

Volunteer Services Program Application

Idaho Transportation Department



Volunteer service is creditable work experience. Through the Volunteer Services Program volunteer groups and individuals donate their time and talent by engaging in Idaho Transportation Department approved activities. Volunteers do not receive wages, benefits or any form of compensation. Volunteers are not considered state employees for any purpose other than for tort claims or injury compensation and only when a signed Volunteer Services Release of Liability has been received by the Idaho Transportation Department. The Idaho Transportation periodically uses photographs or video and audio footage of volunteers engaged in department activities for publicity or educational purposes. By signing this application and the accompanying Release of Liability form, the applicant acknowledges understanding of such uses and grants permission to ITD to use photographs or video and audio footage for publicity or educational purposes.

Contact Information – Schools or school affiliated organizations must provide a school faculty member as the contact person or alternative representative. If applying as an individual, please disregard the need for alternate contact information. Applications received from organizations, schools, or school affiliated organizations without this contact information will not be approved and will be returned to the applicant.

Contact Name – Print	Daytime Phone Number	Extension	Cell Phone Number
E-Mail Address	Mailing Address		
City	State	Zip Code	

Alternate Representative Information – Required for all organizations.

Alternate Name – Print	Daytime Phone Number	Extension	Cell Phone Number
E-Mail Address	Mailing Address		
City	State	Zip Code	

Total number of participants in group _____ **Number under 18** _____

Type of Service (check all that apply)

- One Time Litter Pickup
Highway Number _____ Beginning Milepost _____ Ending Milepost _____
- Adopt a Highway Litter Pickup (2 year contract)
Highway Number _____ Beginning Milepost _____ Ending Milepost _____
- Include Operation Wildflower
- Graffiti Removal
- Landscape Planting/Maintenance
- State Highway Right of Way Beautification
- Clerical
- Yard/Building Maintenance

Proposed Beginning Service Date: _____ Proposed Ending Service Date: _____
Proposed Service Location: _____

Volunteer Group Type:

- A – Students K-12 (Must have faculty/advisor member listed as either the Group Contact or the Alternate Contact)
- B – Students College/Fraternity/Sorority (Must have faculty/advisor member listed as either the Group Contact or the Alternate Contact)
- C – Family/Individual
- D – Employees; Private or Commercial Business
- E – Employees; Public Agency
- F – Civic/Fraternal Organization
- G – Law Enforcement – Supervised Adult Offenders
- H - Supervised Juvenile Offenders
- I – Miscellaneous (Specify) _____

Applicant Signature	Date
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Adopt a Highway Recognition Sign Information

- Complete the boxes as you request your signs to read, indicate spacing between word and names by leaving a box blank. Use spaces to show how you'd like words centered. You may not use slogans, logos, or include website information unless your business name is a website and can be verified as such on the Secretary of States Website
- Signs shall be limited to one or two lines wherever possible. Use of a third line will require ITD approval. ITD must comply with federal highway sign codes including but not limited to font, lettering size, color and graphics.

Example: Weird Al Fan Club

	W	E	I	R	D			A	L		
	F	A	N			C	L	U	B		

~ ITD Use Only ~

Group Number	Approved Section	Beginning Milepost	Ending Milepost
Segment Number		County	Foreman Area Number
Notes:			
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Mail completed form to the District Volunteer Services Coordinator for your area as shown in the information packet.