, operators of public transportation that receive grant funds indirectly through a recipient.

• Local Match: 7.34%
5339 One-Time Funding Application

• Program Purpose

• Program Priorities:
  • Existing 5339 Services (Capital, Preventative Maintenance)
  • Expansion of 5339 Services (Capital, Preventative Maintenance)
  • New 5339 Operator (Capital, Preventative Maintenance)

• Eligible Recipients
  • Subrecipients: State or local government authorities, nonprofit organizations, operators of public transportation that receive grant funds indirectly through a recipient.

• Local Match: 20%
VIP One-Time Funding Application

• Program Purpose

• Program Priorities:
  • Existing 5310 Services (Capital, Preventative Maintenance)
  • Expansion of 5310 Services (Capital, Preventative Maintenance)
  • New 5310 Operator (Capital, Preventative Maintenance)

• Eligible Recipients
  • Subrecipients: Designated recipients and states that operate a demand response service or who allocate funding demand response bus operators. This includes private non-profits, state or local government authorities, operators of public transportation services, including private operators of public transportation services, and tribal governments.

• Local Match: 20%
Evaluation

1. Project Eligibility
2. Demonstration of Need
3. Project Planning
4. Project Benefit & Evaluation
5. Budget
6. FTA/ITD Experience
7. Application Professionalism

Maximum Application Score = 88
Section 1: Project Description

Project Description: Up to 12 points (4 page maximum, single sided) Provide a concise project description, specifically detailing the proposed project for which funds are being requested and how the project addresses the scope and objectives of the FTA grant program and ITD-PT priorities. If the project was previously funded by ITD, explain how this funding request relates to that project.

• FTA Program Eligibility: Discuss how project meets the FTA funding source program purpose

• ITD Call for Project Priorities: Discuss how the project meets the ITD-PT call for project priorities

• Application Scope of Work: Describe in detail the scope of work for the project you are proposing
Section 2: Demonstration of Need

Demonstration of Need for Public Transportation Funding: Up to 17 points (3 page maximum, single sided) Applicants should demonstrate the specific need for the service/project in their local area. Points will be assigned based on the narrative and supporting documentation provided to substantiate the degree of need as defined in the application.
Section 2: Demonstration of Need Continued...

Service Area Level of Need: Please discuss efforts, qualitative and quantitative that have been undertaken to determine the following levels of need.

• Critical Need
• Moderate Need
• Potential Need
• General Need
Section 2: Demonstration of Need Continued...

Sustaining existing services or expansion need:
  • Efforts that were undertaken to determine need
  • Reason for sustaining current levels or expanding
  • Include any pertinent documents to supplement your answer
Section 2: Demonstration of Need Continued...

• Ridership
  • Based on the most recently published ITD-PT Annual Performance Report

• Asset Condition
Section 3: Project Planning

Project Planning and Coordination: up to 20 points (5 page maximum, single sided) In this section, the applicant should describe how the proposed project was developed and demonstrate that there is a sound basis for the project and that it is ready to implement if funded.
Section 3: Project Planning Continued...

- ITD Statewide Public Transportation Plan
- Locally Coordinated Plans (5310)
- Project Development Process
- Public Participation
- Attachment B: Milestone Reporting
- Attachment C: NEPA Worksheet
Section 4: Project Benefits/Evaluation

Project Benefits: up to 3 points (3 page maximum, single sided) In this section applicants should identify expected project benefits, including basic goals and objectives for the project. Applications should address how the project impacts the following areas:

- Safety
- Mobility
- Economic Opportunity
Section 4: Project Benefits/Evaluation Continued...

Project Evaluation: up to 13 points (3 page maximum, single sided In this section applicants should also describe the methodology that will be used to measure and evaluate the project and determine the project’s value to the community.

• Describe how the applicant intends to continually evaluate success of the project.

• Include in the description what kinds of data will be collected and discuss specific measures.

• How often will data be collected, used and evaluated?
Section 5: Project Budget

Project Budget: Up to 11 points (2 page maximum, single sided) In this section applicants should describe how the project budget was determined. Applicants should detail any projections in estimates for longer-term projects. Applicants should detail all major milestones and methods to ensure on-time delivery of project.

- Budget narrative
- Itemized and broken down estimated project budget
- Attachment A
Section 6: Applicant Experience

Section 7: Applicant Professionalism
Details, Details, Details
Application Contact:

Shauna Miller, Grants & Contracts Officer
208 334-8533

PTCapital@itd.Idaho.gov
Application Submittal Checklist

• Cover Sheet
• Sections 1-5
• Section 6-7 (ITD-PT Internal Review of Application)
• Attachments
  • Attachment A: Budget Sheet
  • Attachment B: Milestone Reporting
  • Attachment C: NEPA Worksheet

• Back-Up Documentation
• Letters of Support (specific to the project)
Application Specifications

• Font: Black, Times New Roman, size 12-14
• Paper: 8 ½ x 11, drawings may be larger
• Format: pdf or word (Attachment A and budget sheets may be in excel)
• Pages must be numbered
Application Submission

Please submit all items in the submittal checklist formatted as outlined in the application specifications to:

- ITD – Public Transportation Office
  Attn: Shauna Miller
  PO 7129, Boise, ID 83707

- Or email to: PTCapital@itd.idaho.gov
Technical Assistance Webinar

November 4 @ 11 am MT
CARES One Time Technology Funding Applications
Application Timeline

PT Summit (October 2020) → Application Open (10/01/20) → Application Close (11/30/20) → Technical Assistance (December 2020)

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Available Funding

• State Administration
  • $2,730,336

• Idaho Transportation Board Transfer
  • State Administration: $730,336
  • One-Time Technology Application: $2,000,000
Eligible Subrecipients

Existing subrecipients that are State or local government authorities, nonprofit organizations, operators of public transportation that receive grant funds indirectly through a recipient
Program Priorities

Existing 5311 Services
Eligible Projects

New or upgraded Intelligent Transportation Systems (ITS) technology solutions for public transportation, not to exceed a 2 year duration. All customer-facing software must be ADA compliant.

Examples of capabilities include, but are not limited to: dispatch and scheduling, preventative maintenance, asset management, automated passenger counters, safety, security, data collection, integrated payment systems, mobile apps, automated annunciators, business intelligence, and real-time passenger information.
What They Need

- Fixed-route and demand response scheduling and dispatch system
- Maintenance adherence and tracking
- Automated passenger counters
- ADA compliance through automated annunciations of stops and destinations
- Business intelligence to tie financials with system data
- Real-time passenger information
- Security and safety systems such as on-board cameras and driver safety tracking
- Data collection for accurate and complete reporting and performance adherence
- Integrated payment systems
- Development of mobile apps to support and improve the customer experience
Evaluation

1. Project Eligibility
2. Project Planning
3. Project Benefit & Evaluation
4. Budget
5. FTA/ITD Experience
6. Application Professionalism

Maximum Application Score = 59
Section 1: Project Description

Project Description: Up to 7 points (4 page maximum, single sided) Provide a concise project description, specifically detailing the proposed project for which funds are being requested and how the project addresses the scope and objectives of the FTA grant program and ITD-PT priorities. If the project was previously funded by ITD, explain how this funding request relates to that project.

- FTA Program Eligibility: Discuss how project meets the FTA funding source program purpose
- ITD Call for Project Priorities: Discuss how the project meets the ITD-PT call for project priorities
- Application Scope of Work: Describe in detail the scope of work for the project you are proposing
Section 2: Project Planning

Project Planning and Coordination: up to 16 points (5 page maximum, single sided) In this section, the applicant should describe how the proposed project was developed and demonstrate that there is a sound basis for the project and that it is ready to implement if funded.
Section 3: Project Benefits/Evaluation

Project Benefits: up to 3 points (3 page maximum, single sided) In this section applicants should identify expected project benefits, including basic goals and objectives for the project. Applications should address how the project impacts the following areas:

• Safety
• Mobility
• Economic Opportunity
Project Evaluation: up to 13 points (3 page maximum, single sided)

In this section applicants should also describe the methodology that will be used to measure and evaluate the project and determine the project’s value to the community.

- Describe how the applicant intends to continually evaluate success of the project.
- Include in the description what kinds of data will be collected and discuss specific measures.
- How often will data be collected, used and evaluated?
Section 4: Project Budget

Project Budget: Up to 8 points (2 page maximum, single sided) In this section applicants should describe how the project budget was determined. Applicants should detail any projections in estimates for longer-term projects. Applicants should detail all major milestones and methods to ensure on-time delivery of project.

• Budget narrative
• Itemized and broken down estimated project budget
• Attachment A
Section 5: Applicant Experience

Section 6: Applicant Professionalism
Application Contact:

Ada Finlayson, Grants & Contracts Officer
208 334-8848

PTCapital@itd.Idaho.gov
Application Submittal Checklist

• Cover Sheet
• Sections 1-4
• Section 5-6 (ITD-PT Internal Review of Application)
• Attachments
  • Attachment A: Budget Sheet
  • Attachment B: Milestone Reporting
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November 4 @ 2 pm MT
Thank you for attending!