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Interagency Working Group Meeting Minutes

October 24, 2019 1-3 pm ITD-HQ

Room 209, 3311 W State St., Boise, Idaho

- Call to Order – T. Lindenberg at 1:12 pm
- Roll Call – T. Lindenberg

Department of Health and Welfare (phone)	Chris Freeburne
Idaho Commission on Aging (COA) (phone)	Erin Olsen
Division of Vocational Rehabilitation (phone)	Stephanie Bowles
Office of the Governor (phone)	Andrew Mitzel
Community Transportation Association of Idaho (CTAI)	Terri Lindenberg
Idaho Transportation Department (ITD-PT)	Shauna Miller
Department of Commerce (Ex-Officio)	Jerry Miller
Idaho Transportation Department (ITD-PT)	Kristina Larkin
ACHD Commuteride (phone)	Maureen Gresham
COMPASS	Cathy Parker

- Approval of Minutes from June 2019 – Vote (EO, CF) 6-0
- Public Comment – None
- IWG Activity
 - IWG Draft Charter: T. Lindenberg gave an overview of the draft Charter that ITD-PT member, Shauna Miller, created. T. Lindenberg highlighted the main areas of the Charter which included composition of IWG, roles and responsibilities, and meeting consistencies. T. Lindenberg also pointed out the need to establish agency decision makers as well as the importance of meeting attendance.
- IWG Annual Report
 - T. Lindenberg recapped the discussion from the June 2019 meeting and how the report relates and impacts JFAC. The next report is due November 14. S. Miller will be the resource for submission and questions. T. Lindenberg went through each question regarding reporting and opened it up for discussion to see if there are any other questions the group wants to add in order to add more consistency and clarity for JFAC. S. Miller pointed out that some of these questions are not relevant to JFAC, and that if these questions are not going to be relayed, then we do not need them on the report. S. Miller encourages it to reflect more of what services are actually being provided. T. Lindenberg referenced the 2018 Report and asked for suggestions on what questions should stay or be



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added to make the report more meaningful. T. Lindenberg gave an example of a tangible outcome from her agencies report, and how looking at each agency, it would be helpful to add additional data to help JFAC. C. Freeburne noted that having a high level summary would benefit JFAC. S. Miller confirmed that JFAC is seeking a high level summary and that ITD has an example of a good report that would be more beneficial to JFAC and will send it out to the committee for review and feedback.

- 2020 Planning
 - T. Lindenberg noted that the 2020 IWG meetings are scheduled for; March 10, June 9, September 8, and December 8. E. Olsen commented that the dates work for her. C. Freeburne also agreed that these meeting dates work. He then asked for clarification on the upcoming December meeting. T. Lindenberg confirmed that there will be one more meeting for 2019, and at the meeting there will need to be an election for a new chair. J. Miller noted that the September 8, 2020 meeting is the day after Labor Day and suggested that the meeting be moved to the 15th to avoid any schedule conflicts.
- Agency Initiatives/Projects – Information Only
 - Division of Vocational Rehabilitation – S. Bowles None
 - DHW - C. Freeburne noted that Medicaid expansion enrollment starts November 1
 - COA – E. Olsen noted the gap in transportation from TRPTA and will be assessing community need.
 - Office of the Governor – A. Mitzel None
 - ITD-PT – S. Miller updated the group on Valley Vista. This agency can no longer afford their insurance to serve the general public so their extra vehicles
 - CTAI – T. Lindenberg gave an update on the Medicaid RFI that is due in December.
 - Department of Commerce – J. Miller None
- Adjourn at 1:52 pm