

# FFY22 ITD-PT One-Time Application Evaluation

<b>Applicant:</b>	
<b>FTA/ITD Program:</b>	
<b>Project Scope:</b>	
<b>Amount Requested:</b>	

## Section 1- Project Description: (Max Points 12)

Category	Description and Metrics	Score
FTA Program Eligibility	Scope does not meet FTA program goals = Disqualified Scope meets FTA program goals = 2	
ITD-PT Program Priorities	New provider = 1 Expansion for existing providers = 3 Replacement for existing providers (vehicle) and existing provider services = 5	
Scope	Scope is not adequate for project needs and/or is not clearly defined = 0 Scope is adequate for project needs and is clearly defined = 5	
<b>Total Score:</b>		<b>0</b>

## Section 2- Demonstration of Need: (Max Points 17)

Category	Description and Metrics	Score
Service Area Level of Need	Applicant did <b>NOT</b> demonstrate need in the service area = 0 Applicant stated a general need in the specific service area = 1 Applicant demonstrated a potential need in the service area = 2 Applicant demonstrated a moderate need in the service area = 3 Applicant demonstrated a critical need in the service area = 4	
Replacement or Expansion	Expansion asset/New service = 1 Replacement of asset/additional expansion services = 3 Sustaining Existing service= 5	
Ridership <i>Based on ITD-PT Annual Performance Report</i>	Decreasing = 0 Staying the same = 1 Increasing = 2	
Asset Condition	Excellent condition = 1 Good Condition = 2 Adequate Condition = 3 Marginal Condition = 4 Poor Condition = 5 Removed from Service = 6	
<b>Total Score:</b>		<b>0</b>

## Section 3- Project Planning: (Max Points 20)

Category	Description and Metrics	Score
Statewide Plan/LCP	Applicant did not tie project to <u>specific Statewide Plan/LCP</u> goals or action items = 0 Applicant tied project to <u>specific Statewide Plan/LCP</u> goals and/or implementation action items = 3	
Public Support (Pre-Project)	Public support not demonstrated = 0 Public support demonstrated = 1	
Project Milestones	Milestones were not provided = 0 Milestones were provided but not adequate for scope = 1 Milestones were provided and adequate for scope = 3 Milestones not required for operating projects = 3	
Project Timeline	Project timeline is inadequate = 0 Project timeline is subject to change = 1 Project timeline is adequate <b>and</b> shovel-ready = 3	
Attachment B: Milestone Reporting	Not provided = <b>-5</b> Provided = 5	
Attachment C: NEPA Worksheet	Not provided = <b>-5</b> Provided/Fulfilled = 5	
<b>Total Score:</b>		<b>0</b>

## Section 4- Project Benefit & Evaluation: (Max 16 points)

Category	Description and Metrics	Score
ITD Strategic Goals: <i>Safety, Mobility, Economic Opportunity</i>	Did not mention strategic goals = 0 Impacts 1 area of mission = 1 Impacts 2 areas of mission = 2 Impacts all areas of mission = 3	
Measures of Success	Applicant did not mention measures of success = 0 Applicant did not indicate specific measures to evaluate the success of the project = 1 Applicant vaguely outlined specific measures to evaluate success of the project = 3 Applicant clearly outlined specific measures to evaluate the success of the project = 5	
Sustainability	Applicant did not address sustainability/maintenance efforts = 0 Applicant mentioned sustainability/maintenance efforts = 1 Applicants clearly demonstrated ability to sustain/maintain project and/or asset = 3	
Grant Management Capacity Level	Applicant did not mention ability to manage funds = 0 Applicant did not indicate specific ability to manage funds = 1 Applicant vaguely outlined ability to manage funds= 3 Applicant clearly outlined specific ability to manage funds = 5	
<b>Total Score:</b>		<b>0</b>

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## Section 5- Budget: (Max 11 points)

Category	Description and Metrics	Score
Itemized Budget	Itemized budget is not adequate for execution of scope = 0 Itemized budget is adequate for execution of scope = 3	
Local Match	Applicant did not demonstrate the ability to contribute local match = 0 Applicant demonstrated the ability to contribute local match = 3	
Attachment A: Budget Sheet	Not provided = -5 Provided = 5	
<b>Total Score:</b>		<b>0</b>

## Section 6- FTA/ITD Experience: (Max 6 points)

Category	Description and Metrics	Score
FTA <i>N/A for VIP</i>	Low Experience (0-2 years) = 1 Medium Experience (3-5 years) = 2 High Experience (More than 5 years) = 3	
ITD ☐	New ITD Subrecipient= 0 Existing Subrecipient High TA = 1 Existing Subrecipient Medium TA = 2 Existing Subrecipient Low TA = 3	
Funding Agreement Issues	Has not demonstrated the ability to complete projects on time or within scope = -5 Has demonstrated the ability to compete projects with minimal deviation with scope and schedule = -1 Has demonstrated the ability to complete projects on time or within scope = 0	
<b>Total Score:</b>		<b>0</b>

## Section 7- Application Professionalism: (Max 6 points)

Category	Description and Metrics	Score
Presentation	Application was complete but was unclear and/or not professional = -6 Application was complete, clear and professional = 6	
<b>Total Score:</b>		<b>0</b>

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